



## Mid Sussex Partnership (MSP) Board meeting, 18<sup>th</sup> July 2024

### Key Decisions

It was agreed that the recommendations and priorities proposed by the subgroups are approved.

### 1. Welcome and introductions

Attendees:

Cllr Robert Eggleston	Leader of MSDC - Chair
Cllr Alison Bennett	Cabinet Member for Community at MSDC
Rebecca Hair	Commissioning and Partnerships Advisor, MSDC – Minute Taker
Robert Baker-Johnson	Fire and Rescue Service, WSCC
Paul Turner	Community Services Manager, MSDC
Nick Hurley	Interim Community Safety and Safeguarding Manager, MSDC
Matt Roberts	Community Transport Sussex (CTS)
Nicola Walker	Sussex Police Crime Commissioner
Amy Loaring	Sussex Police Crime Commissioner
Katie Rabone	CEO, Mid Sussex Voluntary Action (MSVA)
Simon Morris	Sussex Police Crime Commissioner
Daniel MacIntyre	WS Public Health
Trevor Leggo	Mid Sussex Association of Local Councils
Lara Southam	Head of Regeneration and Sustainability, MSDC

Apologies:

Lucy Corrie	Assistant Director for Communities, MSDC
Cllr Jacque Russell	Cabinet Member for Children and Families, WSCC
Chief Inspector Pauline Lane	Sussex Police
Inspector David Derrick	Sussex Police
Jim Bartlett	West Sussex County Council (WSCC)
Ben Friar	Haywards Heath College
Douglas Denham St Pinnock	Chair of Mid Sussex Association of Local Councils (MSALC)
Nicky Dodds	Clarion Futures
Tom Warder	Action in Rural Sussex
Magdalena Steel	West Sussex County Council
Caroline Ward	Mid Sussex Food Partnership

## 2. Minutes of the MSP Board Meeting 18<sup>th</sup> April 2024

The minutes were deemed a true and accurate record of the meeting and were agreed.

## 3. Strategic Intelligence Assessment (SIA) – Community Safety

DM informed the Board that there had been an issue identified with the police data sets that are used to underpin the Strategic Intelligence Assessment (SIA). This issue is county-wide. Subsequently they are waiting to review all the data. As such, the SIA will be presented to the MSP Board in October 2024.

**Action:** RH to invite Magdalena Steel and Alex O’Keeffe to present the data for the SIA at the October MSP.

## 4. Strategic Intelligence Assessment (SIA) – Health Profile

DM updated the Board on the Health Profile of the SIA. DM emphasised that data is one building block that needs to be used in conjunction with strategic partners.

PT mentioned that the Mid Sussex Wellbeing service currently has a six-month waiting list for their smoking cessation project. They also currently have a 66% successful quit rate against a target quit rate of 33%.

## 5. Strategic Intelligence Assessment (SIA) – Brookleigh Community Engagement Strategy and Youth Services

PT informed the Board that MSDC Communities Team are working toward a Community Engagement Strategy for Brookleigh. Later in the year there will be Community Engagement Workshops which will aim to collaboratively develop key indicators for the Community Engagement Strategy. The workshops will be interactive sessions, involving key people that work with residents of Burgess Hill. The sessions will help us to understand the specific needs and characteristics of the Brookleigh, Burgess Hill community and develop measurable indicators to assess the success of engagement strategies. We will be using a place-based approach which is about understanding the issues, interconnections and relationships in a place and coordinating action and investment to improve the quality of life for that community. Place-based approaches are highly collaborative and involve a range of partners working together on complex problems and have a strong focus on people and place. These indicators will help measure the success and impact of community engagement efforts and ensure they are tailored to Brookleigh, Burgess Hill community and the Community Engagement Strategy.

PT informed the Board that the Better Yong Lives group had recently undertaken a combined joint meeting in which they explored what youth activities existed in the district; what youth activities are missing; and what if any actions could be carried out to improve youth services and delivery within the district. The meeting included having three shared presentations from active clubs.

DM mentioned that although new strategy guidance has been issued it is not mandatory. A new youth strategy is being researched.

## 6. Board Decision - Question time in respect of the LCN Health Subgroup Quarter One 24-25

An end of Q1 report on the proposed priorities of the LCN Health Subgroup was circulated prior to this meeting. The LCN Health Subgroup met in June 2024, where members discussed areas relevant to their remit. The discussion included evidence from the Strategic Intelligence Assessment and resulted in agreeing the proposed priorities for the LCN Health Subgroup for 2024-25.

#### Priorities for LCN for 2024-25:

1. Adults, children, and young people suffering from mental health issues;
2. Independent living for older people, including access to services and dementia support;
3. Working age health conditions;
4. Health inequalities, including promotion and screening.
5. Cost of Living Crisis.

**Board Decision:** The Board agreed the priorities, as listed above, of the LCN Health Subgroup to work towards during 2024-25.

#### 7. Board Decision - Question time in respect of the Community Safety Subgroup Quarter One 24-25

An end of Q1 report on the proposed priorities of the Community Safety Subgroup was circulated prior to this meeting. The Community Safety Subgroup met in June 2024, where members discussed areas relevant to their remit. The discussion included evidence from the Strategic Intelligence Assessment and resulted in agreeing the proposed priorities for the Community Safety Subgroup for 2024-25.

#### Priorities for CSS for 2024-25:

1. Public Spaces;
2. Young People;
3. Business Crime.

**Board Decision:** The Board agreed the priorities, as listed above, of the Community Safety Subgroup to work towards during 2024-25. The Board requested that the CSS consider Fraud as an additional fourth priority for 2024-25.

#### 8. Board decision - Question time in respect of the Community Development Subgroup Quarter One

An end of Q1 report on the proposed priorities of the Community Development Subgroup was circulated prior to this meeting. The Community Development Subgroup met in June 2024, where members discussed areas relevant to their remit. The discussion included evidence from the Strategic Intelligence Assessment and resulted in agreeing the proposed priorities for the Community Development Subgroup for 2024-25.

#### Priorities for CDS for 2024-25:

1. Sustainable Food Partnerships and Food Banks;
2. Support for community transport;
3. Addressing digital exclusion and support for Digital Champions;
4. Retention of volunteers and recruitment of younger volunteers.
5. Provision of youth service activities for those aged 8+.

**Board Decision:** The Board agreed the priorities, as listed above, of the Community Development Subgroup to work towards during 2024-25.

## 9. Board decision – MSP Funding Bid – Mid Sussex Food Partnership

A bid for funds for the Mid Sussex Food Partnership was received and circulated prior to the meeting. The bid included funds to increase the hours of the Food Partnership Co-ordinator role. The coordinator started in March 2024, has a one-year contract, and works ten hours a week. The bid comprised of four main elements: (1) to fund the difference in salary to increase the hours from 10 per week to 22 per week; (2) the provision of equipment (Freezers; air fryers; chilled food delivery bags); (3) the provision of training sessions (RoSPA – Food Hygiene; WSCC – Risk Assessment, H&S; Net Zero Carbon Audit); and (4) the provision of marketing planning sessions content plans for seven food partner organisations, including the creation and delivery of social media pages. A general discussion took place.

The Board agreed to fund the project in principle, namely the salary and the provision of equipment. However, it was not agreed to fully fund the project until some elements were clarified and resubmitted. It was questioned as to why the training element and provision of marketing plans and social media pages involved an additional cost, as it was deemed that these would be included and part and parcel of the Food Co-ordinators role, and that the increase in hours would allow for these to be delivered without additional cost. The bid costings need to be revised, as it includes an increase of hours (from 10 hours per week to 22 hours per week) from June 2024, and we cannot retrospectively fund any projects. A revised bid would be welcomed.

## 10. MSP Projects and Budgets for Quarter One – 2024-25 Year.

Rebecca Hair (RH) updated all on the budget and spend to date.

The opening balance for 2024-25 for the MSP Board is £228,751. This consists of the closing balance of £148,751, the 2024-25 £50,000 MSP allocation, and the 2024-25 £30,000 Engagement and Prevention NEETs project.

During Q1 of 2024-25 the MSP has received three partner contributions. These are: £38,126 from Sussex PCC; £16,600 from Safer Streets 5; and £10,000 from the Violence Reduction Partnership. This brought the available budget to £293,477.

In Q1 £68,526 was spent. The expenditure included: £30,000 to Runway Training to deliver the NEETs contract; £4,000 to WSCC for MSDC share of the Partner Analyst role; £16,115 to MSVA for their EDI project; £8,532 to the Community Project Officer for Young People; and £9,879 that the LCN have granted to various projects.

## 11. Emerging issues and future topics for Board and dates for future meetings:

WSPH Mental Health Needs Assessment.  
Dentistry.

The next MSPB meetings are scheduled for:

- Thursday 17<sup>th</sup> October 2024.
- Thursday 6<sup>th</sup> February 2025.

These are all currently scheduled to be hybrid meetings.  
RH has already sent Outlook Calendar invitations to all these meetings.