



Mid Sussex Revenues
and Benefits
Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

01444 477564 (Phone calls may be recorded)
Email: revenue@midsussex.gov.uk Website: www.midsussex.gov.uk/revsandbens

Section 44A Application Form

Please complete all information on this form and send it to the above address.

Name	
Contact Address	
Phone Number	
Email	
Business Rates Reference	
Address of the property for which the application is made	
Date the area(s) became vacant	
Detail of the area(s) out of use	
Why is the area not in use? (Please provide full details to support your application.)	
When do you expect the area(s) to become occupied?	
What will the area be used for and by whom?	

Please enclose a plan of the premises clearly showing the unoccupied area(s). Once your application has been received we will contact to arrange access for inspection.

Declaration:

Please note: Information will only be kept in accordance with the General Data Protection Regulation and the Data Protection Act 2018. Mid Sussex District Council will not supply information to any other organisation or individual except to the extent permitted by law in carrying out any of its functions.

Please refer to our privacy notice on our website at <https://www.midsussex.gov.uk/about-us/privacy-notice> for further details.

I declare that the information I have given on this form is complete and accurate to the best of my knowledge.

Signature	
Position in the Business	
Date	

If your circumstances change which will affect your entitlement to Section 44a relief you must notify the Revenues Section immediately.

Application for a reduction under Section 44a of the Local Government Finance Act 1988 (partly occupied properties) as amended by the Non-Domestic Rating (unoccupied properties) (England) regulations 2008 (SI 2008/386).