

Application for a premises licence

Your Details

Your Details	
Title	Mr
First name	Ian
Last name	Ruddock

Premises

Premises Information	
Postal address of premises or, if none, ordnance survey map reference or description	Freshfield Winery c/o Bacons Farm Sloop Lane Freshfield Scaynes Hill RH17 7NP Freshfield Winery is in a field at the back of Bacons Farm. Both properties are in the same ownership.
Postcode	RH17 7NP
Non-domestic rateable value of premises.	£0 - £4300

Applicant Type

Please state whether you are applying for a premises licence as:	a person other than an individual - i) as a limited company
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Applicant Type

Please confirm one of the following	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
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Applicants

Other Applicants

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Other 1.0 Applicants	
Applicants name	Scratchings Ltd
Address line 1	Bacons Farm
Address line 2	Sloop Lane
Town	HAYWARDS HEATH
County	UK Mainland
Postcode	RH17 7NP
Registered number (where applicable)	13893376
Description of applicant	Limited Company - Scratchings Ltd

Operating Schedule

Operating Schedule	
When do you want the premises licence to start?	2026-05-01

Description of Premises

Operating Schedule	
Describe the premises	The winery is a c430m2 building of steel frame and wood construction. The application is for the tasting and sale of wine made on the premises and sold in the premises or on the courtyard of the premises - the courtyard being the area between the winery and the existing barn as shown on the plan. There is a small mezzanine area above the bottling and disgorging room - this will be the main area for tasting and sales in the winery. Wines made on the premises will be stored in a bonded section of the winery building. Scratchings Limited holds an Alcohol Products Producer Approval - (APPA) - XSADP0000004666. The winery is situated at the rear of Bacons Farm in a rural setting approximately 120metres from the Sloop Inn Public House.

Activities Guidance

Which types of licensable activity will you be provisioning?	Supply of alcohol
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Activities

Activity #1.0	
Supply of Alcohol	
Type of Activity	Supply of Alcohol
ActivityVerb	supply of alcohol
Please indicate standard days of Supply of Alcohol	Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	
Monday from	10:00
Monday to	20:00
Tuesday	
Tuesday from	10:00

Tuesday to	20:00
Wednesday	
Wednesday from	10:00
Wednesday to	20:00
Thursday	
Thursday from	10:00
Thursday to	20:00
Friday	
Friday from	10:00
Friday to	20:00
Saturday	
Saturday from	10:00
Saturday to	20:00
Sunday	
Sunday from	10:00
Sunday to	20:00
Where will the supplied alcohol be consumed?	On & Off the premises
State any seasonal variations	None
Non standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed above, please list	None

Activity #2.0

Hours premises is open to the public

Type of Activity	Hours premises is open to the public
Please indicate standard days of Hours premises is open to the public	Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	
Monday from	10:00
Monday to	20:00
Tuesday	
Tuesday from	10:00
Tuesday to	20:00
Wednesday	
Wednesday from	10:00
Wednesday to	20:00
Thursday	
Thursday from	10:00
Thursday to	20:00
Friday	
Friday from	10:00
Friday to	20:00
Saturday	

Saturday from	10:00
Saturday to	20:00
Sunday	
Sunday from	10:00
Sunday to	20:00
State any seasonal variations	None
Non standard timings. Where the club intends to use the premises for the at different times from those listed above, please list	None

Premises Supervisor

Premises Supervisor	
First name	Ian
Last name	Ruddock

Adult Entertainment

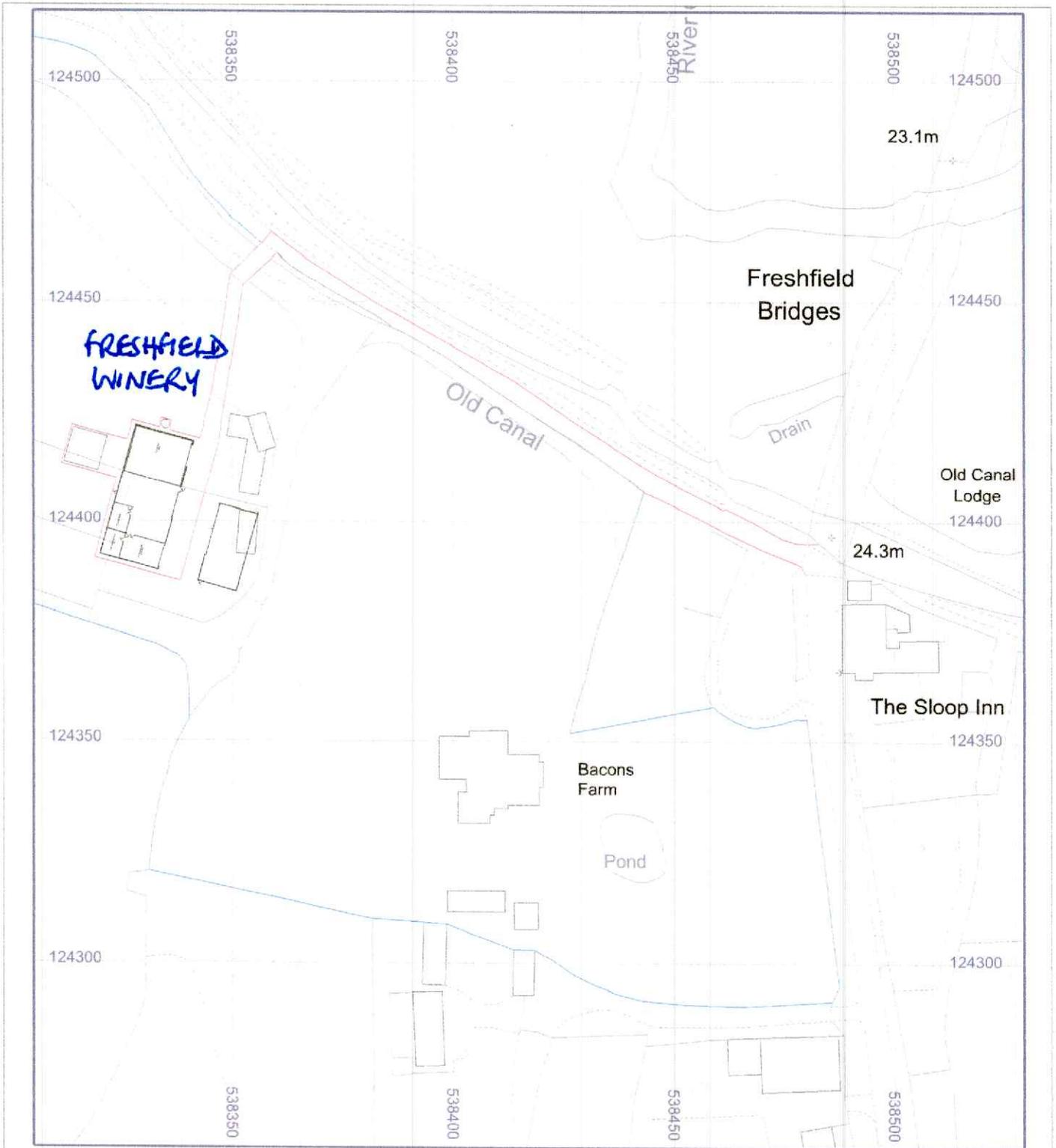
Adult Entertainment	
Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.	None

Objectives

Licensing Objectives	
Please list here steps you will take to promote all four licensing objectives together.	Members of the public will only be able to attend the premises by invitation. There is no 'drop-in' access. The premises are designated for wine tasting and wine off-sales. Members of the public will not be permitted to consume wine that they purchase on the premises. Access to and departure from the premises is by way of an electronic gate with designated key holders. A written record of staff who sell alcohol and appropriate licencing details will be held electronically. Continuous training for staff in the main requirements of the Licensing Act 2003 will be mandatory. A digital incident book will be maintained to record any accidents or public disorder events activity of a violent, criminal or anti-social nature. The incident book shall be available for inspection at all reasonable times by an authorised officer of relevant responsible authority. The incident book will be retained for at least 24 months.
The prevention of crime and disorder	Members of the public will be accompanied by licenced staff at all times. CCTV cameras will record all entry and exit to the premises. CCTV equipment shall be maintained in good working order and serviced every 12 months. The CCTV system shall record in real time and operate whilst the premises are open for licensable activities. The CCTV system has a playback function. The Playback function looks back over a 7 day period. The CCTV system is cloud based and accessible through an App. Access to the App is restricted to authorised personnel. The premises shall operate a proof of age scheme and will require photographic Identification from any person who appears to be under the age of 21 years.
Public safety	Visitors are made aware of emergency procedures. The approved arrangements at the premises, including means of escape provisions. All emergency equipment will be appropriately maintained. Staff will be trained on matters of safety, evacuation and use of emergency equipment as required. A fire risk assessment is undertaken and acted upon in accordance with current recommendations and requirements. Appropriate firefighting equipment is installed and maintained at the premises and staff trained in its use. Effective lighting is maintained and operated. Spillages and breakages will be remedied as soon as practical.

<p>The prevention of public nuisance</p>	<p>Any outdoor areas will not be used for licensable activity after 2200hrs on any day. All visitors will be supervised to leave the premises in an orderly fashion. No noise generated on the premises will be of a volume that would give rise to a nuisance. Flashing or particularly bright lights on or outside the premises shall not cause a nuisance to nearby properties, save insofar as they are necessary for the prevention of crime.</p>
<p>The protection of children from harm</p>	<p>No children attend the premises unless they are accompanied by a responsible adult. When children are admitted to the premises the responsible adult needs to be made aware of any hazards. There will be no inappropriate promotions, activities or behaviour tolerated at the premises that might put children at risk. An effective age verification policy in accordance with the mandatory code. This policy will be one of Challenge 25 for age-restricted products and include the appropriate display of notices relating to the policy within the premises. Appropriate ID will be requested to verify proof of age.</p>

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Drawing No. NFP194S002	Drawn by NRF	 N Field Projects Ltd 5 Woodlands Close Heathfield East Sussex TN21 8BH Nick@nfieldprojects.co.uk
	Scale 1:1250	
	Date 14/01/2025	
Title Bacons Farm, Sloop Lane, Scaynes Hill, West Sussex, RH17 7NP		

