

COUNCIL TAX APPLICATION FOR DISREGARD FOR DISCOUNT PURPOSES - APPRENTICE

SECTION 1 – HOME ADDRESS

SECTION 2 - DETAILS OF APPRENTICE

Last Name:	First Name/s:
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Date of birth:	
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SECTION 3 - DETAILS OF APPRENTICESHIP

Employer's name and address:

Telephone:

Current salary/allowance: per week/month *

Expected salary when training complete: per week/month *

Date apprenticeship started:	Date apprenticeship due to end:
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Qualification to be attained at the end of the apprenticeship:

Nature of trade/business/profession:

**** Please remember to send the letters of confirmation from both the college and employers**

Please ensure you also provide the following documents: - letter or certificate from college - letter or certificate from employer - 5 weeks or 2 months of payslips.

SECTION 4 - HOUSEHOLD DETAILS

Number of people aged 18 or over who have the property to which this form is addressed as their main home (including any people to be disregarded)

Number of people aged 16 or 17 who have the property which this form is addressed as their main home

Name(s).....

.....

Date(s) of birth.....

.....

SECTION 5 - DECLARATION AND SIGNATURE

DECLARATION

I declare that the information given on the form is complete and accurate to the best of my knowledge.

REMEMBER, if you give false information, you may be prosecuted.

In order to protect public funds, the Council may use the information you have provided on this form to prevent and detect fraud. The Council may also share this information, for the same purposes, with other organisations that handle public funds.

Signature Date

Full Name (BLOCK CAPITALS)

Telephone.....Email.....

Information will only be kept in accordance with the General Data Protection Regulation and the Data Protection Act 2018. Mid Sussex District Council will not supply information to any other organisation or individual except to the extent permitted by law in carrying out any of its functions. Please refer to our privacy notice on our website at <https://www.midsussex.gov.uk/about-us/privacy-notice/> for further details.

Please send form to:

Mid Sussex District Council Revenues & Benefits, Oaklands Road, Haywards Heath, West Sussex, RH16 1SS
Email contact for the authority should be addressed to revenue@midsussex.gov.uk