

Application for a premises licence

MSDC Ref:	LI/26/1333

Your Details

Your Details	
Name	East Grinstead Padel Ltd
Address line 1	East Grinstead Sports Club
Address line 2	Saint Hill Road
Town	East Grinstead
County	West Sussex
Postcode	RH19 4JU

Premises

Premises Information	
Postal address of premises or, if none, ordnance survey map reference or description	East Grinstead Padel, East Grinstead Sports Club, Saint Hill Road
Postcode	RH19 4JU
Non-domestic rateable value of premises.	£125001

Applicant Type

Please state whether you are applying for a premises licence as:	a charity
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Applicant Type

Please confirm one of the following	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
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Applicants

Other Applicants

Other 1.0 Applicants	
Applicants name	East Grinstead Padel Ltd

Address line 1	East Grinstead Padel Limited, East Grinstead Sports Club,
Address line 2	Saint Hill Road
Town	EAST GRINSTEAD
County	WEST SUSSEX
Postcode	RH19 4JU
Registered number (where applicable)	16150923
Description of applicant	Company

Operating Schedule

Operating Schedule	
When do you want the premises licence to start?	2026-09-01

Description of Premises

Operating Schedule	
Describe the premises	We are a padel club operating within the boundaries of East Grinstead Sports Club and wholly-owned trading subsidiary of the parent charity. All surplus from the padel operation is fed upwards directly to the charity for redistribution within the site for the benefit of the community. We wish to sell alcoholic beverages in cans and other containers from a fridge in the shipping container that serves as the club reception. We have four padel courts, the shipping container and a small social area with seating.

Activities Guidance

Which types of licensable activity will you be provisioning?	Supply of alcohol
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Activities

Activity #1.0	
Supply of Alcohol	
Type of Activity	Supply of Alcohol
ActivityVerb	supply of alcohol
Please indicate standard days of Supply of Alcohol	Monday,Tuesday,Wednesday,Thursday,Friday,Saturday, Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	
Monday from	11:00
Monday to	23:00
Tuesday	
Tuesday from	11:00
Tuesday to	23:00
Wednesday	
Wednesday from	11:00
Wednesday to	23:00

Thursday	
Thursday from	11:00
Thursday to	23:00
Friday	
Friday from	11:00
Friday to	23:00
Saturday	
Saturday from	11:00
Saturday to	23:00
Sunday	
Sunday from	11:00
Sunday to	23:00
Where will the supplied alcohol be consumed?	On the premises

Activity #2.0

Hours premises is open to the public	
Type of Activity	Hours premises is open to the public
Please indicate standard days of Hours premises is open to the public	Monday,Tuesday,Wednesday,Thursday,Friday, Saturday,Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	
Monday from	08:30
Monday to	23:00
Tuesday	
Tuesday from	08:30
Tuesday to	23:00
Wednesday	
Wednesday from	08:30
Wednesday to	23:00
Thursday	
Thursday from	08:30
Thursday to	23:00
Friday	
Friday from	08:30
Friday to	23:00
Saturday	
Saturday from	08:30
Saturday to	23:00
Sunday	
Sunday from	08:30
Sunday to	23:00

Premises Supervisor

Premises Supervisor	
First name	Duncan
Last name	Maclay

Adult Entertainment

Adult Entertainment	
Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.	Not applicable. Sports facility

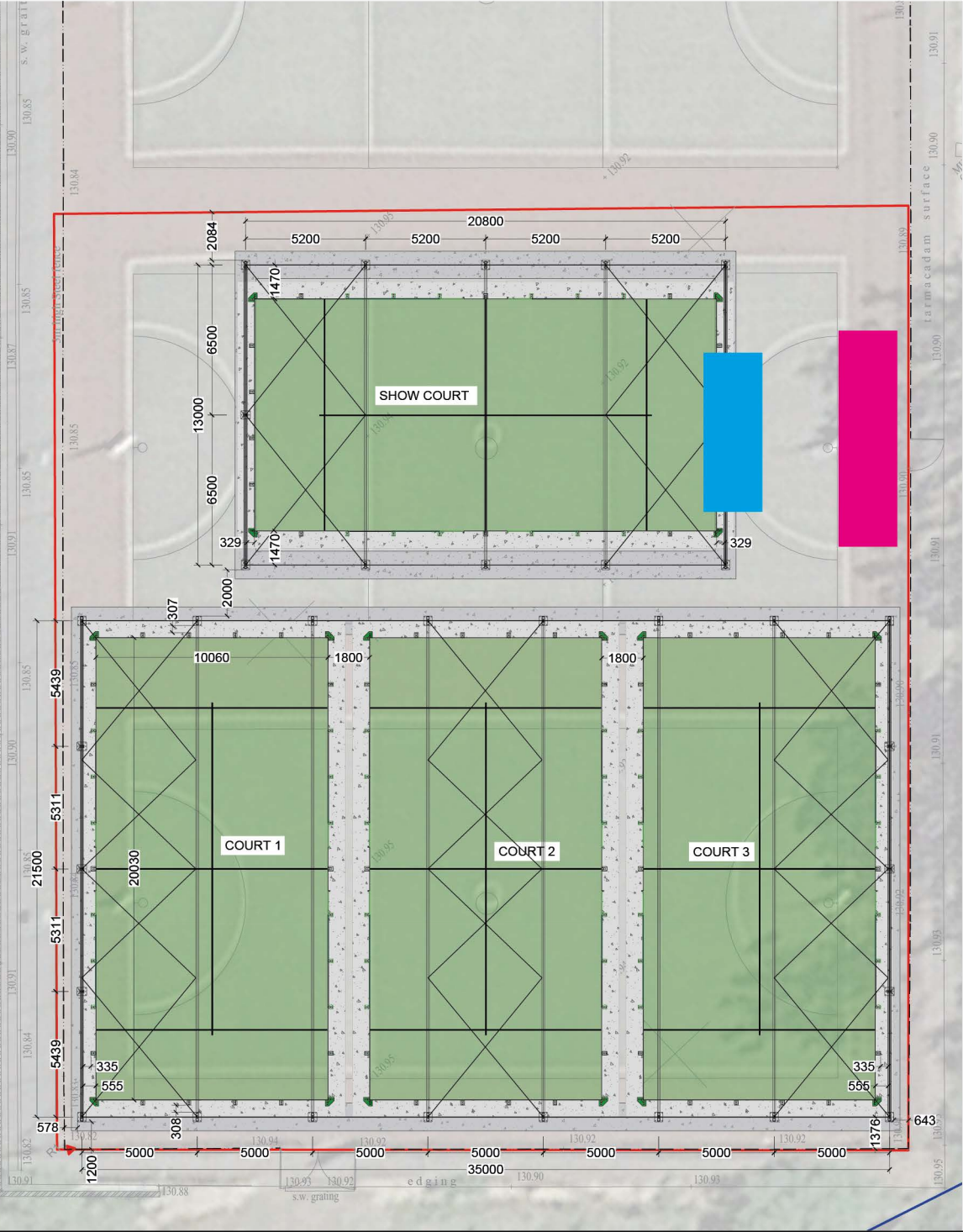
Objectives

Licensing Objectives	
Please list here steps you will take to promote all four licensing objectives together.	Train all reception staff on responsible alcohol sales and licensing laws. Keep copy documents of the premises license clearly visible at reception. Hold regular staff briefings to review safety and compliance rules. Work closely with the main sports club management to align security.
The prevention of crime and disorder	Sell drinks mainly in cans to reduce dangerous glass breakage. Monitor the reception desk and fridge area at all opening times. Share and use the wider 37-acre club's existing CCTV network. Keep an incident logbook behind reception to record any issues.
Public safety	Check all court areas daily for trip hazards or spills. Limit court entry to players with correct footwear and booking confirmation. Maintain a fully stocked first aid kit at the reception desk. Ensure clear access paths for emergency vehicles across the estate.
The prevention of public nuisance	Require customers to consume drinks within the designated padel zones. Provide plenty of recycling bins for cans near courts and reception. Stop selling alcohol at the agreed closing time of the courts. Remind players via signs to respect nearby club users when leaving.
The protection of children from harm	Run a strict Challenge 25 age-verification policy at reception. Accept only valid photo IDs like passports or driving licenses. Log all turned-away sales in a dedicated "refusals book". Supervise under-18 players on the courts at all times.

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01 SITE PLAN
1:100



02 LOCATION PLAN
1:1250



- Reception/Office
- Seating area

1:100
2m 0 2m 4m 6m

KEY

- Land ownership boundary
- Application site boundary
- Courts carpet
- Concrete foundation
- Fence

NOTES

Large Canopy Specifications:

Length - 35m
Width - 21.5m
Eaves Height - 7.125m
Total Height - 10.082m
Area - 752.5m²

Show Court Canopy Specifications:

Length - 20.8m
Width - 13m
Eaves Height - 6.821m
Total Height - 8.428m
Area - 270.4m²

Total Combined Area - 1022.9m²

Padel courts based on: AFP Steel Posted Court

Canopy cover: Double skin green PVC pressurised fabric.
Fixings to Structural Engineer's design & specification.

B	Added Canopy	AC	03.10.23
REV.	DESCRIPTION	BY	DATE
STATUS: DRAFT DESIGN			
CLIENT: East Grinstead Sports Club			
SITE: East Grinstead			
TITLE: SITE PLAN			
SCALE: 1:100 @A1	DATE: 30.08.23	DRAWN: AC	CHECKED: DC
PROJECT No: 2308-06	DRAWING No: 002	REVISION: B	

PADELOTECH

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