

Application for a premises licence

Your Data

MSDC Ref:	LI/26/1611

Your Details

name	Ardingly Projects Limited

Premises

Premises Information	
Postal address of premises or, if none, ordnance survey map reference or description	The Ardingly Activity Centre Ardingly Reservoir Ardingly West Sussex
Postcode	RH17 6SQ
Non-domestic rateable value of premises.	£125001

Applicant Type

Please state whether you are applying for a premises licence as:	a person other than an individual - i) as a limited company
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Applicant Type

Please confirm one of the following	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
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Applicants

Other Applicants

Other 1.0 Applicants	
Applicants first	

Applicants name	Ardingly Projects Limited

Operating Schedule

Operating Schedule	
When do you want the premises licence to start?	2027-09-01

Description of Premises

Operating Schedule	
Describe the premises	Description of the Premises: The premises is know as the Ardingly Activity Centre, Situated on the shoreline of Ardingly Reservoir, Ardingly, West Sussex. The Centre is operated by Ardingly projects Ltd, a subsidiary company of Ardingly College who are the current leaseholders of the facility and the holder of the rights relating to the use of the water-based activities with in the reservoir. The Centre is scheduled to close from the 1st October until Summer 2027 to allow essential reservoir subsidence and infrastructure works to be undertaken. Upon reopening, Ardingly Project's ltd intends to relaunch the facility as a community-focussed outdoor activity and visitor destination. The premises comprise an indoor Activity centre - training room, toilets, office, changing rooms and a café with associated outdoor seating and picnic areas overlooking the reservoir. The site attracts a wide range of visors, including participants in water sports and outdoor activities, families, organised groups, school groups and attendees at events hosted by Ardingly College and other local organisations. Purpose of the sale of alcohol and Hot Food. We seek permission to provide the sale of hot food and alcohol as an ancillary part of the visitor experience at the Ardingly Activity Centre. Alcohol will primarily be supplied: To visitor's using the centre and it facilities - Beers, Ciders, Wines and some sprits such as Pimm's; At organised events hosted by Ardingly Projects; At specific events associated with Ardingly College and other approved organisations; To members of the public attending the premises during operational opening hours. The sale of alcohol will be restricted to consumption within the licensed premises, including the café, terrace and designated picnic/seating areas immediately adjoining the activity centre. The intention is to offer a controlled and responsibly managed hospitality service that complements the recreational use of the reservoir and enhances the visitor experience. The reservoir and surrounding area are already frequented by members of the public, some of whom bring and consume alcohol within public areas. The grant of the premises licence will enable alcohol sale to be managed responsibly by trained staff under the conditions of the licence, supporting the licensing objectives of the prevention of crime and disorder, public safety, prevention of public nuisance, and protecting children from harm.

Activities Guidance

Which types of licensable activity will you be provisioning?	Plays,Films,Live Music,Recorded Music,Performances of dance,Similar to live music recorded music or performances of dance,Supply of alcohol
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Activities

Activity #1.0	
Plays	
Type of Activity	Plays
ActivityVerb	performance of a play
Please indicate standard days of Plays	Monday,Tuesday,Wednesday,Thursday,Friday,Saturday, Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	
Monday from	10:30
Monday to	20:30
Tuesday	
Tuesday from	10:30
Tuesday to	20:30
Wednesday	
Wednesday from	10:30
Wednesday to	20:30
Thursday	
Thursday from	10:30
Thursday to	20:30
Friday	
Friday from	10:30
Friday to	20:30
Saturday	
Saturday from	10:30
Saturday to	20:30
Sunday	
Sunday from	10:30
Sunday to	20:30
Where will the performance of a play take place? Indoors may include a tent.	Outdoors
Please state type of activity to be authorised, if not already stated, and give relevant further details.	Possible school play
State any seasonal variations	Activities general commence from February half term through to and including the October half term. The centre closes at dusk
Activity #2.0	
Films	
Type of Activity	Films
ActivityVerb	exhibition of a film
Please indicate standard days of Films	Monday,Tuesday,Wednesday,Thursday,Friday,Saturday,Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	

Monday from	10:30
Monday to	20:30
Tuesday	
Tuesday from	10:30
Tuesday to	20:30
Wednesday	
Wednesday from	10:30
Wednesday to	20:30
Thursday	
Thursday from	10:30
Thursday to	20:30
Friday	
Friday from	10:30
Friday to	20:30
Saturday	
Saturday from	10:30
Saturday to	20:30
Sunday	
Sunday from	10:30
Sunday to	20:30
State any seasonal variations	Activities general commence from February half term through to and including the October half term. The centre closes at dusk

Activity #3.0

Live Music	
Type of Activity	Live Music
ActivityVerb	performance of live music
Please indicate standard days of Live Music	Monday,Tuesday,Wednesday,Thursday,Friday,Saturday,Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	
Monday from	10:30
Monday to	20:30
Tuesday	
Tuesday from	10:30
Tuesday to	20:30
Wednesday	
Wednesday from	10:30
Wednesday to	20:30
Thursday	
Thursday from	10:30
Thursday to	20:30
Friday	

Friday from	10:30
Friday to	20:30
Saturday	
Saturday from	10:30
Saturday to	20:30
Sunday	
Sunday from	10:30
Sunday to	20:30
Where will the performance of live music take place? Indoors may include a tent.	Outdoors
State any seasonal variations	Activities general commence from February half term through to and including the October half term. The centre closes at dusk

Activity #4.0	
Recorded Music	
Type of Activity	Recorded Music
ActivityVerb	playing of recorded music
Please indicate standard days of Recorded Music	Monday,Tuesday,Wednesday,Thursday,Friday,Saturday,Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	
Monday from	10:30
Monday to	20:30
Tuesday	
Tuesday from	10:30
Tuesday to	20:30
Wednesday	
Wednesday from	10:30
Wednesday to	20:30
Thursday	
Thursday from	10:30
Thursday to	20:30
Friday	
Friday from	10:30
Friday to	20:30
Saturday	
Saturday from	10:30
Saturday to	20:30
Sunday	
Sunday from	10:30
Sunday to	20:30
Where will the playing of recorded music take place? Indoors may include a tent.	Indoors and outdoors

State any seasonal variations	Activities general commence from February half term through to and including the October half term. The centre closes at dusk
Activity #5.0	
Performances of Dance	
Type of Activity	Performances of Dance
ActivityVerb	performance of dance
Please indicate standard days of Performances of Dance	Monday,Tuesday,Wednesday,Thursday,Friday,Saturday,Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	
Monday from	10:30
Monday to	20:30
Tuesday	
Tuesday from	10:30
Tuesday to	20:30
Wednesday	
Wednesday from	10:30
Wednesday to	20:30
Thursday	
Thursday from	10:30
Thursday to	20:30
Friday	
Friday from	10:30
Friday to	20:30
Saturday	
Saturday from	10:30
Saturday to	20:30
Sunday	
Sunday from	10:30
Sunday to	20:30
Where will the performance of dance take place? Indoors may include a tent.	Outdoors
State any seasonal variations	Activities general commence from February half term through to and including the October half term. The centre closes at dusk

Activity #6.0	
Similar to live music, recorded music or performances of dance	
Type of Activity	Similar to live music, recorded music or performances of dance
ActivityVerb	entertainment
Please indicate standard days of Similar to live music, recorded music or performances of dance	Monday,Tuesday,Wednesday,Thursday,Friday,Saturday,Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	

Monday from	10:30
Monday to	20:30
Tuesday	
Tuesday from	10:30
Tuesday to	20:30
Wednesday	
Wednesday from	10:30
Wednesday to	20:30
Thursday	
Thursday from	10:30
Thursday to	20:30
Friday	
Friday from	10:30
Friday to	20:30
Saturday	
Saturday from	10:30
Saturday to	20:30
Sunday	
Sunday from	10:30
Sunday to	20:30
Where will the entertainment take place? Indoors may include a tent.	Outdoors
State any seasonal variations	Activities general commence from February half term through to and including the October half term. The centre closes at dusk

Activity #7.0

Supply of Alcohol

Type of Activity	Supply of Alcohol
ActivityVerb	supply of alcohol
Please indicate standard days of Supply of Alcohol	Monday,Tuesday,Wednesday,Thursday,Friday,Saturday,Sunday
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	
Monday from	10:30
Monday to	20:30
Tuesday	
Tuesday from	10:30
Tuesday to	20:30
Wednesday	
Wednesday from	10:30
Wednesday to	20:30
Thursday	
Thursday from	10:30

Thursday to	20:30
Friday	
Friday from	10:30
Friday to	20:30
Saturday	
Saturday from	10:30
Saturday to	20:30
Sunday	
Sunday from	10:30
Sunday to	20:30
Where will the supplied alcohol be consumed?	Both on and off premises
State any seasonal variations	Activities general commence from February half term through to and including the October half term. The centre closes at dusk

Activity #8.0

Hours premises is open to the public

Type of Activity	Hours premises is open to the public
Please indicate standard days of Hours premises is open to the public	Monday,Tuesday,Wednesday,Thursday,Friday,Saturday,Sunday

Please indicate the standard days and timings. Provide times using the 24 hour clock.

Monday	
Monday from	06:00
Monday to	20:30
Tuesday	
Tuesday from	06:00
Tuesday to	20:30
Wednesday	
Wednesday from	06:00
Wednesday to	20:30
Thursday	
Thursday from	06:00
Thursday to	20:30
Friday	
Friday from	06:00
Friday to	20:30
Saturday	
Saturday from	06:00
Saturday to	20:30
Sunday	
Sunday from	06:00
Sunday to	20:30
	Activities general commence from February half term through to and

State any seasonal variations	including the October half term. The centre closes at dusk
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Premises Supervisor

Premises Supervisor	
First name	Tom
Last name	Booth

Adult Entertainment

Adult Entertainment	
Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.	N /A

Objectives

Licensing Objectives	
Please list here steps you will take to promote all four licensing objectives together.	The primary purpose of the Ardingly Activity Centre is to provide outdoor recreation, water sports, education, hospitality, and community events. The sale of alcohol is intended to be ancillary to these activities and to enhance the visitor experience for participants, spectators, and event attendees. The premises will be operated responsibly and in a manner consistent with all four licensing objectives.
The prevention of crime and disorder	All alcohol sales will be made by authorised and trained members of staff. A Challenge 25 age verification policy will be operated. Acceptable photographic identification will be required from anyone who appears under 25 years of age. An incident and refusals register will be maintained and made available to responsible authorities upon request. Alcohol will only be sold for consumption within the licensed area. Management will liaise with Sussex Police and other responsible authorities where necessary. Staff will receive regular training regarding licensing responsibilities and the responsible sale of alcohol
Public safety	The premises will operate within its safe occupancy limits. Appropriate first aid equipment and trained first aid personnel will be available during operating hours and events. Clear access and egress routes will be maintained at all times. Fire safety equipment will be serviced and maintained in accordance with statutory requirements. Risk assessments will be undertaken for events and activities taking place on the premises. The premises will remain subject to Ardingly College's health and safety procedures where applicable. Any outdoor drinking areas will be regularly monitored by staff.
The prevention of public nuisance	All Off Sales will be in sealed containers. Alcohol consumption supplied in open containers will be restricted to the designated licensed area adjacent to the Activity Centre. Prominent signage will request patrons to respect local residents, wildlife, and other users of the reservoir. Staff will monitor outdoor areas to ensure that excessive noise or anti-social behaviour does not occur. Bottles, glasses, and waste will be collected regularly and disposed of appropriately. The premises will operate as a family-friendly activity centre and not as a vertical drinking establishment. Event finish times will be managed to ensure patrons disperse from the premises in an orderly manner
The protection	A Challenge 25 policy will be implemented and enforced at all times. Children under the age of 16 will be required to be accompanied by a responsible adult unless participating in an organised activity or event. Staff will be trained in safeguarding and age-restricted sales. Any concerns relating to child welfare will be reported in accordance with safeguarding procedures.

of children
from harm

Alcohol displays and sales points will be supervised at all times. The premises will maintain a family-oriented environment consistent with the recreational nature of the Activity Centre

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