

VALIDATION CHECKLIST

Application for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt

NATIONAL REQUIREMENTS (2 copies (original and 1 copy) of the application form, documents, statements and plans unless stated otherwise or submitted electronically)

	YES	N/A
Completed form including a written description of the proposed development.		
A plan indicating the site and which buildings are proposed to change in use.		
Appropriate Fee - £120		
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LOCAL REQUIREMENTS	YES	N/A
 Such information as may be necessary to enable the Local Planning Authority to determine: The design or external appearance of the development in particular the impact of glare on occupiers of neighbouring land. 		
Block/Site Plan (at a scale of 1:200 or 1:500) highlighting the proposed development in relation to the site boundaries and other existing buildings on the site. Written dimensions, including those to the boundary should be shown. Any trees or public rights of way affected by the development should be shown, together with the proposed parking arrangements. Any new boundary walls or fencing proposed as part of the development. The direction of north should be shown.		
Proposed Elevation Plans (at a scale of 1:50 or 1:100)		
Proposed Floor Plans (at a scale of 1:50 or 1:100)		
Sections and Finished Floor and Site Levels Plans – only when a change in level is proposed eg on a sloping site		
Proposed site sections (at scale 1:50 or 1:100)		
Proposed finished floor levels (at scale 1:50 or 1:100)		
Roof Plans (for dormer extensions/roof alterations etc).		
Proposed roof plans (at scale 1:50 or 1:100)		

December 2023