

Timetable for the Community Governance Review

Haywards Heath Town Council

A community governance review is concluded on the day on which the Council publishes the recommendations made by the community governance review.

The table below sets out the timetable for the review.

The programme and timeline may be adjusted after representations have been received by local people and interested bodies in response to the initial public consultation. This will allow the Council a degree of flexibility in the interests of ensuring that it manages the review process efficiently. Any adjustments to the programme and timetable will be approved by the Council and published on its website.

Action	Date	Outline of Action
Start Date	9 th June 2025	Council publishes the Public Notice, Terms of Reference and Guidance for Respondents.
Public Consultation 1 Opens	9 th June 2025	8-week consultation begins. This starts following the publication of the Public Notice, Terms of Reference and Guidance for Respondents.
Public Consultation 1 Ends	8 th August 2025	N/A
Evaluation Panel	11 th August – 15 th August 2025	All representations are considered by an evaluation panel.
Draft proposals considered by the Scrutiny Committee	3 rd September 2025	Any additional recommendations of the Scrutiny Committee are recorded and added to the draft proposals.

Action	Date	Outline of Action
Draft proposals re-published if the Scrutiny Committee proposes any amendments	15 th September 2025	Council publishes draft proposals.
Public Consultation 2 Opens	15 th September 2025	A further 8-week consultation begins.
Public Consultation 2 Ends	14 th November 2025	All representations are considered by an evaluation panel.
Evaluation Panel	17 th November – 21 st November 2025	All representations are considered by an evaluation panel.
Final Recommendations published	December 2025/January 2026	These will be available on our website.
Final Recommendations considered by the Scrutiny Committee	21 st January 2026	Scrutiny Committee will consider the extent to which the Council should give effect to the recommendations and make recommendations to Full Council.
Final Recommendations (as amended, if applicable) considered by Full Council for adoption	25 th February 2026	Full Council considers and determines the extent to which the Council shall give effect to the recommendations.
Order made	By October 2026	Council publishes Order.
Order takes effect	May 2027	Next scheduled local government elections.