

service_team_name Licensing Team

service_email_addresses

Your Details

Correspondence

Correspondence Email

Confirm Email

Name Bolnore Village Community Partnership

Premises licence number PWA0491

Premises

Name of premises The Woodside Pavilion

Does your premises have a postal address? Yes

Postal address of premises or, if none, ordnance survey map reference or description 120 Middle Village
Haywards Heath West Sussex RH164GJ

Tel: (at premises)

Email

Non-domestic rateable value of premises. £0 - £4300

Current Premises Licence

Please describe briefly, the nature of the proposed variation We would like to add Alcohol to the current premises licence. We want to keep all other parts of the licence the same adding back the alcohol licence as it was pre Covid.

Attach the premises licence (or relevant part of it)

If you have not attached the premises licence or relevant part of it, please give your reasons: I have attached the licence and also an updated diagram to be viewed with the licence depicting the extended area outside the rear door of the building.

Applicant Details

Current postal address if different

**from premises
address**

Phone

Email

Operating Schedule

Do you want the proposed variation to have effect as soon as possible? Yes

Operating Schedule

If the club's proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend 500

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Community Centre with Sports Changing rooms attached.

Main hall, Small hall, meeting room and foyer in community centre area

We would like to bring the local community further together having a hub for residents to meet and socialise with bar services.

Drinks to be consumed on site and around the playing field, with an option to take away sealed vessels.

Activities

Plays

Will you be provisioning Plays? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Films

Will you be provisioning Films? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Indoor Sports

Will you be provisioning Indoor Sporting events? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Boxing or wrestling

Will you be provisioning boxing or wrestling events? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Live Music

Will you be provisioning Live No

Music?

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Recorded Music

Will you be provisioning Recorded Music? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Performances of dance

Will you be provisioning Performances of dance? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Similar to live music, recorded music or performances of dance

Will you be provisioning anything with a similar description to live music, recorded music or Performances of dance? No

Monday
Tuesday
Wednesday
Thursday
Friday
Saturday
Sunday
Late Night Refreshment
Will you be provisioning any late night refreshment? No
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday
Sunday
Supply of alcohol
Will you be provisioning any alcohol? Yes
Monday
Start Time 11:30
End Time 22:30
Tuesday
Start Time 11:30
End Time 22:30
Wednesday
Start Time 11:30
End Time 22:30
Thursday
Start Time 11:30
End Time 22:30
Friday
Start Time 11:30
End Time 23:30
Saturday

Start Time 11:30

End Time 23:30

Sunday

Start Time 11:30

End Time 22:30

Where will the supplied alcohol be consumed? Both on and off premises

State any seasonal variations : For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.

Non standard timings. Where the premises intends to use the premises for the supply of alcohol at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. Christmas and New Years Eve - 11.30-00.30
Bank Holidays 11.30-23.30

Hours premises is open to the public

Monday

Start Time 08:30

End Time 22:30

Tuesday

Start Time 08:30

End Time 22:30

Wednesday

Start Time 08:30

End Time 22:30

Thursday

Start Time 08:30

End Time 22:30

Friday

Start Time 08:30

End Time 23:30

Saturday

Start Time 08:30

End Time 23:30

Sunday

Start Time 08:30

End Time 22:30

State any seasonal variations : For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Christmas Eve, New Years Eve- 0830-0030
Bank Holiday- 0830-23.30

Current licence conditions

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

We feel Condition 6, regarding CCTV, could be removed from the licence conditions as we now have it installed.
We also feel Pub watch should be removed as it no longer exists.

Adult Entertainment

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

None

Licensing Objectives

General - all four licensing objectives (b,c,d,e): Please list here steps you will take to promote all four licensing objectives together.

Staff must ensure that all empty glasses and bottles are promptly cleared away from the public areas. Regular patrols are to be conducted, at least hourly, both inside and outside the premises.
The premises will operate an age verification policy set at a minimum of 25 years, whereby any person attempting to buy alcohol who appears to be under 25 (or the age set by the policy) will be asked for photographic ID to prove their age.
The only form of ID that will be accepted are passports, driving licences

with photograph or Citizen card or validated proof of age cards bearing the "PASS" mark hologram. The list of approved ID may be amended or revised subject to prior written agreement with Sussex Police. Signage displaying the "Challenge" policy will be displayed in prominent locations in the premises and shall include the point of sale and the alcohol display area, as a minimum.

All staff members engaged, or to be engaged, in the selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard to age-related sales, and the refusal of sales to persons believed to be under the influence of alcohol and drugs. Induction training must be completed and refresher training thereafter at intervals of no more than 3 months. All restricted sales training undertaken by staff members shall be fully documented and signed by the employee and the DPS. All training records shall be made immediately available upon request to the Local Authority Licensing officers and Sussex Police Licensing officers.

The premises shall at all times maintain and operate a sales refusal log and an incident log will be kept on the premises to record all refusals and incidents of crime and disorder. These shall be reviewed and signed by the Designated Premises Supervisor at intervals of no more than 4 weeks. Feedback shall be given to staff to ensure these are used in each occasion that a refusal or incident occurs at the premises. These records shall be made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Licensing Officers.

The prevention of crime and disorder:

The premises shall at all times maintain and operate a sales refusal log and an incident log will be kept on the premises to record all refusals and incidents of crime and disorder. These shall be reviewed and signed by the Designated Premises Supervisor at intervals of no more than 4 weeks. Feedback shall be given to staff to ensure these are used in each occasion that a refusal or incident occurs at the premises. These records shall be made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Licensing Officers.

Public safety:

Staff must ensure that all empty glasses and bottles are promptly cleared away from the public areas. Regular patrols are to be conducted, at least hourly, both inside and outside the premises. The premises shall at all times maintain and operate a sales refusal log and an incident log will be kept on the premises to record all refusals and incidents of crime and disorder. These shall be reviewed and signed by the Designated Premises Supervisor at intervals of no more than 4 weeks. Feedback shall be given to staff to ensure these are used in each occasion that a refusal or incident occurs at the premises. These records shall be made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Licensing Officers.

The prevention of public nuisance:

All staff members engaged, or to be engaged, in the selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard to age-related sales, and the refusal of sales to persons believed to be under the influence of alcohol and drugs. Induction training must be completed and refresher training thereafter at intervals of no more than 3 months. All restricted sales training undertaken by staff members shall be fully documented and signed by the employee and DPS and the training records shall be made immediately available upon request to the Local Authority Licensing officers and Sussex Police Licensing officers. The premises shall at all times maintain and operate a sales refusal log and an incident log will be

kept on the premises to record all refusals and incidents of crime and disorder. These shall be reviewed and signed by the Designated Premises Supervisor at intervals of no more than 4 weeks. Feedback shall be given to staff to ensure these are used in each occasion that a refusal or incident occurs at the premises. These records shall be made immediately available upon request to the Local Authority Licensing Officers and Sussex Police Licensing Officer

The protection of children from harm:

The premises with operate an age verification policy set at a minimum of 25 years, whereby any person attempting to buy alcohol who appears to be under 25 (or the age set by the policy) will be asked for photographic ID to prove their age.

The only form of ID that will be accepted are passports, driving licences with photograph or Citizen card or validated proof of age cards bearing the "PASS" mark hologram. The list of approved ID may be amended or revised subject to prior written agreement with Sussex Police.

Signage displaying the "Challenge" policy with be displayed in prominent locations in the premises and shall include the point of sale and the alcohol display area, as a minimum.

Submit & Pay

Name

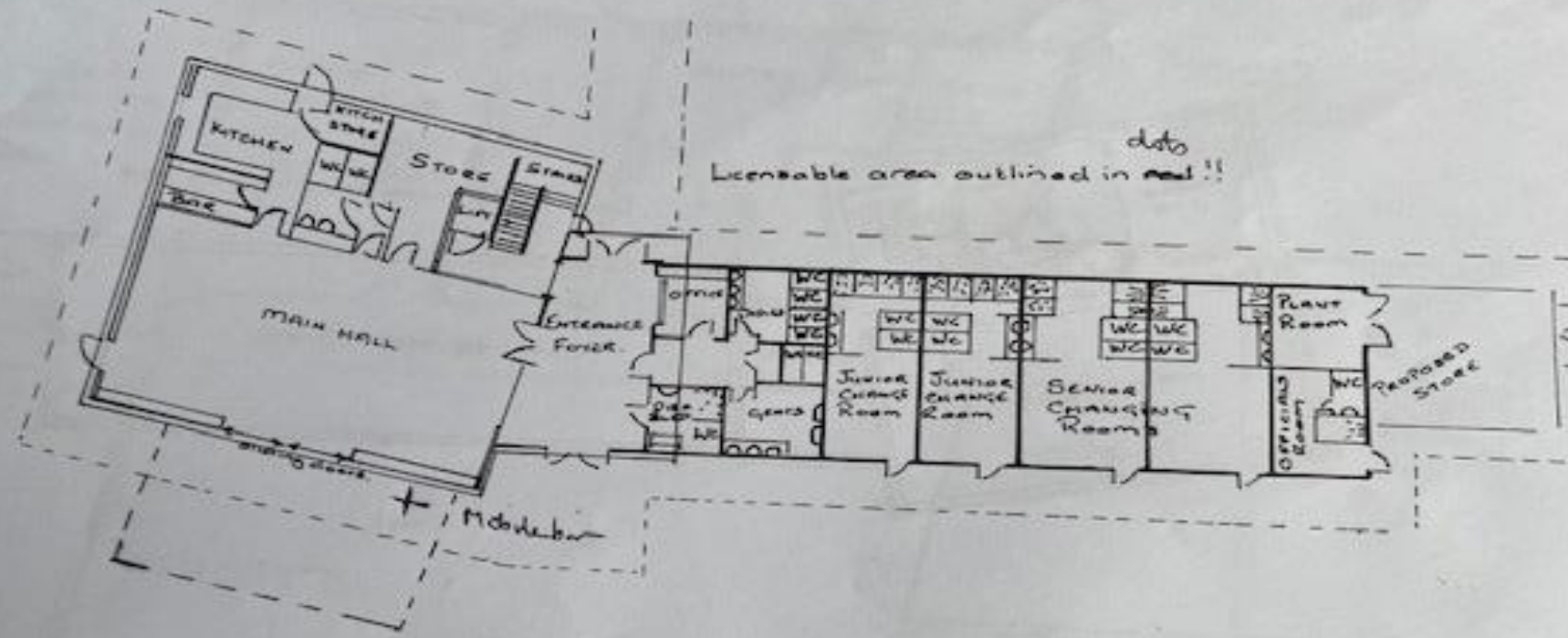
Address for correspondence associated with this application

Phone

Email

Payment Ref

THE WOODSIDE
 120 Middle Village, Haywards Heath, RH16 4GJ



Proposed Ground Floor Plan

0 1 2 3 4 5 6 7 8 9 10m
 NOT TO SCALE
 Scale 1:100 @ A2.

NOTE: Due to the building being under construction we are unable to identify the fire safety points i.e. the alarm, alarm panel & positions of fire extinguishers.