

service_team_name

service_email_address

Your Details

Correspondence

Correspondence Email

Confirm Email

Name ACSC Services Limited

Premises licence number PWA0643

Premises

Name of premises Ansty Village Centre

Does your premises have a postal address? Yes

Postal address of premises or, if none, ordnance survey map reference or description
Ansty Village Centre Ansty Deaks Lane, Ansty
Haywards Heath West Sussex RH17 5ASU

Tel: (at premises)

Email

Non-domestic rateable value of premises. £4301 - £33000

Current Premises Licence

Please describe briefly, the nature of the proposed variation

The request for variation concerns the decision made at the Hearing by the Mid Sussex District Council Licensing Authority Sub-Committee (“the Sub-Committee”) on 9 April 2021 and communicated by letter on 15 April 2021, in respect of the application made under Section 17 of the Licensing Act 2003 by ACSC Services Limited for the Grant of a Premises Licence. We ask that one aspect of the decision be reconsidered and that a variation to the Licence conditions is made.

The Sub-Committee’s main concerns related to Public Nuisance, in particular the potential for noise from patrons, using the outside and balcony areas of the premises. Consequently, it introduced changes to the licensing conditions proposed by the Council’s Senior Licencing Officer (SLO).

The Sub-Committee decided that that a reduction in the use of the outside area and balcony was necessary to ensure that residents would not be disturbed after 21:00 by noise from the premises and imposed a revised condition accordingly. This decision was arrived at despite the SLO recommending a curfew of 22.00, and the Council’s own Statement of Licencing Policy (MSDC Licensing Policy introduced 05/01/2020 Paragraph 9.6) allowing the serving of alcohol in garden and outside patio areas to 23.00. There have never been any noise complaints from the operation of the existing Ansty Sports & Social Club and there was no evidence provided to show that this was likely to be the case. This restriction is particularly punitive given that all licenced premises in the local villages operating in similar rural environments many of which have far closer and more densely populated areas of neighbouring residents can serve alcohol to outside areas until 23.00. These premises include a direct comparable being East Grinstead Sports Club which has a balcony located, in close proximity to residents and a balcony curfew of 23.00.

In August and September 2021, we were granted five Temporary Event Notices covering Friday and Saturday evenings from 13/14 August 2021 through to 10/11 September 2021 allowing the balcony to be used to 22.00. We received no complaints about noise from residents on any of these evenings. Nor have we received any complaints at other times about noise emanating from the balcony and outside areas since the Clubroom opened.

Our experience of the first year of operation under the licence has given us a better understanding of activities and events which present an increased risk under the prevention of public nuisance objective. Consequently, in consultation with the SLO and the Council's Environmental Protection Officers we are developing a Noise Management Plan covering all noise risks, including noise emanating from outside areas and the balcony areas.

Accordingly, we seek a variation to the licencing conditions imposed by the Licencing Authority to permit the serving of alcohol to the outside area and balcony until 22.00 in accordance with the SLO's proposed conditions.

In addition to this variation, we also request that to correspond with our licence to supply alcohol up to 24.00 on up to 12 days in the year, for special events (such as, birthday parties and Club Awards Nights, including Christmas Eve and New Year's Eve,) we are granted the ability to continue to play amplified recorded music up to midnight strictly within the provisions within the Noise Management Plan. Note that we propose to restrict the very occasional* playing of amplified live music to the 23.00 limit allowed within the present licence. [*We have hosted two live music events in the first year of the Centre's operation.]

Attach the premises licence (or relevant part of it)

If you have not attached the premises licence or relevant part of it, please give your reasons:

Applicant Details

Current postal address if different from premises address

Phone

Email

Operating Schedule

Do you want the proposed variation to have effect as soon as possible?

Yes

Operating Schedule

If the club's proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to

Ansty Community Sports Club (ACSC, a Charitable Incorporated Organisation, (Registration Number 1192207) leases the first floor of the Ansty Village Centre consisting of a clubroom with a bar (100 m²), a snooker room, a meeting room, a kitchen/servery, and toilet (male, female and disabled). The ACSC also has the use of the first-floor balcony. Both the ACSC and the Ansty Village Hall Trust (the other lessee in the Centre) have the use of the patio areas on the North and East

the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises. elevations of the building. ACSC Services Limited, a wholly owned subsidiary of the (Company Number 13010467, will be responsible for the operation of the bar and will gift aid profits or other gains from this and any other trading activity to the Club annually, as part of the charity's funding.

ACSC / ACSC Services Ltd operate as a members' club with the cricket and football sections in the charity and social and Ansty residents as associate members of the company. As a Club dedicated to increasing participation sport including the introduction of children and young people to healthy recreation, we are committed to creating a family-friendly environment in the Clubroom that is not frustrated by overly restrictive conditions relating to children. At the same time, we recognise the importance of meeting the Club's responsibilities under the licencing objectives to create a secure environment that protects children from harm and does not expose them to inappropriate behaviour.

Activities

Plays

Will you be provisioning Plays? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Films

Will you be provisioning Films? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Indoor Sports

Will you be provisioning Indoor Sporting events? No

Monday

Tuesday

Wednesday

Thursday

Friday	
Saturday	
Sunday	
Boxing or wrestling	
Will you be provisioning boxing or wrestling events?	No
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	
Live Music	
Will you be provisioning Live Music?	No
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	
Recorded Music	
Will you be provisioning Recorded Music?	Yes
Monday	
Start Time	12:00
End Time	23:00
Tuesday	
Start Time	12:00
End Time	23:00
Wednesday	
Start Time	12:00
End Time	23:00
Thursday	
Start Time	12:00

End Time 23:00

Friday

Start Time 12:00

End Time 23:00

Saturday

Start Time 12:00

End Time 23:00

Sunday

Start Time 12:00

End Time 23:00

Where will the playing of recorded music take place? Indoors may include a tent. Indoors

Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified. To correspond with our licence to supply alcohol up to 24.00 on up to 12 days in the year, for special events (such as, birthday parties and Club Awards Nights. including Christmas Eve and New Year's Eve) we would like the ability to continue to play amplified recorded music up to midnight strictly within the provisions within the Noise Management Plan.
No non-standard timing is sought for Live Music

State any seasonal variations for playing recorded music: For example (but not exclusively) where the activity will occur on additional days during the summer months. No seasonal variations are sought.

Non standard timings. Where the premises intends to use the premises for the playing of recorded music at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve. Please see above.

Performances of dance

Will you be provisioning Performances of dance? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Similar to live music, recorded music or performances of dance

Will you be provisioning anything with a similar description to live music, recorded music or Performances of dance? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Late Night Refreshment

Will you be provisioning any late night refreshment? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Supply of alcohol

Will you be provisioning any alcohol? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday	
Hours premises is open to the public	
Monday	
Start Time	09:00
End Time	23:00
Tuesday	
Start Time	09:00
End Time	23:00
Wednesday	
Start Time	09:00
End Time	23:00
Thursday	
Start Time	09:00
End Time	23:00
Friday	
Start Time	09:00
End Time	23:00
Saturday	
Start Time	09:00
End Time	23:00
Sunday	
Start Time	09:00
End Time	23:00
State any seasonal variations : For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.	Not applicable
Non standard timings. Where you intend to use the premises to be open at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.	<p>The existing license provides for non-standard timings as follows:</p> <p>Supply alcohol up to 24.00 on up to 12 days in the year, for special events, such as, birthday parties and Club Awards Nights. including Christmas Eve and New Year's Eve.</p> <p>We are not seeking to vary this other than the ability to continue to play amplified recorded music up to midnight strictly within the provisions within the Noise Management Plan. No non-standard timing is sought for Live Music after 23.00.</p>
Current licence conditions	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

We believe the following condition could be amended:

No customer shall be allowed to use the outside or balcony areas after 21.00 hours, except for customers permitted to temporarily leave the premises to smoke in the designated smoking area.

We consider the restriction is punitive given that all licenced premises in the local villages operating in similar rural environments many of which have far closer and more densely populated areas of neighbouring residents can serve alcohol to outside areas until 23.00.

When we have used the balcony up to 22.00, under five Temporary Event Notices covering 10 evenings, we received no complaints from residents about noise or any other issue. Nor have we received any complaints at any other time about noise emanating from the balcony and outside areas.

We believe that the provisions under the Noise Management Plan that the risks to the prevention of public nuisance objective will be actively managed and adequately controlled.

We would therefore request that this condition is amended to permit the use of the outside areas and balcony up to 22.00 rather than 21.00.

Adult Entertainment

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Not applicable.

Licensing Objectives

General - all four licensing objectives (b,c,d,e):

Please list here steps you will take to promote all four licensing objectives together.

These are as per the original licence application and the specific licence conditions imposed by Licensing Authority.

The prevention of crime and disorder:

These are as per the original licence application and the specific licence conditions imposed by Licensing Authority.

Public safety:

These are as per the original licence application and the specific licence conditions imposed by Licensing Authority.

The prevention of public nuisance:

The existing licence imposes conditions relating to the prevention of public nuisance - signage, closing external doors, dealing with noise complaints, exit notices, bottling out, and waste collection – which we comply with and are not seeking to vary.

We have reviewed and updated a Noise Management Plan to provide a clear statement of noise risks and their management.

The protection of children from harm:

These are as per the original licence application and the specific licence conditions imposed by Licensing Authority.

Submit & Pay**Name****Address for
correspondence
associated with this
application****Phone****Email****Payment Ref**

Ansty Community Sports Club

Noise Management Plan

Draft

INTRODUCTION

As operators of Ansty Village Centre Clubroom we acknowledge the need to ensure that the premises do not generate excessive noise disturbance. The purpose of this Noise Management Plan is to detail the procedures we aim to adopt to ensure, as far as possible, the minimisation of disturbance to neighbouring residents by activities in and around the Centre.

Our aim is to adopt the best practicable options to ensure noise control. In pursuing this objective, we will seek to achieve a balance of needs between patrons and residents by ensuring social activity is not marred whilst controlling potential adverse noise effects.

With the Noise Management Plan, we have the following in place:

- Robust policies and procedures applied to events in The Clubroom, on the balcony and other external areas.
- Training procedures for managers, other staff, and volunteers associated with The Clubroom.
- An ongoing process of and review to ensure that existing procedures and controls remain adequate.

The Plan will also apply to any events the operators choose to hold or support in the Village Hall.

DEFINITIONS AND CONDITIONS

Operators

The operators are: ACSC Services Limited, the license holder.

Premises

The premises are:

Ansty Community Sports Club, Ansty Village Centre, Deaks Lane, Ansty, West Sussex,
RH17 5AS

Opening Times

The Centre's opening times are everyday between 09:00 - 23:00 (Christmas Eve 09:00 - 00:00)

Licensed Hours

The premise is licensed for the sale by retail of alcohol between 12:00 - 23:00 (Christmas Eve 12:00 – 00:00).

Non-Standard Timings

The license also provides for non-standard timings:

Supply alcohol up to 24.00 on up to 12 days in the year, for special events, such as, birthday parties and Club Awards Nights. including Christmas Eve and New Year's Eve.

MSDC License Conditions

The MSDC Licensing Committee has also attached specific conditions to the license relating to the management of noise.

Use of Outside or Balcony Areas

No customer shall be allowed to use the outside or balcony areas after 21.00 hours(*), except for customers permitted to temporarily leave the premises to smoke in the designated smoking area.

**We are seeking to vary this condition to 22.00 hours.*

External Doors and Windows

All (external doors/windows) must be kept closed after 21:00 hrs, other than during access and egress or an emergency.

Responding to Noise Complaints

Procedures for responding to noise complaints shall be established. Written records of noise complaints and action taken in response shall be kept and made available to officers from Mid Sussex District Council when requested.

Bottling Out

Bottling out will only be permitted between the hours of 8:00 and 21:00 hours Monday to Saturday and 9:00 and 20:30 on Sunday and Bank Holidays.

Waste Collection

The collection of waste from the premises by third parties and the delivery of goods by suppliers to the premises must not take place before 8:30 on any day of the week.

Notices to Patrons

Prominent, clear and legible notices shall be displayed at all exits, and on and at entrances to the balcony, requesting patrons and staff to leave the premises in an orderly and quiet manner.

MSDC Lease Conditions

MSDC, as landlord, has also specified the levels at which tenants should endeavor to prevent noise from activities in the premises.

Without prejudice to any other provisions of this Lease the Tenant must use its reasonable endeavours to prevent noise from activities conducted on the Premises exceeding 40 db(A) as measured at the boundary of the Premises between the hours of 11.00 p.m. and 7.00 a.m. on any day and 50 db(A) at any other time.

NOISE MANAGEMENT PLAN – KEY ELEMENTS

The key elements of the Noise Management Plan are:

- Limit the impact to neighbouring residents
- To satisfy the Mid Sussex District Council as the licensing authority
- The identification of the range of potential noise sources relating to the premises
- A detailed list of steps taken to reduce noise pollution
- A detailed complaints monitoring system

SOURCES OF NOISE AND THEIR MANAGEMENT

The sources of noise and their management are set out below.

Music from events the Clubroom	
Number of Events.	Limit the number of events in the Clubroom where live or amplified music is played by a DJ to a maximum of 12 a year.
Hours.	Limit the hours for the playing of live music at events to 11.00 pm.
Volume.	To limit the sound levels from events in the Clubroom to 90 db(A), is our endeavor to prevent sound levels exceeding 50 db(A) as measured at the boundary of the Centre between the hours of 07.00 and 23.00 pm. <i>See boundary checks below.</i>
Cooling Down Period.	To require a DJ to have a cooling down period of at least 30 minutes at the end of an event.
Engagement with Entertainers	We will seek to establish an effective working relationship with all musicians and DJs who use their own equipment on the provisions of the NMP and the supervision and effective control of live and recorded music.
Doors and Windows	In accordance with the License Conditions, to normally keep doors and windows closed after 21.00.
Boundary Checks	We will carry out regular checks at the boundary of the nearest noise sensitive properties. The sound levels at events in the Clubroom will be regularly measured and on the boundary of the Centre at forthcoming events to assess whether the volume limit is meeting the objective.

Outside Areas (including the balcony)	
Music:	Not to play music in outside areas unless it is specially authorised by the licensing authority under a Temporary Event Notice.
Hours:	To limit of the use of outside areas to 22.00 hours, as required under the license conditions. ¹
Location of external seating and furniture:	Restrict the siting of external furniture to the balcony and outside areas to the North of the Centre.
Tables and chairs	The balcony floor is rubber tiled to limit the noise from tables and chairs being moved. We will not collect tables and chairs from outside areas late at night. All tables and chairs will be removed and stored during the winter months. (October – March).
Supervisory checks:	All outside areas will be subject to regular checks to ensure that patrons are not behaving in a rowdy manner.
Use of signs:	Signs will be placed in and at the entrance to outside areas to remind patrons to behave properly and avoid excessive noise.
Public address systems	There will be no public address or similar systems in outside areas unless specifically authorised.

Deliveries and collections	
Times of day	Deliveries and collections will be restricted to between 08:30 and 18:00 hours.
Days of week	Deliveries and collections will be restricted to Monday to Friday only and not on Public Holidays.

Refuse and recycling bins, bottles and stores, barrels	
General Noise	We encourage staff to follow good working practices but avoiding taking out waste early in the morning or late in the evening.
Refuse Bins	We have located the refuse and recycling store in a central area in the car park as far away from the neighbouring residential properties as possible.
Bottling out	Bottling out is only be permitted between the hours of 8:00 and 21:00 hours Monday to Saturday and 9:00 and 20:30 on Sunday and Bank Holidays. Our working practice is to bottle out mid-morning only once or twice a week.

¹ This is subject to the Licence Amendment being approved.

Customers and Car Parks	
Leaving customers	<p>We will maintain a clear management and staff presence, throughout the customer areas during the closing period. We will remind all customers to respect our neighbours and leave quietly.</p> <p>Internal signage will be reinforced with external signage on the entry into the car park to remind people to be quiet on leaving the Centre.</p>
Loitering outside the Centre	<p>We will encourage customers to order taxis early in the evening, so they do not loiter outside the Centre after closing.</p> <p>We will supervise the car park areas on closing after events to ensure customers disperse safely and quietly.</p>
Smoking outside the Centre	<p>Smokers will be encouraged to smoke in designated areas away from neighbouring properties.</p> <p>Subject to customers sitting in the outside area on the North side smoking and drinking, smokers will not be allowed to take drinks outside. We will also discourage large groups of smokers from congregating outside by regular inspection of the outside areas.</p>

Air Source Heat Pumps <i>(description)</i>	
Hums and whines when the system is operating.	<p>We are seeking to manage the system to limit the periods in which it is used with regard to those periods when it may disturb neighbours (e.g. on summer evenings).</p> <p>We will maintain and services regularly (twice a year).</p> <p>We are exploring the scope for an acoustic housing within the space available in case this is seen as beneficial.</p>

Noise Complaints	
Policy	Through this policy we aim to be open and transparent in our approach to noise management with neighbouring residents, the licensing authority, our staff and our members.
Incident Log	<p>We record and respond to all noise complaints. These are fully recorded in the incident log recording the date, time, name, cause, and action taken.</p> <p>All noise complaints are referred to and discussed by the Alcohol Committee as a priority.</p>
Liaison	We will liaise with neighbours in advance of special events which might have a greater potential for disturbance via WhatsApp group, this will include the precise timings of events and their scheduled ending. .
Telephone Line	A telephone line has been installed to allow complaints to be addressed directly to staff working at the Centre.

Review of the Noise Management Plan

The Noise Management Plan will be regularly reviewed and updated. This will include review:

- On the identification of an existing un-assessed noise source.
- Prior to launching new entertainment / event at the Centre
- Following a complaint.
- When monitoring procedures identify that the existing procedures and controls are inadequate.

The Plan will also be reviewed before introducing new plant and equipment and where planning alterations to the building are proposed.

An amended version of the Noise Management Plan will be forwarded to the Mid Sussex Licensing Team in the event of it being reviewed and updated.