

COUNCIL TAX EXEMPTION APPLICATION FORM ALL RESIDENTS UNDER THE AGE OF 18

Council Tax Account Reference Number:

1. Property Address:

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2. Please give the exact date the tenancy started:

3. Are all the residents under the age of 18? YES/NO*

4. Please give the names and date of birth for all residents: Name / Date of Birth

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5. Have any other adults lived in the property during the tenancy? YES/NO*

6. If the answer to question 5 is YES, please give the names of these residents together with the date they moved in, and the date they moved out (please continue a separate sheet if necessary)

Name	Date of Occupation	Date Vacated
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7. Please provide the name and address of the Landlord:

*Please delete where appropriate

DECLARATION

I declare that the information given on this form is complete and accurate to the best of my knowledge.

REMEMBER, if you give false information, you may be prosecuted.

In order to protect public funds, the Council may use the information you have provided on this form to prevent and detect fraud. The Council may also share this information, for the same purposes, with other organisations that handle public funds.

Signature Date

Full Name (BLOCK CAPITALS)

Telephone Email.....

If you are not the registered Council Taxpayer, please enclose a signed letter of authority or copy of the Power of Attorney to confirm you are authorised to act on their behalf.

Information will only be kept in accordance with the General Data Protection Regulation and the Data Protection Act 2018. Mid Sussex District Council will not supply information to any other organisation or individual except to the extent permitted by law in carrying out any of its functions. Please refer to our privacy notice on our website at <https://www.midsussex.gov.uk/about-us/privacy-notice/> for further details.

Please send form to:

Mid Sussex District Council Revenues & Benefits, Oaklands Road, Haywards Heath, West Sussex, RH16 1SS

Email contact for the authority should be addressed to revenue@midsussex.gov.uk