

Application for a premises licence

Premises

Premises Information	
Postal address of premises or, if none, ordnance survey map reference or description	SHOP NO. 2, 44 B, SOUTH ROAD, HAYWARDSHEATH, WEST SUSSEX,
Postcode	RH16 4LA
Non-domestic rateable value of premises.	£33001 - £87000

Applicant Type

Please state whether you are applying for a premises licence as:	an individual or individuals
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Applicant Type

Please confirm one of the following	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
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Applicants

Individual Applicant 1.0 Details	
Applicant title	Mr.
Applicant first name	Harpal Singh
Applicant last name	Sachdeva

Other Applicants

Operating Schedule

Operating Schedule	
When do you want the premises licence to start?	2026-04-10

Description of Premises

Operating Schedule	
Describe the premises	The premises is a Grocery shop. See attached plan where the grocery and vape are sold.

Activities Guidance

Which types of licensable activity will you be provisioning?	Supply of alcohol
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Activities

Activity #1.0	
Supply of Alcohol	
Type of Activity	Supply of Alcohol
ActivityVerb	supply of alcohol
Please indicate standard days of Supply of Alcohol	Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	
Monday from	07:00
Monday to	00:00
Tuesday	
Tuesday from	07:00
Tuesday to	00:00
Wednesday	
Wednesday from	07:00
Wednesday to	00:00
Thursday	
Thursday from	07:00
Thursday to	00:00
Friday	
Friday from	07:00
Friday to	00:00
Saturday	
Saturday from	07:00

Saturday to	00:00
Sunday	
Sunday from	07:00
Sunday to	00:00
Where will the supplied alcohol be consumed?	Off the premises

Activity #2.0

Hours premises is open to the public

Type of Activity	Hours premises is open to the public
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Please indicate standard days of Hours premises is open to the public	Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday
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Please indicate the standard days and timings. Provide times using the 24 hour clock.

Monday

Monday from	07:00
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Monday to	00:00
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Tuesday

Tuesday from	07:00
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Tuesday to	00:00
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Wednesday

Wednesday from	07:00
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Wednesday to	00:00
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Thursday

Thursday from	07:00
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Thursday to	00:00
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Friday

Friday from	07:00
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Friday to	00:00
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Saturday

Saturday from	07:00
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Saturday to	00:00
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Sunday

Sunday from	07:00
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Sunday to	00:00
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Premises Supervisor

Premises Supervisor	
First name	Harpal Singh
Last name	Sacheva

Adult Entertainment

Adult Entertainment	
Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.	NONE

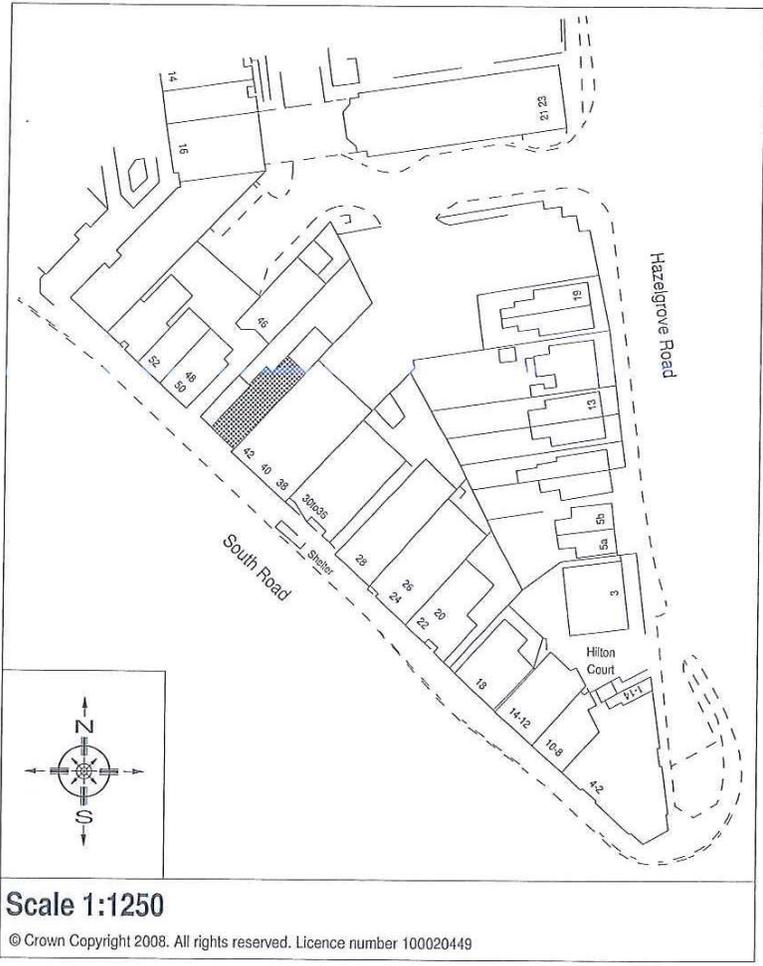
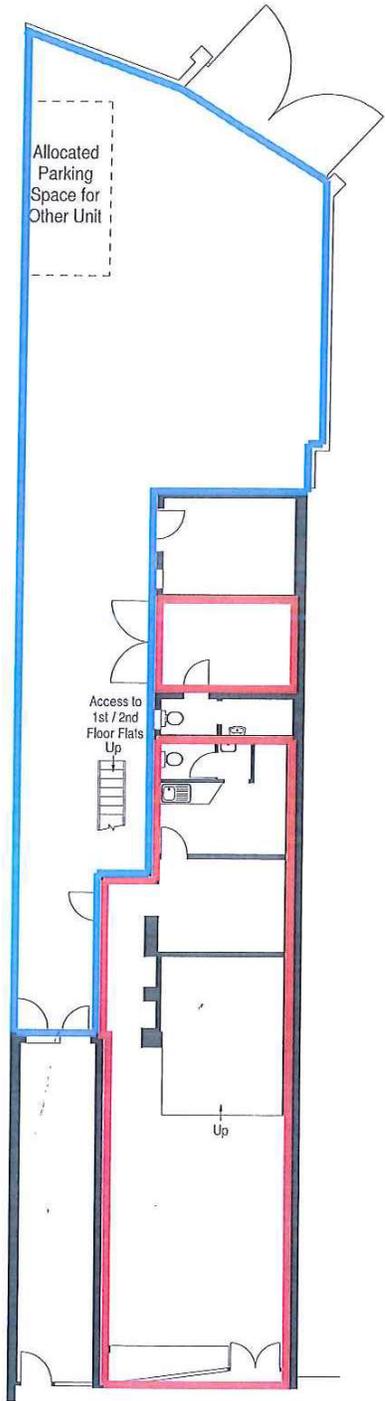
Objectives

Licensing Objectives	
Please list here steps you will take to promote all four licensing objectives together.	The applicant recognises the importance of promoting the four licensing objectives and is committed to operating the premises in a responsible manner. Appropriate management controls and procedures will be implemented to ensure the licensing objectives are upheld at all times.
The prevention of crime and disorder	The premises will operate a comprehensive digital CCTV system covering all entry and exit points and relevant internal areas. CCTV recordings will be retained for a minimum of 28 days and will be made available to the police or authorised officers upon reasonable request. At least one trained member of staff will be present on the premises at all times who is capable of operating the CCTV system. An incident log will be maintained and made available for inspection by responsible authorities. The log will record: incidents of crime and disorder, refusals of alcohol sales, complaints received, any visits by responsible authorities, faults in the CCTV system. A refusals register will be maintained and regularly reviewed by management. The premises will operate a Challenge 25 age verification policy to prevent underage alcohol sales. All staff involved in alcohol sales will receive documented training on licensing law, age-restricted sales, and responsible alcohol retailing. Training will be refreshed at regular intervals (at least annually) and records will be maintained. Customers who appear intoxicated will not be served alcohol and staff will be instructed to refuse service where appropriate. Staff will monitor the premises to discourage anti-social behaviour and will take appropriate action where necessary.
Public safety	The premises will be operated in a manner that ensures the safety of customers, staff, and visitors at all times. Measures will include: Compliance with all relevant health and safety legislation and fire safety regulations, A comprehensive fire risk assessment will be undertaken and regularly reviewed. Appropriate fire detection systems, fire extinguishers, and emergency lighting will be installed and maintained. All emergency exits will be clearly marked, unobstructed, and easily accessible at all times. Staff will be trained in emergency procedures, including evacuation procedures and fire safety awareness. The premises will maintain an appropriate maximum occupancy level where applicable, and this will be monitored to avoid overcrowding. Regular safety checks of the premises will be carried out to ensure all facilities remain in good working order. Any accidents or incidents affecting public safety will be recorded in an accident log.
The prevention of public nuisance	The premises licence holder acknowledges the need to operate the premises in a manner that minimises disturbance to local residents and businesses. Measures will include: Notices will be displayed requesting customers to leave the premises and surrounding area quietly and to respect local residents. Staff will monitor customers leaving the premises to minimise noise disturbance where necessary. The premises will implement a waste management system, ensuring that refuse disposal does not cause nuisance to neighbours. Empty bottles and waste will be disposed of at reasonable hours to minimise noise. Deliveries and collections will take place at appropriate times to avoid disturbance to local residents. The exterior of the premises will be regularly checked to ensure it remains clean and free from litter.
The protection of children from harm	The premises licence holder will ensure appropriate safeguards are in place to protect children from harm. Measures will include: The premises will operate a Challenge 25 policy, requiring anyone who appears under 25 to produce valid identification before purchasing alcohol. Acceptable forms of identification will include: passport, photo driving licence, PASS-approved proof-of-age card, Staff will receive training in age-restricted sales and identifying acceptable identification. A refusals register will be maintained for any refused alcohol sales. Alcohol will not be sold to anyone under the age of 18. Children will only be permitted on the premises in accordance with the premises licence conditions and under appropriate supervision where necessary. Staff will remain vigilant to ensure children are not exposed to inappropriate situations or activities.

Right to Work

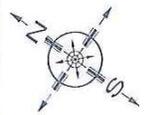
Right To Work	
I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15	Yes
The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work	Yes

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Property Address:
**44 South Road,
 Haywards Heath,
 West Sussex RH16 4LA**

-  = Extent Of Demised Premises
-  = Location of Property



App. Gross Internal Area:
 83 sq m / 893 sq ft

Scale:
 1 : 200 on A4
 Unless Stated Otherwise