

Form	Application for a premises licence
Your Details	
Name/s:	Nomad Trading LTD
Premises	
Postal address of premises or, if none, ordnance survey map reference or description:	Chiddinglye Selsfield Road West Hoathly East Grinstead West Sussex
Postcode	RH19 4QS
Non-domestic rateable value of premises.	£4301 - £33000
Applicant type	
Please state whether you are applying for a premises licence as:	a person other than an individual - i) as a limited company
Applicant type	
Please confirm:	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
Individual Applicants	
Second Applicant	
Other Applicants	
Name	Huw Williams
Address	
Postcode	
Registered number (where applicable)	
Description	Director of Nomad Trading which runs Into the Wid events
Phone	
Email	
Operating Schedule	
When do you want	22/08/2024

the premises licence to start?

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend. 4500

Description of premises

Description Only for three days a year for the Into the Wild Festival.
Into the Wild Summer Festival is a family friendly outdoor camping event featuring:
Its main focus is access to nature for well being is as a resource for families.
We host workshops, live world and folk music; crafts, dance; yoga; tai chi; meditation; a wide variety of talks; stalls; and, childrens activities. It will be alcohol-free and family orientated.
We have no bars and do not sell alcohol. The main licensable activities would be a marquee hosting (Silent disco - Headphones) dance workshops (10am -12pm) and world and folk music in the wooded glade (5pm - 11pm). We also have another area, down in a wooded glade, which is perfect to protect from any sound carrying, that will have live acoustic music from 2pm - 11pm. These will have limited amplification, but enough so that the attendees can hear the music above general chatter. The site is a series of fields and wooded glades (see attached map) has good access, with hard standing roads and trackways, a separate access for emergency vehicles, plus a separate access to the main event field for traders and delivery vehicles. The proposed parking and camping areas have good natural boundaries, with good access points in order to manage the arrival and departure of our guests.
It is our intention that the event is a positive event in the local calendar. We have held events in the local area for over 8 years and have a lot of support in the wider local community.
The main entrance to the site is from Selsfield which turns off towards West Hoathly from the Ardingly Road. Traffic turns onto Chiddinglye drive which has good hard standing and traffic turn left to a parking field, where there will be a ticket office and information, so they can process their tickets for wristbands as soon as possible.
Each year the Licensing Authority and Responsible Authorities will be provided with the draft Event Safety Management Plan at least 4 months prior to the event taking place.

Licensable Activities

Plays

Will you be provisioning Plays? No

Monday

Start Time

End Time

Tuesday

Start Time

End Time
Wednesday
Start Time
End Time
Thursday
Start Time
End Time
Friday
Start Time
End Time
Saturday
Start Time
End Time
Sunday
Start Time
End Time
Where will the performance of the play take place? Indoors may include a tent.
Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
State any seasonal variations for performing plays: For example (but not exclusively) where the activity will occur on additional days during the summer months.
Non standard timings. Where the premises intends to use the premises for the performance of a play at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
Films
Will you be provisioning Films? No
Monday
Tuesday

Wednesday	
Thursday	
Friday	
Saturday	
Sunday	
Indoor Sports	
Will you be provisioning Indoor Sporting events?	No
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	
Boxing or wrestling	
Will you be provisioning boxing or wrestling events?	No
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	
Live Music	
Will you be provisioning Live Music?	Yes
Monday	
Start Time	
End Time	
Tuesday	
Start Time	
End Time	
Wednesday	

Start Time	
End Time	
Thursday	
Start Time	
End Time	
Friday	
Start Time	13:00
End Time	23:00
Saturday	
Start Time	13:00
End Time	23:00
Sunday	
Start Time	13:00
End Time	23:00
Where will the performance of live music take place? Indoors may include a tent.	
Indoors and outdoors	
Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.	
There will be performance of folk and world music in a wooded glade each evening until 23;00. This glade has been used by us for the last 3 years and tested for sound and is the best area on site to avoid any sound issues with neighbouring properties. There is also music in a tent in the far corner which has also been used for 2 years with no complaints It is amplified enough for the audience to be able to enjoy the music, it is not excessive. Our main audience is families with lots of younger children, so we encourage music that suits the family ambience.	
State any seasonal variations for performing live music: For example (but not exclusively) where the activity will occur on additional days during the summer months.	
Non standard timings. Where the premises intends to use the premises for the performance of live music at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.	
Recorded Music	
Will you be provisioning Recorded Music?	
Yes	
Monday	
Start Time	
End Time	

Tuesday	
Start Time	
End Time	
Wednesday	
Start Time	
End Time	
Thursday	
Start Time	
End Time	
Friday	
Start Time	12:00
End Time	02:00
Saturday	
Start Time	12:00
End Time	02:00
Sunday	
Start Time	12:00
End Time	02:00
Where will the playing of recorded music take place? Indoors may include a tent.	Indoors and outdoors
Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.	Between 23:00hrs and 02:00hrs the performance will by means of a silent disco only.
State any seasonal variations for playing recorded music: For example (but not exclusively) where the activity will occur on additional days during the summer months.	
Non standard timings. Where the premises intends to use the premises for the playing of recorded music at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.	
Performances of dance	
Will you be provisioning	No

Performances of dance?	
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	
Similar to live music, recorded music or performances of dance	
Will you be provisioning anything with a similar description to live music, recorded music or Performances of dance?	No
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	
Late Night Refreshment	
Will you be provisioning any late night refreshment?	No
Monday	
Start Time	
End Time	
Tuesday	
Start Time	
End Time	
Wednesday	
Start Time	
End Time	
Thursday	
Start Time	

End Time
Friday
Start Time
End Time
Saturday
Start Time
End Time
Sunday
Start Time
End Time
Where will the provision of late night refreshment take place? Indoors may include a tent.
State any seasonal variations:For example (but not exclusively) where late night refreshment is provided on additional days during the summer months.
Non standard timings. Where the premises intends to use the premises for the provision of late night refreshment at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
Supply of alcohol
Will you be provisioning any alcohol?No
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday
Sunday
Premises Supervisor
Date of birth
Place of birth
Opening Hours
Monday
Start Time
End Time
Tuesday

Start Time	
End Time	
Wednesday	
Start Time	
End Time	
Thursday	
Start Time	
End Time	
Friday	
Start Time	
End Time	
Saturday	
Start Time	
End Time	
Sunday	
Start Time	
End Time	
State any seasonal variations : For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.	
Non standard timings. Where you intend to use the premises to be open at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.	
Adult Entertainment	
Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.	
Licensing Objectives	
General - all four licensing objectives (b,c,d,e): Please list here steps you will take to promote all four licensing objectives together.	<p>Only for three days a year for the Into the Wild Festival.</p> <p>Into the Wild is primarily a family festival of workshops, theatre, dance, yoga, traditional crafts, bush crafts with world and folk music. We promote the festival as a well being nature based event and we do not have bars or sell alcohol and have a zero drug policy this is an important part of our ethos. Over the years we have a following of guests that overwhelmingly support this ethos. Our ethos is to support families to enjoy nature, away from screens and video games and we encourage this in a safe and supportive environment. We work with a great team of 120 stewards, an experienced SIA team, health and safety team, plus local contractors who we have been working with for a number of years. We have built up a reasonable size following in the local area, running over 15 smaller events in the past 4 years at Emerson college in Forest Row and just over the county border with Wealden council. We are keen and fully engaged to work with all the local authorities to make the safest, creative and inspirational event possible.</p> <p>Each year the Licensing Authority and Responsible Authorities will be provided with the draft Event Safety Management Plan at least 4 months prior to the event taking place.</p>
The prevention of	Into the Wild will seek to work closely with the local police authority in

crime and disorder:	ensuring robust security measures. The event will ensure good communication is maintained between our chosen security contractor and the local police authorities. We have worked closely with an experienced firm of SIA (Event security alliance), over many years, who share many of the same ethos as our event. The manager of ESA is happy to lease with the police in relation to this premises license to help make the event safe and compliant to all recommendations the police may have. Into the Wild are committed to reducing the opportunities for criminal behaviour. Measures will be taken to ensure that opportunist criminals and organised groups do not have the opportunity to spoil the event for the majority of customers. Listed below are measures in place to help prevent crime and disorder: The event is a ticketed event – allowing control over occupancy. All patrons and staff will be fitted with wristbands identifying their capacity at the event; i.e. public, staff, adult, child, etc. ESA, an experienced and qualified security company has been contracted to provide Security Industry Authority (SIA) frontline licensed door supervisors to carry out all aspects of the security plan, as defined in this document. Security checks are in place to ensure persons are authorised to be at event. Searches may be carried out at entrance to the event, if deemed necessary to avoid any criminal activity. The event has adopted an effective communication system The event has robust drugs policy in place Tent theft awareness will be included in the programme. Into the Wild has clear terms and conditions of entry, which all ticket holders are required to adhere to. This is clearly communicated to customers in advance including consequences of non compliance. This includes the use of illegal drugs. We have found having an event without bars and the sale of alcohol, significantly reduces the number of challenging situations in relation to public disorder. ESA have worked with us for many years and are well trained to work with any situation that arises in relation to this policy.
----------------------------	---

Public safety:	The health, safety and welfare of all those attending (or affected by) the event, whether visitors, community or staff, is paramount in the organiser’s priorities. The event health and safety policy, risk assessments and show stop procedures are all documented and all contractors working at the event must work within these guidelines. Listed below are some specific measures to ensure public safety: We will adhere to any covid regulations in place and all our workshops, talks and music are held in open tents or outside with good ventilation. The event will be fully risk assessed with appropriate control measures being put into place. The event has contracted an experienced and qualified health and safety manager. The event will put forward a robust management plan that will prioritise event safety. The event will seek to have full consultation with the local authority SAG. Full medical cover will be provided throughout the event in line with the purple guide. A welfare area will be provided for those not requiring medical, but are still require assistance or observation. Evacuation zones and procedures are in place. Near misses will be logged and addressed. Show stop procedures are in place. A traffic management plan for all eventualities, including parking and public transport arrangements.
-----------------------	---

The prevention of public nuisance:	The organisers will take measures and employ the services of professionals in order to prevent a public nuisance. These measures include traffic management plans, noise level monitoring, waste management and liaising with local residents. Measures in place to prevent public nuisance are listed below: The events traffic plan is
---	--

designed to ensure no build-up of event traffic on the public roads and to maintain free flowing and safe access at all times. The site is designed to discourage patrons from moving freely outside of the event perimeters. The event will seek to communicate with local residents by providing a complaints / enquiries hotline. The event has effective procedures in place to react and respond to complaints or comments from local residents or other members of the public. The event will seek to work closely with the local authority EHO/s to prevent issues of nuisance; including noise. The event will look to work closely with the environmental health department to draw up and carry out an appropriate noise management plan, compliant with current legislation and any conditions requested by the EHO/s. A noise monitoring team will be in place to monitor and adjust sound levels, to ensure compliance with the noise management plan Stages and music venues will be arranged within the site, to wherever possible, to minimise sound travel. The use of sound barriers will be considered, should this be deemed necessary by the noise consultant. A phone number will be available to local residents in order to contact event control to report nuisance. The nature of the music shouldn't be loud at any point. On Sunday, it is a very ambient set. Most people will be camping and be there for the whole weekend, which will minimise noise and traffic over the weekend. We will work with local residents to make them aware of any sound Please attach documents demonstrating your entitlement to work in the United Kingdom.

checks before the event and to ensure that we work together to create an event that hopefully causes as little nuisance as possible.

Each year the Licensing Authority and Responsible Authorities will be provided with the draft Event Safety Management Plan at least 4 months prior to the event taking place.

The protection of children from harm:

This event is aimed at families so children will attend. Those that do are required to be with parents. If a child were to be found alone at the event the measures outlined in our child protection document in the EMP. None of the performances will be such that they would be felt to be unsuitable for young people and children, but parental guidance is advised.

Measures in place to protect children from harm are listed below: The event has a child protection policy A lost and found children's space will be managed in the children's area and run by DBS checked staff. Comprehensive lost and found children procedures are in place. All under 18s must be accompanied by a responsible adult. Children aged 11 and under will have a wristband and parents will be encouraged to provide the mobile number for their responsible adult onsite written on. Children aged 17 years and under will have a separately identifiable wristband to adults aged 18 years and over. We have a professional childrens area run by a very experienced company called Lewes Youth Theatre Project They have been running family and childrens areas Sussex for many years. They are more than happy to run through their detailed procedure for working with children.

