

Application for a minor variation to a premises licence or club premises certificate under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Guidance Notes at the end of the form, especially Note 1.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary.

Once completed please send your application to the relevant licensing authority. You may wish to keep a copy of the completed form for your records.

Greene King Retailing Limited

(Insert name(s) of applicant)

being the premises licence holder(s)/club holding a club premises certificate, apply to vary a premises licence under section 41A/club premises certificate under section 86A of the Licensing Act 2003 for the premises described in Part 1 below.

Part 1 – Premises details

Postal address of premises (or, if none, ordnance survey map reference, or description) Dorset Arms 58 High Street	
Post town East Grinstead	Postcode RH19 3DE

Telephone number at premises (if any)

n/a

Premises licence number/club premises certificate number

PWA0180

Brief description of premises (Please see Guidance Note 2)

Public House

Part 2 – Applicant Details

I am/we are the premises licence holder/club premises certificate holder. (Please delete as appropriate)

Contact phone number in working hours (if any) _____

Applicant Postal address IF DIFFERENT FROM PREMISES ADDRESS	
Post town	Postcode
Please provide email address if you would prefer us to contact you by email (optional)	

Part 3 – Proposed variation(s)

Please tick

Do you want the proposed variation to have effect as soon as possible? ☒ Yes ☐ No

DDMMYYYY

If not, from what date do you want the variation to take effect?

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see Guidance Note 3) ☐ Yes ☒ No

Please describe the proposed variation(s) in detail in the box below and explain why you consider that they could not have an adverse effect on the promotion of any of the licensing objectives (See Guidance Note 1). This should include whether new or increased levels of licensable activities will be taking place indoors or outdoors (indoors may include a tent):

Details of proposed variation(s) (Please see Guidance Note 4)

To change the layout and design of the premises in accordance with the submitted plan, drawing numbers 2490-1001 A and 2490-1002. The changes include the formation of ladies toilets and a store room at ground level.

To allow the premises to open from 9am Monday to Saturday for non-licensable activity (currently permitted from 10am). The hours for licensable activity to remain unchanged.

Any part of the variation application that changes the plan/layout at the premises to be of no effect until the work has been completed.

Locations of fire safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.

Any detail shown on the plan that is not required by the licensing plan regulations is indicative only and subject to change.

Details of proposed variation(s) (Continued)

Part 4 – Operating Schedule

Please tick those parts of the Operating Schedule which would be subject to change if this application to vary were successful.

Provision of regulated entertainment (please read guidance note 5)

Please tick ☒ all that apply

- | | |
|---|--------------------------|
| a. plays | <input type="checkbox"/> |
| b. films | <input type="checkbox"/> |
| c. indoor sporting events | <input type="checkbox"/> |
| d. boxing or wrestling entertainment | <input type="checkbox"/> |
| e. live music | <input type="checkbox"/> |
| f. recorded music | <input type="checkbox"/> |
| g. performances of dance | <input type="checkbox"/> |
| h. anything of a similar description to that falling within (e), (f) or (g) | <input type="checkbox"/> |

Provision of late night refreshment ☐

Supply of alcohol ☐

(Note that this can only relate to reducing licensed hours, or moving them without any overall increase between 7am and 11pm)

Please tick to indicate you have enclosed the following:

I have enclosed the premises licence/club premises certificate ☒

I have enclosed the relevant part of the premises licence/
club premises certificate ☐

I have included a copy of the plan
(this is necessary if the proposed variation will affect the layout) ☒

If you have not ticked one of the previous three boxes, please explain why in the box below.

Reasons why you have not enclosed the premises licence/club premises certificate or relevant parts.
Any further information to support your application. (See Guidance Note 6) We believe the changes to the layout and design of the premises do not adversely impact on the licensing objectives. The changes to the hours for the opening of the premises for the potential to serve breakfast and on-licensable activity only.

CHECKLIST:

Please tick to indicate agreement

- I have made or enclose payment of the fee. ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☐
- I have enclosed the plan, if appropriate, of the premises in scale [1mm to 100mm], unless otherwise agreed with the licensing authority. ☒
- I have enclosed the premises licence/club premises certificate or relevant part of it or provided an explanation. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒


I understand that I must now advertise my application for a continuous period beginning on the first working day after the day on which the application was given to the relevant licensing authority and ending at the expiry of the ninth consecutive working day after that day.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures and Contact Details

(See Guidance Note 7)

Premises Licence: Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (see Guidance Note 8). If signing on behalf of the applicant, please state your name and in what capacity you are authorised to sign:

Signature	 Piers Warne on behalf of TLT LLP
Date	28 January 2026
Capacity	Solicitor for Applicant

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (See Guidance Note 9). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Where the premises are a club

I (insert full name) make this application on behalf of the club and have authority to bind the club.

Signature	
Date	
Capacity	

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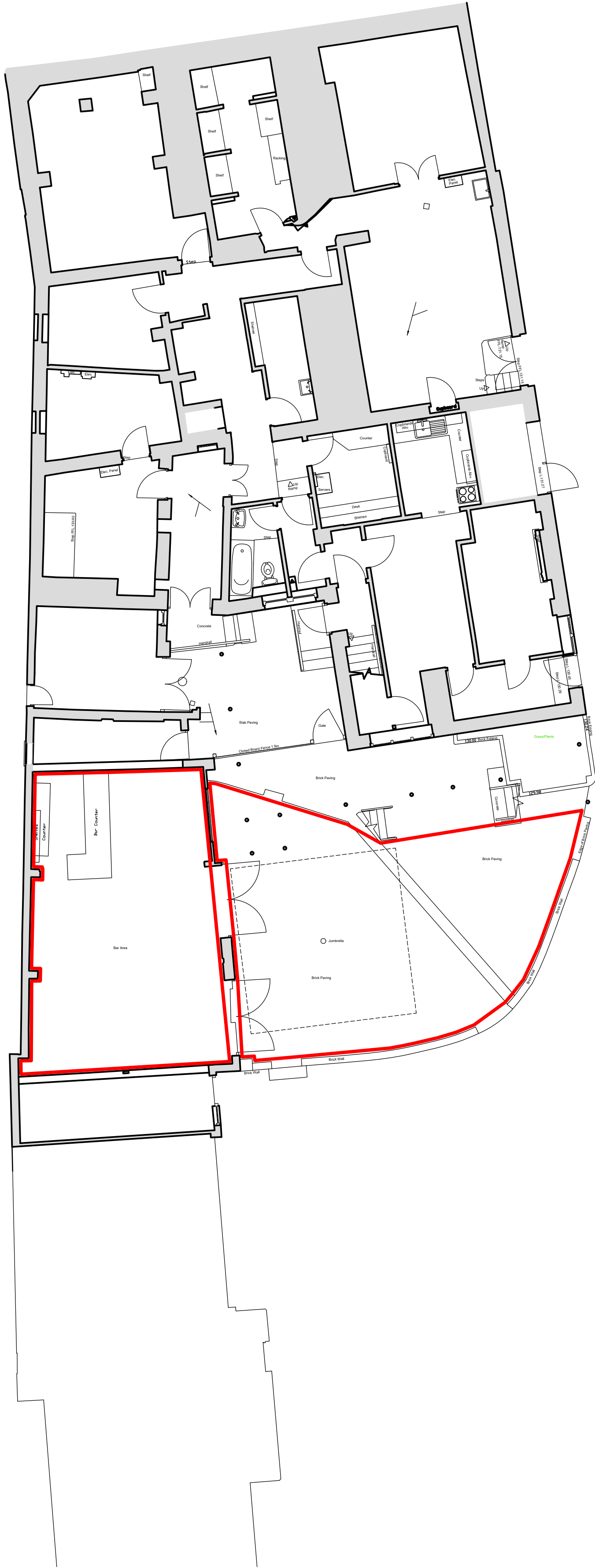
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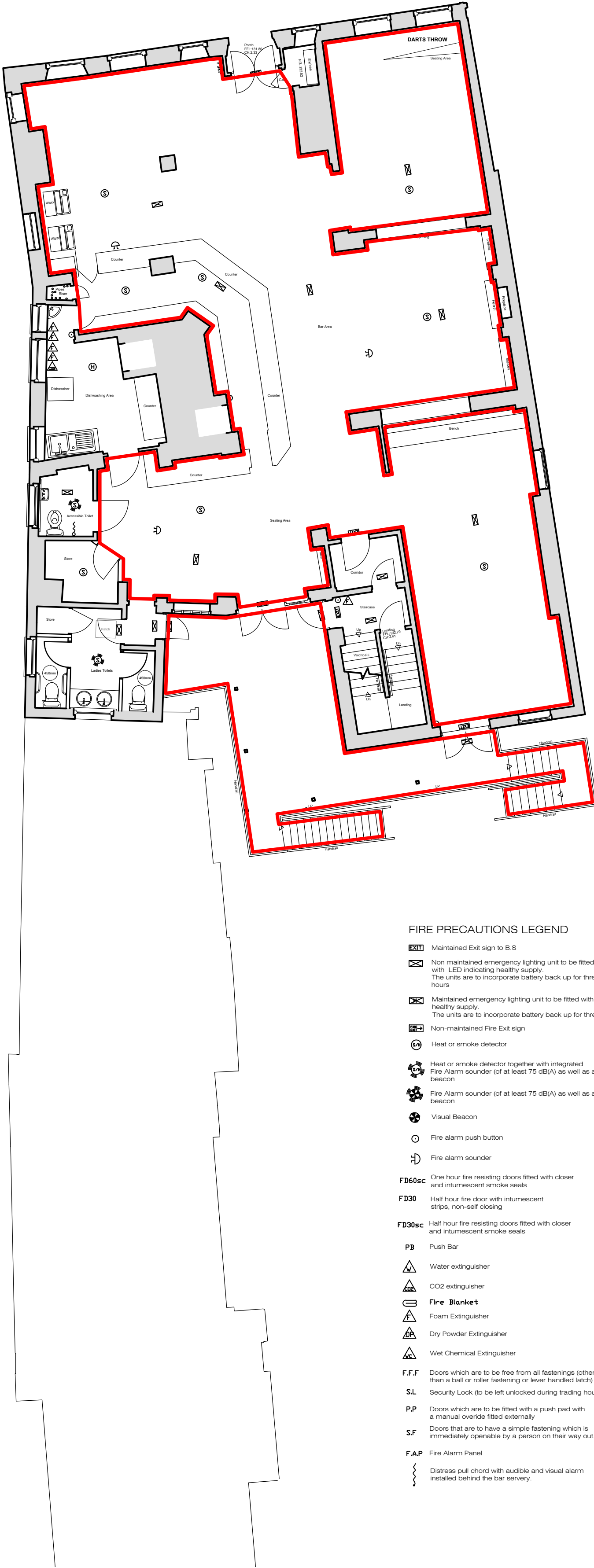
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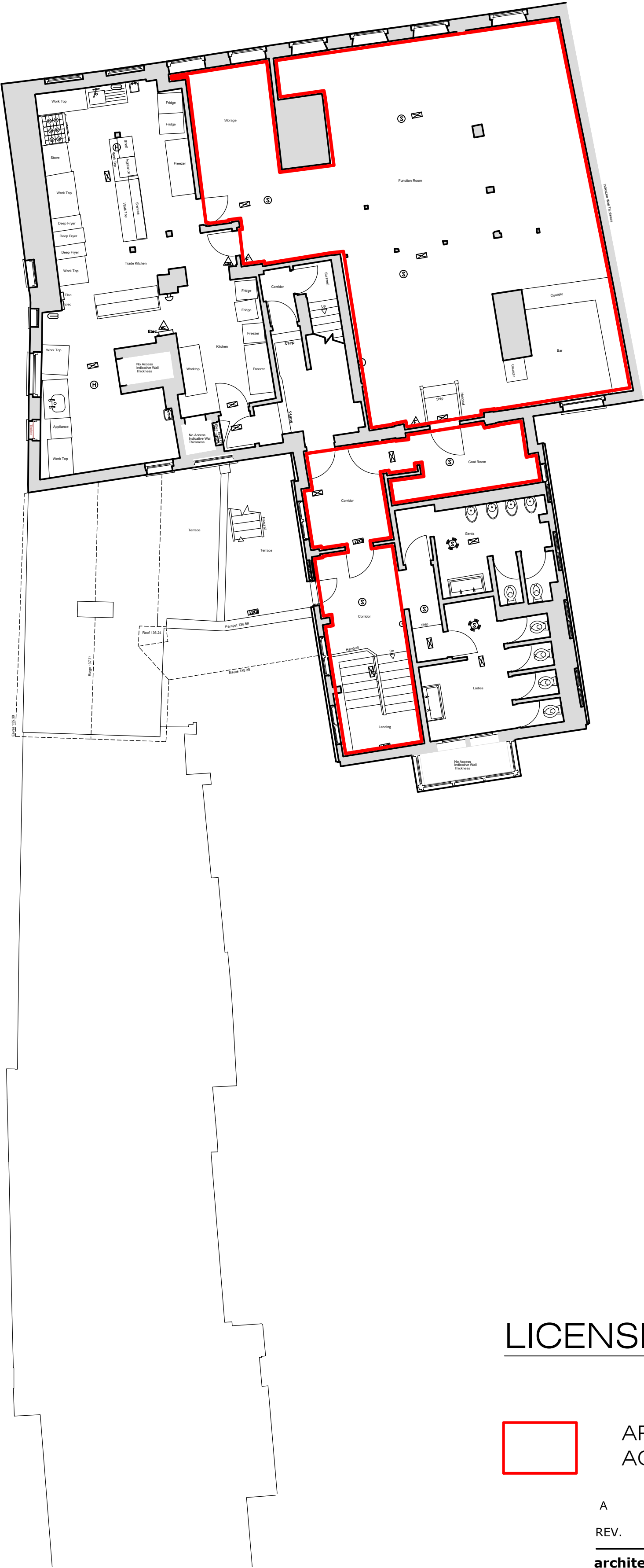
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PROPOSED BASEMENT LAYOUT - Scale 1:100 @ A1



PROPOSED GROUND FLOOR LAYOUT - Scale 1:100 @ A1



PROPOSED FIRST FLOOR LAYOUT - Scale 1:100 @ A1

- FIRE PRECAUTIONS LEGEND
- Maintained Exit sign to B.S
 - Non-maintained emergency lighting unit to be fitted with LED indicating healthy supply. The units are to incorporate battery back up for three hours
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 - Non-maintained Fire Exit sign
 - Heat or smoke detector
 - Heat or smoke detector together with integrated Fire Alarm scounder (of at least 75 dB(A) as well as an integrated visual beacon
 - Fire Alarm scounder (of at least 75 dB(A) as well as an integrated visual beacon
 - Visual Beacon
 - Fire alarm push button
 - Fire alarm scounder
 - F30sc One hour fire resisting doors fitted with closer and intumescent smoke seals
 - F30 Half hour fire door with intumescent strips, non-self closing
 - F30sc Half hour fire resisting doors fitted with closer and intumescent smoke seals
 - PB Push Bar
 - Water extinguisher
 - CO2 extinguisher
 - Fire Blanket
 - Foam Extinguisher
 - Dry Powder Extinguisher
 - Wet Chemical Extinguisher
 - FFF Doors which are to be free from all fastenings (other than a ball or roller fastening or lever handled latch)
 - SL Security Lock (to be left unlocked during trading hours)
 - PP Doors which are to be fitted with a push pad with a manual override fitted externally
 - SF Doors that are to have a simple fastening which is immediately operable by a person on their way out
 - FAP Fire Alarm Panel
 - Detress pull chord with audible and visual alarm installed behind the bar servicey.

LICENSING LEGEND

AREA FOR LICENSABLE ACTIVITY

A	Red line amended at TLT request	21-01-26
REV.	DESCRIPTION	DATE

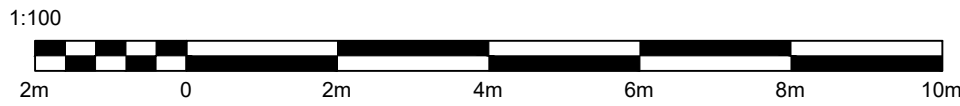
architectural & interior designers
Suite 18•70 Churchill Square Business Centre•
Kings Hill•Kent•
ME19 4VJ•
tel:01732523521 fax:01732523522 email:info@gbadesigns.com



proposed development at:
THE DORSET ARMS
58 HighStreet
East Grinstead RH19 3DE

Proposed Licensing

SCALE	DATE:	DWG NO.
1:100@A1	Jan 2026	2490-1001 A



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LICENSING LEGEND

AREA FOR LICENSABLE ACTIVITY

REV.	DESCRIPTION	DATE
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architectural & interior designers
Suite 18•70 Churchill Square Business Centre•
Kings Hill•Kent•
ME19 4VJ•
tel:01732523521 fax:01732523522 email:info@gbadesigns.com



proposed development at:
THE DORSET ARMS
58 HighStreet
East Grinstead RH19 3DE

Licensing Site Plan

SCALE	DATE:	DWG NO.
1:200@A1	Jan 2026	2490-1002