

**Form** Application for a premises licence

**service\_team\_name**

**service\_email\_address**

**Your Details**

**Name/s:** Loungers UK Ltd

**Premises**

**Postal address of premises or, if none, Ordnance Survey map reference or description:** Lounge, Unit E, Queen's Walk, East Grinstead

**Postcode** RH19 4DW

**Phone (at premises)**

**Email**

**Non-domestic rateable value of premises.** £0 - £4300

**Plan of premises**

**Applicant type**

**Please state whether you are applying for a premises licence as:** a person other than an individual - i) as a limited company

**Applicant type**

**Please confirm:** I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities

**Individual Applicants**

**Second Applicant**

**Other Applicants**

**Name** Loungers UK Ltd

**Address**

**Postcode**

**Registered number (where applicable)** 04595806

**Description** Company

**Phone**

**Email**

**Operating Schedule**

**When do you want the premises licence to start?** 22/10/2022

**If you wish the licence to be valid only for a limited period, when do you want it to end?**

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

**Description of premises**

**Description** A food led cafe bar to be located on Queen's Walk, East Grinstead, RH19 4DW.

**Licensable Activities**

**Plays**

**Will you be provisioning Plays?** No

**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**Saturday**

**Sunday**

**Films**

**Will you be provisioning Films?** No

**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**Saturday**

**Sunday**

**Indoor Sports**

**Will you be provisioning Indoor Sporting events?** No

**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**Saturday**

**Sunday**

**Boxing or wrestling**

**Will you be provisioning boxing or wrestling** No

**events?**

**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**Saturday**

**Sunday**

**Live Music**

**Will you be provisioning  
Live Music?** No

**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**Saturday**

**Sunday**

**Recorded Music**

**Will you be provisioning  
Recorded Music?** No

**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**Saturday**

**Sunday**

**Performances of dance**

**Will you be provisioning  
Performances of dance?** No

**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**Saturday**

<b>Sunday</b>	
<b>Similar to live music, recorded music or performances of dance</b>	
<b>Will you be provisioning anything with a similar description to live music, recorded music or Performances of dance?</b>	No
<b>Monday</b>	
<b>Tuesday</b>	
<b>Wednesday</b>	
<b>Thursday</b>	
<b>Friday</b>	
<b>Saturday</b>	
<b>Sunday</b>	
<b>Late Night Refreshment</b>	
<b>Will you be provisioning any late night refreshment?</b>	Yes
<b>Monday</b>	
<b>Start Time</b>	23:00
<b>End Time</b>	00:30
<b>Tuesday</b>	
<b>Start Time</b>	23:00
<b>End Time</b>	00:30
<b>Wednesday</b>	
<b>Start Time</b>	23:00
<b>End Time</b>	00:30
<b>Thursday</b>	
<b>Start Time</b>	23:00
<b>End Time</b>	00:30
<b>Friday</b>	
<b>Start Time</b>	23:00
<b>End Time</b>	00:30
<b>Saturday</b>	
<b>Start Time</b>	23:00
<b>End Time</b>	00:30
<b>Sunday</b>	
<b>Start Time</b>	23:00

<b>End Time</b>	00:30
<b>Where will the provision of late night refreshment take place? Indoors may include a tent.</b>	Both on and off premises
<b>State any seasonal variations:For example (but not exclusively) where late night refreshment is provided on additional days during the summer months.</b>	The premises may remain open for the sale of alcohol and the provision of late night refreshment from the terminal hour for those activities on New Year's Eve through to the commencement time for those activities on New Year's Day.
<b>Non standard timings. Where the premises intends to use the premises for the provision of late night refreshment at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.</b>	
<b>Supply of alcohol</b>	
<b>Will you be provisioning any alcohol?</b>	Yes
<b>Monday</b>	
<b>Start Time</b>	10:00
<b>End Time</b>	23:59
<b>Tuesday</b>	
<b>Start Time</b>	10:00
<b>End Time</b>	23:59
<b>Wednesday</b>	
<b>Start Time</b>	10:00
<b>End Time</b>	23:59
<b>Thursday</b>	
<b>Start Time</b>	10:00
<b>End Time</b>	23:59
<b>Friday</b>	
<b>Start Time</b>	10:00
<b>End Time</b>	23:59
<b>Saturday</b>	
<b>Start Time</b>	10:00
<b>End Time</b>	23:59
<b>Sunday</b>	
<b>Start Time</b>	10:00
<b>End Time</b>	23:59
<b>Where will the supplied alcohol be consumed?</b>	Both on and off premises

**State any seasonal variations : For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.**

The premises may remain open for the sale of alcohol and the provision of late night refreshment from the terminal hour for those activities on New Year's Eve through to the commencement time for those activities on New Year's Day.

**Non standard timings. Where the premises intends to use the premises for the supply of alcohol at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.**

**Premises Supervisor**

**Name** Hannah Williams

**Address**

**Postcode**

**Date of birth**

**Place of birth**

**Personal licence number (if known)**

**Issuing licensing authority (if known)**

**Opening Hours**

**Monday**

**Start Time** 08:00

**End Time** 00:30

**Tuesday**

**Start Time** 08:00

**End Time** 00:30

**Wednesday**

**Start Time** 08:00

**End Time** 00:30

**Thursday**

**Start Time** 08:00

**End Time** 00:30

**Friday**

**Start Time** 08:00

**End Time** 00:30

**Saturday**

**Start Time** 08:00

**End Time** 00:30

**Sunday**

**Start Time** 08:00

**End Time** 00:30

**State any seasonal variations : For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.**

The premises may remain open for the sale of alcohol and the provision of late night refreshment from the terminal hour for those activities on New Year's Eve through to the commencement time for those activities on New Year's Day.

**Non standard timings. Where you intend to use the premises to be open at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.**

**Adult Entertainment**

**Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.**

N/A

**Licensing Objectives**

**General - all four licensing objectives (b,c,d,e): Please list here steps you will take to promote all four licensing objectives together.**

The premises may remain open for the sale of alcohol and the provision of late night refreshment from the terminal hour for those activities on New Year's Eve through to the commencement time for those activities on New Year's Day.

**The prevention of crime and disorder:**

1. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31 day period.

2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

3. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Licensing Authority or the Police. It must be completed within 24 hours of the incident and will record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received concerning crime and disorder
- (d) any incidents of disorder
- (e) all seizures of drugs or offensive weapons

- (f) any faults in the CCTV system, searching equipment or scanning equipment
- (g) any refusal of the sale of alcohol
- (h) any visit by a relevant authority or emergency service.

**Public safety:** The premises shall only operate as a café/bar. Waiter/waitress service will be available to patrons at all times.

- The prevention of public nuisance:**
1. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
  2. Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take drinks or glass containers with them.
  3. The sale and supply of alcohol for consumption in the area designated for external trading on the licence plan shall be restricted to alcohol consumed at tables and chairs.
  4. All outside tables and chairs shall be rendered unusable after 2300 each day.

- The protection of children from harm:**
1. The premises licence holder will ensure that an age verification policy will apply to the premises whereby all staff likely to be involved in the sale or supply of alcohol will be trained to ask any patron attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form or method of identification that complies with any mandatory condition that may apply to this licence.
  2. A record shall be kept detailing all refused sales of alcohol. The record should include the date and time of the refused sale and the identity of the member of staff who refused the sale. The record shall be available for inspection at the premises by the police or an authorised officer of the Licensing Authority at all times whilst the premises are open.
  3. There must be no adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

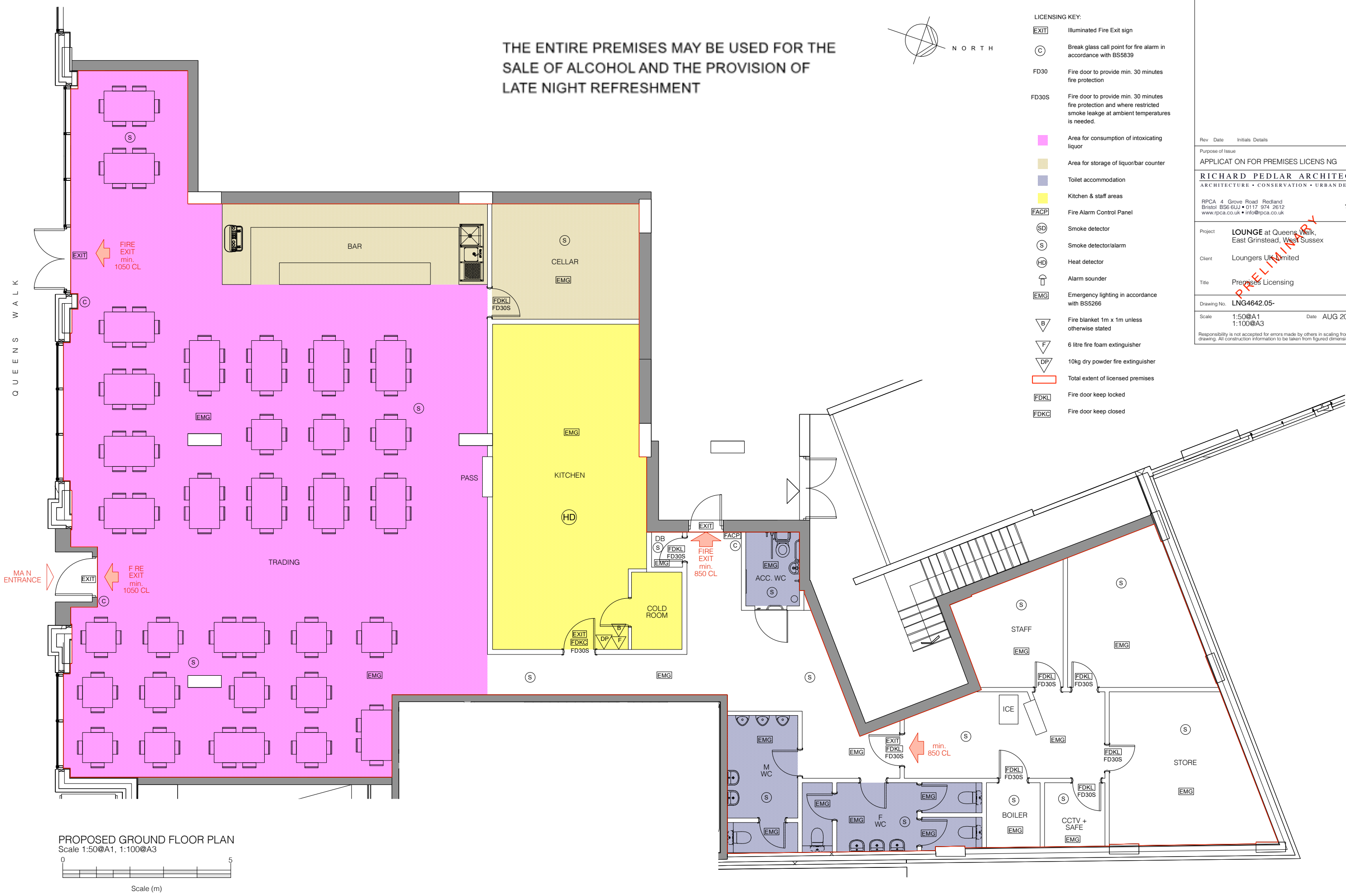


# THE ENTIRE PREMISES MAY BE USED FOR THE SALE OF ALCOHOL AND THE PROVISION OF LATE NIGHT REFRESHMENT



- LICENSING KEY:
- Illuminated Fire Exit sign
  - Break glass call point for fire alarm in accordance with BS5839
  - Fire door to provide min. 30 minutes fire protection
  - Fire door to provide min. 30 minutes fire protection and where restricted smoke leakage at ambient temperatures is needed.
  - Area for consumption of intoxicating liquor
  - Area for storage of liquor/bar counter
  - Toilet accommodation
  - Kitchen & staff areas
  - Fire Alarm Control Panel
  - Smoke detector
  - Smoke detector/alarm
  - Heat detector
  - Alarm sounder
  - Emergency lighting in accordance with BS5266
  - Fire blanket 1m x 1m unless otherwise stated
  - 6 litre fire foam extinguisher
  - 10kg dry powder fire extinguisher
  - Total extent of licensed premises
  - Fire door keep locked
  - Fire door keep closed

Rev	Date	Initials	Details
Purpose of Issue			
APPLICATION FOR PREMISES LICENSING			
<b>RICHARD PEDLAR ARCHITECTS</b> ARCHITECTURE • CONSERVATION • URBAN DESIGN			
RPCA 4 Grove Road Redland Bristol BS6 6JJ • 0117 974 2612 www.rpca.co.uk • info@rpca.co.uk			
Project	LOUNGE at Queens Walk, East Grinstead, West Sussex		
Client	Loungers UK Limited		
Title	Premises Licensing		
Drawing No.	LNG4642.05-		
Scale	1:50@A1	Date	AUG 2022
	1:100@A3		
<small>Responsibility is not accepted for errors made by others in scaling from this drawing. All construction information to be taken from figured dimensions only.</small>			



PROPOSED GROUND FLOOR PLAN

Scale 1:50@A1, 1:100@A3

