

## **Mid Sussex District Council**

### **Gypsy and Traveller Accommodation Assessment (GTAA)**

## **Final Report**

**April 2022**



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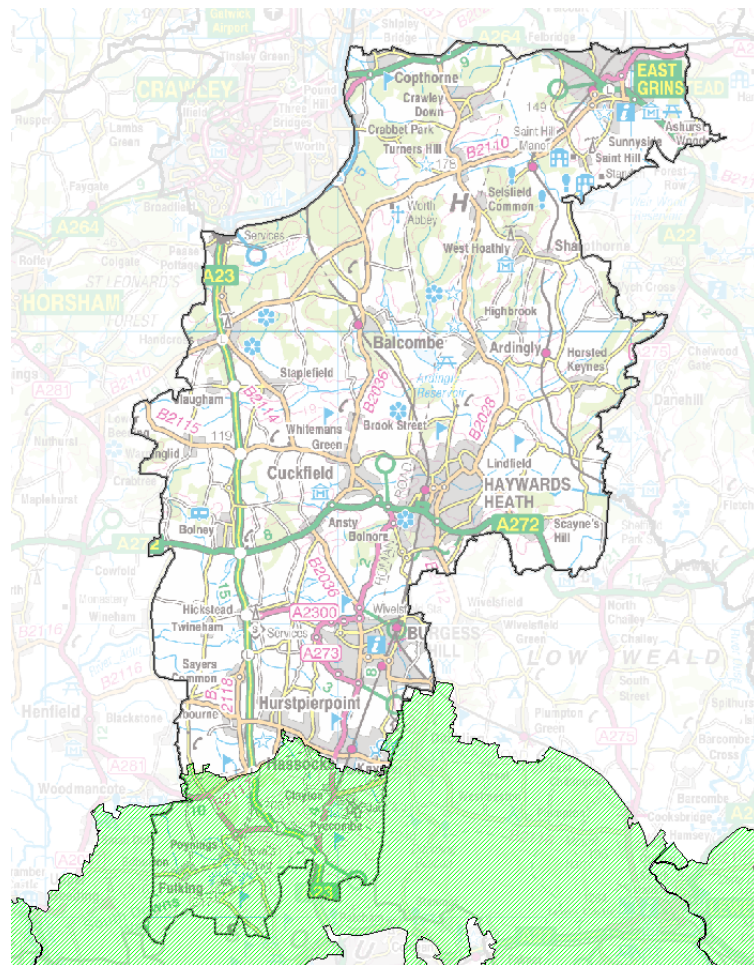
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# 1. Executive Summary

## Introduction and Methodology

- 1.1 The primary objective of this Gypsy and Traveller Accommodation Assessment (GTAA) is to provide a robust assessment of current and future need for Gypsy, Traveller and Travelling Showpeople accommodation in Mid Sussex District Council (the Council).
- 1.2 As well as updating previous GTAA's, the GTAA provides a credible evidence base which can be used to aid the implementation of Local Plan Policies and, where appropriate, the provision of new Gypsy and Traveller pitches and Travelling Showpeople plots for the period 2021 to 2038 to meet the 15-year requirement set out in the Planning Policy for Traveller Sites (PPTS) and to meet the new Mid Sussex Local Plan period. The outcomes of this study supersede the outcomes of any previous GTAA's for Mid Sussex District Council. The GTAA also includes a breakdown of the need in the south of Mid Sussex that falls under the responsibility of the South Downs National Park Authority (SDNPA) – see map below where the shaded area to the south is the area included in the SDNPA.



- 1.3 The GTAA has sought to understand the accommodation needs of the Gypsy, Traveller and Travelling Showpeople population in Mid Sussex through a combination of desk-based research,

stakeholder interviews, and engagement with members of the Travelling Community living on all known sites, yards, and encampments.

- 1.4 A total of 26 interviews or proxy interviews were completed with Gypsies and Travellers living on sites in Mid Sussex and no Travelling Showpeople were identified. Despite all of the efforts that were made it was not possible to identify any households living in bricks and mortar to complete an interview with. A total of 8 stakeholder interviews were also completed.
- 1.5 The fieldwork for the study was completed between June 2021 and September 2021, and the baseline date for the study is September 2021.

## Key Findings

- 1.6 Overall, the pitch needs for Gypsies and Travellers for the period 2021-2038 are set out below. Needs are set out for those households that met the planning definition of a Gypsy or Traveller; for any undetermined households<sup>1</sup> where an interview was not able to be completed due to households not being present despite up to three visits to each site who may meet the planning definition; and for those households that did not meet the planning definition – although this is no longer a requirement for a GTAA.
- 1.7 Only the need from those households who met the planning definition and those from undetermined households who subsequently demonstrate that they meet it should be formally considered as need arising from the GTAA. The need arising from households that met the planning definition should be addressed through site allocation/intensification/expansion Local Plan Policies as appropriate.
- 1.8 The Council will need to carefully consider how to address any need associated with undetermined Travellers as it is unlikely that all this need will have to be addressed through the provision of conditioned Gypsy or Traveller pitches. In terms of Local Plan Policies, the Council should consider the use of a criteria-based policy (as suggested in PPTS) for any undetermined households, as well as to deal with any windfall applications, and need from bricks and mortar.
- 1.9 In general terms, the need for those households who did not meet the planning definition will need to be addressed as part of general housing need and through separate Local Plan Policies. This approach is specifically referenced in the revised National Planning Policy Framework (July 2021). Paragraph 61 of the NPPF sets out that in determining the minimum number of homes needed, strategic plans should be based upon a local housing need assessment conducted using the standard method in national planning guidance. Paragraph 62 then states that [emphasis added] *'Within this context, the size, type and tenure of housing needed for different groups in the community should be assessed and reflected in planning policies (including, but not limited to, those who require affordable housing, families with children, older people, students, people with disabilities, service families, **travellers**, people who rent their homes and people wishing to commission or build their own homes'*. The footnote to this section states that *'Planning Policy for Traveller Sites sets out how travellers' housing needs should be assessed for those covered by the definition in Annex 1 of that document.'*
- 1.10 The findings of this report should be considered as part of future housing mix and type within the context of the assessment of overall housing need in relation to Gypsies, Travellers and Travelling

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<sup>1</sup>See Paragraph 3.28 for further information on undetermined households.

Showpeople. Whilst the findings in this report are aggregated totals for the whole of Mid Sussex due to data protection issues, the Council have more detailed data to support the preparation of any future Local Plan Policies.

## Mid Sussex (excluding SDNP)

### Gypsies and Travellers

- 1.11 There were 5 Gypsy or Traveller households identified in Mid Sussex (excluding SDNP) that met the planning definition; 4 undetermined households that may meet the planning definition; and 22 households that did not meet the planning definition.
- 1.12 There is a need for **2 pitches for households that met the planning definition**. This is made up of 1 teenager who will need a pitch of their own in the next 5 years; and 1 from new household formation<sup>2</sup>, derived from the household demographics.
- 1.13 There is need for between **0 and 2 pitches for undetermined households**, all arising from new household formation from a maximum of 4 households (using the ORS national formation rate of 1.50%). If the locally derived proportion of households that met the planning definition (19%) were applied, this could result in a need for no pitches. If the ORS national average<sup>3</sup> of 30% of households that met the planning definition were applied this could result in a need for 1 pitch.
- 1.14 Whilst not now a requirement to include in a GTAA, there is a **need for 12 pitches for households that did not meet the planning definition**. This is made up of 5 teenagers who will be in need of a pitch of their own in the next 5 years; 3 from the waiting list; and 4 from new household formation, derived from the household demographics.
- 1.15 Figure 1 summarises the identified need and Figure 2 breaks this down by 5-year periods.

**Figure 1 – Need for Gypsy and Traveller households in Mid Sussex (excluding SDNP) 2021-38**

Status	2021-2038
Meet Planning Definition	<b>2</b>
Undetermined	<b>0-2</b>
Do not meet Planning Definition	<b>12</b>

**Figure 2 – Need for Gypsy and Traveller households in Mid Sussex (excluding SDNP) that met the Planning Definition by year periods**

Years	0-5	6-10	11-15	16-18	Total
	2021-25	2026-30	2031-35	2036-38	
	1	0	0	1	<b>2</b>

### Travelling Showpeople

- 1.16 There were no Travelling Showpeople identified in Mid Sussex (excluding SDNP) so there is no current or future need for plots.

<sup>2</sup> See Chapter 7 for further information on new household formation.

<sup>3</sup> Based on over 5,000 interviews completed by ORS across England.



**Figure 3 – Need for Travelling Showpeople households in Mid Sussex (excluding SDNP) 2021-2038**

Status	2021-38
Meet Planning Definition	0
Undetermined	0
Do not meet Planning Definition	0

**Figure 4 – Need for Travelling Showpeople households in Mid Sussex (excluding SDNP) that meet the Planning Definition by year periods**

Years	0-5	6-10	11-15	16-18	Total
	2021-25	2026-30	2031-35	2036-38	
	0	0	0	0	0

## SDNP area of Mid Sussex

### Gypsies and Travellers

- 1.17 There were 5 Gypsy or Traveller households identified in the SDNP area of Mid Sussex that met the planning definition; 1 undetermined household that may meet the planning definition; and 1 household that did not meet the planning definition.
- 1.18 There is a need for **2 pitches for households that met the planning definition**. This is made up of new household formation<sup>4</sup>, derived from the household demographics.
- 1.19 There is need for between **0 and 1 pitch for undetermined households**, all arising from new household formation from a maximum of 1 household (using the ORS national formation rate of 1.50%). If the locally derived proportion of households that met the planning definition (83%) were applied, this could result in a need for 1 pitch. If the ORS national average<sup>5</sup> of 30% of households that met the planning definition were applied this could result in a need for no pitches.
- 1.20 Whilst not now a requirement to include in a GTAA, there is a **need for 2 pitches for households that did not meet the planning definition**. This is made up of new household formation, derived from the household demographics.
- 1.21 Figure 5 summarises the identified need and Figure 6 breaks this down by 5-year periods.

**Figure 5 – Need for Gypsy and Traveller households in SDNP 2021-38**

Status	2021-2038
Meet Planning Definition	2
Undetermined	0-1
Do not meet Planning Definition	2

**Figure 6 – Need for Gypsy and Traveller households in SDNP that met the Planning Definition by year periods**

Years	0-5	6-10	11-15	16-18	Total
	2021-25	2026-30	2031-35	2036-38	
	0	0	1	1	2

<sup>4</sup> See Chapter 7 for further information on new household formation.

<sup>5</sup> Based on over 5,000 interviews completed by ORS across England.

## Travelling Showpeople

- 1.22 There were no Travelling Showpeople identified in SDNP so there is no current or future need for plots.

**Figure 7 – Need for Travelling Showpeople households in SDNP 2021-2038**

Status	2021-38
Meet Planning Definition	0
Undetermined	0
Do not meet Planning Definition	0

**Figure 8 – Need for Travelling Showpeople households in SDNP that meet the Planning Definition by year periods**

Years	0-5	6-10	11-15	16-18	Total
	2021-25	2026-30	2031-35	2036-38	
	0	0	0	0	0

## Transit Recommendations

- 1.23 Due to historic low numbers of short-term unauthorised encampments, and the existing public transit site in Chichester, it is not recommended that there is a need for a formal public transit site in Mid Sussex at this time.
- 1.24 The situation relating to levels of short-term unauthorised encampments should continue to be monitored. As well as information on the size and duration of the encampments, this monitoring should also seek to gather information from residents on the reasons for their stay in the local area; whether they have a permanent base or where they have travelled from; and whether they have any need or preference to settle permanently in the local area. This information could be collected as part of a Welfare Assessment (or similar).
- 1.25 It is recommended that a review of the evidence base relating to unauthorised encampments, including the monitoring referred to above, should be undertaken on a West Sussex-wide basis. This will establish whether there is a need for investment in any further transit provision or emergency stopping places, or whether a managed approach is preferable.
- 1.26 In the short-term the Council should continue to use its current approach when dealing with unauthorised encampments and management-based approaches such as negotiated stopping agreements should continue to be considered.
- 1.27 The term ‘negotiated stopping’ is used to describe agreed short-term provision for Gypsy and Traveller caravans. It does not describe permanent ‘built’ transit sites but negotiated agreements which allow caravans to be sited on suitable specific pieces of ground for an agreed and limited period of time, with the provision of limited services such as water, waste disposal and toilets. Agreements are made between a Council and the (temporary) residents regarding expectations on both sides. See [www.negotiatedstopping.co.uk](http://www.negotiatedstopping.co.uk) for further information.
- 1.28 Temporary stopping places can also be made available at times of increased demand due to fairs or cultural celebrations that are attended by Gypsies and Travellers. A charge may be levied as determined by the local authority although they only need to consider providing basic facilities including: a cold-water supply; portaloos; sewerage disposal point and refuse disposal facilities.

## 2. Introduction

- 2.1 The primary objective of this Gypsy and Traveller Accommodation Assessment (GTAA) is to provide a robust assessment of current and future need for Gypsy, Traveller and Travelling Showpeople accommodation in Mid Sussex District Council. The outcomes of the study will supersede the outcomes of the previous Gypsy, Traveller and Travelling Showpeople Accommodation Needs Assessment completed in Mid Sussex.
- 2.2 The study provides an evidence base to enable the Council to comply with their requirements towards Gypsies, Travellers and Travelling Showpeople under the Housing Act 1985, Planning Policy for Traveller Sites (PPTS) 2015, the Housing and Planning Act (2016), the revised National Planning Policy Framework (NPPF) 2021, and the revised Planning Practice Guidance (PPG) 2021.
- 2.3 The GTAA provides a robust assessment of need for Gypsy, Traveller and Travelling Showpeople accommodation in the study area. It is a credible evidence base which can be used to aid the implementation of Local Plan Policies and the provision of Traveller pitches and plots covering the period 2021 to 2038 to meet the new Mid Sussex Local Plan period and the 15-year requirements of the PPTS. As well as identifying current and future permanent accommodation needs, it also seeks to identify any need for the provision of transit sites or emergency stopping places.
- 2.4 We would note at the outset that the study covers the needs of Gypsies (including English, Scottish, Welsh and Romany Gypsies), Irish Travellers, New (Age) Travellers, and Travelling Showpeople, but for ease of reference we have referred to the study as a Gypsy and Traveller (and Travelling Showpeople) Accommodation Assessment (GTAA).
- 2.5 The baseline date for the study is September 2021 which was when the household interviews were completed.

### Definitions

- 2.6 The planning definition for a Gypsy, Traveller or Travelling Showperson is set out in PPTS (2015). The previous definition set out in the Housing Act (2004) was repealed by the Housing and Planning Act (2016).

### The Planning Definition in PPTS (2015)

- 2.7 For the purposes of the planning system, the definition was changed in PPTS (2015). The planning definition is set out in Annex 1 and states that:

*For the purposes of this planning policy “gypsies and travellers” means:*

*Persons of nomadic habit of life whatever their race or origin, including such persons who on grounds only of their own or their family’s or dependants’ educational or health needs or old age have ceased to travel temporarily, but excluding members of an organised group of travelling showpeople or circus people travelling together as such.*

*In determining whether persons are “gypsies and travellers” for the purposes of this planning policy, consideration should be given to the following issues amongst other relevant matters:*

- a) *Whether they previously led a nomadic habit of life.*
- b) *The reasons for ceasing their nomadic habit of life.*
- c) *Whether there is an intention of living a nomadic habit of life in the future, and if so, how soon and in what circumstances.*

*For the purposes of this planning policy, “travelling showpeople” means:*

*Members of a group organised for the purposes of holding fairs, circuses or shows (whether or not travelling together as such). This includes such persons who on the grounds of their own or their family’s or dependants’ more localised pattern of trading, educational or health needs or old age have ceased to travel temporarily, but excludes Gypsies and Travellers as defined above.*

(Planning Policy for Traveller Sites, Department for Communities and Local Government (DCLG), August 2015)

- 2.8 The key change that was made to both definitions was the removal of the term “*persons...who have ceased to travel permanently*”, meaning that those who have ceased to travel permanently will no longer fall under the planning definition of a Traveller for the purposes of assessing accommodation need in a GTAA.

## Definition of Travelling

- 2.9 One of the most important questions that GTAA’s need to address in terms of applying the planning definition is *what constitutes travelling?* This has been determined through case law that has tested, among other things, the meaning of the term ‘*nomadic*’.
- 2.10 **R v South Hams District Council (1994)** – defined Gypsies as “persons who wander or travel for the purpose of making or seeking their livelihood (not persons who travel from place to place without any connection between their movements and their means of livelihood.)” This includes ‘born’ Gypsies and Travellers as well as ‘elective’ Travellers such as New Age Travellers.
- 2.11 In **Maidstone BC v Secretary of State for the Environment and Dunn (2006)**, it was held that a Romany Gypsy who bred horses and travelled to horse fairs at Appleby, Stow-in-the-Wold, and the New Forest, where he bought and sold horses, and who remained away from his permanent site for up to two months of the year, at least partly in connection with this traditional Gypsy activity, was entitled to be accorded Gypsy status.
- 2.12 In **Greenwich LBC v Powell (1989)**, Lord Bridge of Harwich stated that a person could be a statutory Gypsy if he led a nomadic way of life *only seasonally*.
- 2.13 The definition was widened further by the decision in **R v Shropshire CC ex p Bungay (1990)**. The case concerned a Gypsy family that had not travelled for some 15 years in order to care for their elderly and infirm parents. An aggrieved resident living in the area of the family’s recently approved Gypsy site sought a judicial review of the local authority’s decision to accept that the family had retained their Gypsy status even though they had not travelled for some considerable time. Dismissing the claim, the judge held that a person could remain a Gypsy even if he or she did not travel, provided that their nomadism was held in abeyance and not abandoned.
- 2.14 That point was revisited in the case of **Hearne v National Assembly for Wales (1999)**, where a traditional Gypsy was held not to be a Gypsy for the purposes of planning law as he had stated

that he intended to abandon his nomadic habit of life, lived in a permanent dwelling, and was taking a course that led to permanent local employment.

- 2.15 **Wrexham County Borough Council v National Assembly of Wales and Others (2003)** determined that households and individuals could continue to lead a nomadic way of life with a permanent base from which they set out from and return to.
- 2.16 The implication of these rulings in terms of applying the planning definition is that it will **only include those who travel (or have ceased to travel temporarily) for work purposes, or for seeking work, and in doing so stay away from their usual place of residence**. It can include those who have a permanent site or place of residence, but that it will not include those who travel for purposes other than work – such as holidays and visiting friends or relatives. It will not cover those who commute to work daily from a permanent place of residence (see APP/E2205/C/15/3137477).
- 2.17 It may also be that within a household some family members travel for nomadic purposes on a regular basis, but other family members stay at home to look after children in education, or other dependants with health problems etc. In these circumstances the household unit would be defined as travelling under the planning definition.
- 2.18 Households will also fall under the planning definition if they can demonstrate that they have ceased to travel temporarily as a result of their own or their family's or dependants' educational, health needs or old age. In order to have ceased to travel temporarily these households will need to demonstrate that they have travelled for work in the past. In addition, households will also have to demonstrate that they plan to travel again for work in the future.
- 2.19 This approach was endorsed by a Planning Inspector in Decision Notice for an appeal in East Hertfordshire (Appeal Ref: APP/J1915/W/16/3145267) that was issued in December 2016. A summary can be seen below.

*Case law, including the R v South Hams District Council ex parte Gibb (1994) judgment referred to me at the hearing, despite its reference to 'purposive activities including work' also refers to a connection between the travelling and the means of livelihood, that is, an economic purpose. In this regard, there is no economic purpose... This situation is no different from that of many landlords and property investors or indeed anyone travelling to work in a fixed, pre-arranged location. In this regard there is not an essential connection between wandering and work... Whilst there does appear to be some connection between the travel and the work in this regard, it seems to me that these periods of travel for economic purposes are very short, amounting to an extremely small proportion of his time and income. Furthermore, the work is not carried out in a nomadic manner because it seems likely that it is done by appointment... I conclude, therefore, that XX does not meet the definition of a gypsy and traveller in terms of planning policy because there is insufficient evidence that he is currently a person of a nomadic habit of life.*

- 2.20 This was further reinforced in a Decision Notice for an appeal in Norfolk that was issued in February 2018 (Ref: APP/V2635/W/17/3180533) that stated:

*As discussed during the hearing, although the PPTS does not spell this [the planning definition] out, it has been established in case law (R v South Hams DC 1994) that the nomadism must have an economic purpose. In other words, gypsies and travellers wander or travel for the purposes of making or seeking their livelihood.*

## Legislation and Guidance for Gypsies and Travellers

- 2.21 Decision-making for policy concerning Gypsies, Travellers and Travelling Showpeople sits within a complex legislative and national policy framework and this study must be viewed in the context of this legislation and guidance. For example, the following key pieces of legislation and guidance are relevant when developing policies relating to Gypsies, Travellers and Travelling Showpeople:

- » The Housing Act, 1985
- » Planning Policy for Traveller Sites (PPTS), 2015
- » The Housing and Planning Act, 2016
- » National Planning Policy Framework (NPPF), 2021
- » Planning Practice Guidance<sup>6</sup> (PPG), 2021

- 2.22 In addition, Case Law, Ministerial Statements, the outcomes of Local Plan Examinations and Planning Appeals, and Judicial Reviews, need to be taken into consideration. Relevant examples have been included in this report.

- 2.23 The primary guidance for undertaking the assessment of housing need for Gypsies, Travellers and Travelling Showpeople is set out in the PPTS (2015). It should be read in conjunction with the National Planning Policy Framework (NPPF). In addition, the Housing and Planning Act makes provisions for the assessment of need for those Gypsy, Traveller and Travelling Showpeople households living on sites and yards who do not meet the planning definition – through the assessment of all households living in caravans.

## Planning Policy for Traveller Sites (PPTS) 2015

- 2.24 PPTS (2015), sets out the direction of Government policy. As well as introducing the planning definition of a Traveller, PPTS is closely linked to the NPPF. Among other objectives, the aims of the policy in respect of Traveller sites are (PPTS Paragraph 4):

- » *Local planning authorities should make their own assessment of need for the purposes of planning.*
- » *To ensure that local planning authorities, working collaboratively, develop fair and effective strategies to meet need through the identification of land for sites.*
- » *To encourage local planning authorities to plan for sites over a reasonable timescale.*
- » *That plan-making and decision-taking should protect Green Belt from inappropriate development.*

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<sup>6</sup> With particular reference to the sections on *Housing needs of different groups* (May 2021).

- » *To promote more private Traveller site provision while recognising that there will always be those Travellers who cannot provide their own sites.*
- » *That plan-making and decision-taking should aim to reduce the number of unauthorised developments and encampments and make enforcement more effective.*
- » *For local planning authorities to ensure that their Local Plan includes fair, realistic and inclusive policies.*
- » *To increase the number of Traveller sites in appropriate locations with planning permission, to address under provision and maintain an appropriate level of supply.*
- » *To reduce tensions between settled and Traveller communities in plan-making and planning decisions.*
- » *To enable provision of suitable accommodation from which Travellers can access education, health, welfare, and employment infrastructure.*
- » *For local planning authorities to have due regard to the protection of local amenity and local environment.*

2.25 In practice, the document states that (PPTS Paragraph 9):

- » *Local planning authorities should set pitch targets for Gypsies and Travellers and plot targets for Travelling Showpeople, which address the likely permanent and transit site accommodation needs of Travellers in their area, working collaboratively with neighbouring local planning authorities.*

2.26 PPTS goes on to state (Paragraph 10) that in producing their Local Plan local planning authorities should:

- » *Identify and annually update a supply of specific deliverable sites sufficient to provide five years' worth of sites against their locally set targets.*
- » *Identify a supply of specific, developable sites or broad locations for growth, for years 6-10 and, where possible, for years 11-15.*
- » *Consider production of joint development plans that set targets on a cross-authority basis, to provide more flexibility in identifying sites, particularly if a local planning authority has special or strict planning constraints across its area (local planning authorities have a Duty-to-Cooperate on strategic planning issues that cross administrative boundaries).*
- » *Relate the number of pitches or plots to the circumstances of the specific size and location of the site and the surrounding population's size and density.*
- » *Protect local amenity and environment.*

2.27 Local Authorities now have a duty to ensure a 5-year land supply to meet the identified needs for Traveller sites. However, PPTS 2015 also notes in Paragraph 11 that:

- » *Where there is no identified need, criteria-based policies should be included to provide a basis for decisions in case applications nevertheless come forward. Criteria-based policies should be fair and should facilitate the traditional and nomadic life of Travellers, while respecting the interests of the settled community.*



## Revised National Planning Policy Framework (NPPF) 2021

- 2.28 The most recent version of the revised National Planning Policy Framework was issued in July 2021. Paragraph 61 of the revised NPPF sets out that in determining the minimum number of homes needed, strategic plans should be based upon a local housing need assessment conducted using the standard method in national planning guidance.
- 2.29 Paragraph 62 then states that [emphasis added] ‘*Within this context, the size, type and tenure of housing needed for different groups in the community should be assessed and reflected in planning policies (including, but not limited to, those who require affordable housing, families with children, older people, students, people with disabilities, service families, travellers, people who rent their homes and people wishing to commission or build their own homes*’. The footnote to this section states that ‘*Planning Policy for Traveller Sites sets out how travellers’ housing needs should be assessed for those covered by the definition in Annex 1 of that document.*’
- 2.30 This essentially sets out that the needs of households that meet the planning definition should be assessed under the PPTS and that the needs of households that are not found to meet the planning definition should be assessed as part of the wider housing needs of an area.
- 2.31 In an Appeal Decision that was published in March 2020 for an appeal in Central Bedfordshire (APP/P0240/C/18/3213822) the Inspector concluded in relation to the then Paragraph 61 (now Paragraph 62) of the NPPF that:

*It seems to me that this wording makes clear that it is only those meeting that definition that should be included in an assessment of need for ‘planning definition’ travellers and that gypsies who have ceased travelling should be counted and provided for elsewhere and this is the approach proposed in the emerging LP. This does not, of course mean that these gypsies should be allocated ‘bricks and mortar’ type housing. They will also need a suitable supply of caravan sites to meet their needs.*

## Planning for the Future White Paper (2020)

- 2.32 In August 2020 the Government published a White Paper on proposals to reform the current planning system in England. The consultation period on the White Paper ended on 29<sup>th</sup> October 2020. Whilst the White Paper did not make any references to planning for Gypsies and Travellers, the Council may need to consider the outcomes of the consultation and any subsequent changes to planning legislation in England that relate to Gypsies and Travellers.

## Lisa Smith v The Secretary of State for Housing, Communities and Local Government and others [2021]

- 2.33 In June 2021 Mr Justice Pepperall handed down judgment in Lisa Smith v The Secretary of State for Housing, Communities and Local Government and others [2021]. The case concerned whether the planning definition of Gypsies and Travellers contained in Annex 1 of the PPTS (2015) is discriminatory against Travellers who are settled and who no longer travel for work. Mr Justice Pepperall dismissed the claim and found the PPTS planning definition to be lawful. This further supports Paragraph 62 of the NPPF that requires a separate assessment of need for Travellers who do not meet the PPTS planning definition, and that this need should be addressed through separate Local Plan policies to the Gypsy and Traveller Policy.



## 3. Methodology

### Background

- 3.1 Over the past 10 years, ORS has continually refined a methodology for undertaking robust and defensible Gypsy, Traveller, and Travelling Showpeople Accommodation Needs Assessments. This has been updated in light of changes to PPTS in August 2015, the Housing and Planning Act (2016) the revised NPPF (2021), and the revised PPG (2021). It has also responded to changes set out by Planning Ministers, with particular reference to new household formation rates. This is an evolving methodology that has been adaptive to changes in planning policy as well as the outcomes of Local Plan Examinations and Planning Appeals.
- 3.2 PPTS (2015) contains a number of requirements for local authorities which must be addressed in any GTAA methodology. This includes the need to pay particular attention to early and effective community engagement with both settled and traveller communities (including discussing travellers' accommodation needs with travellers themselves); identification of permanent and transit site accommodation needs separately; working collaboratively with neighbouring local planning authorities; and establishing whether households fall within the planning definition for Gypsies, Travellers and Travelling Showpeople.
- 3.3 ORS would note that since the changes to the PPTS in August 2015 the ORS GTAA methodology has been repeatedly found to be sound and robust, including through Local Plan Examinations in Bedford, Blaby, Cambridge, Central Bedfordshire, Cheltenham, Cotswold, Daventry, East Hertfordshire, Gloucester, Maldon, Milton Keynes, Newham, Runnymede, South Cambridgeshire, South Northamptonshire, Tewkesbury, and Waverley.
- 3.4 An Appeal Decision for a Hearing in Central Bedfordshire (APP/P0240/C/18/3213822) that was issued in March 2020 concluded:
- '...whilst there have been some queries in previous appeal decisions over the conclusions of other GTAA's produced by ORS, the methodology, which takes into account the revisions made in 2015 to the Government's Planning Policy for Traveller Sites (PPTS), has nevertheless been accepted by Inspectors in a considerable number of Local Plan Examinations.'*
- 3.5 The Inspector for the East Herts District Plan also found the evidence base in relation to Gypsies and Travellers to be sound in her Inspection Report that was issued in July 2018. She concluded:
- 'The need of the travelling community has been carefully and robustly assessed and locations to meet identified needs have been allocated for the plan period. Policy HOU9 sets out the need for 5 permanent pitches for Gypsies and Travellers... the approach to the provision of housing is comprehensive, positively prepared, appropriate to the needs of the area and consistent with national policy.'*
- 3.6 The stages below provide a summary of the methodology that was used to complete this study. More information on each stage is provided in the appropriate sections of this report.

## Glossary of Terms/Acronyms

- 3.7 A Glossary of Terms/Acronyms can be found in **Appendix A**.

## Desk-Based Review

- 3.8 ORS collated a range of secondary data that was used to support the study. This included:

- » Census data.
- » Traveller Caravan Count data.
- » Records of unauthorised sites/encampments.
- » Information on planning applications/appeals.
- » Information on enforcement actions.
- » Existing Needs Assessments and other relevant local studies.
- » Existing national and local policy, guidance, and best practice.

## Stakeholder Engagement

- 3.9 Engagement was undertaken with key Council Officers from Mid Sussex through telephone interviews. A total of 2 interviews were completed with Council Officers from the study area.

## Working Collaboratively with Neighbouring Planning Authorities

- 3.10 To help support the Duty-to-Cooperate and provide background information for the study, telephone interviews were conducted with Planning Officers in neighbouring planning authorities. These interviews will help to ensure that wider issues that may impact on this project are fully understood. This included interviews with Officers from the Councils set out below.

- » Adur and Worthing
- » Brighton & Hove
- » Crawley
- » Horsham
- » Lewes & Eastbourne
- » South Downs National Park Authority (SDNPA)
- » Tandridge
- » Wealden

## Survey of Travelling Communities

- 3.11 As a result of travel and social distancing restrictions due to COVID-19 in March 2020, a 2-stage methodology was used to complete the site and yard fieldwork.
- 3.12 Through the desk-based research and the stakeholder interviews, ORS sought to identify all authorised and unauthorised sites/yards and encampments in the study area and attempted to complete an interview with the residents on all occupied pitches and plots. In order to gather the

robust information needed to assess households against the planning definition of a Traveller, up to 3 attempts were made to interview households where it was not initially possible to conduct an interview because they were not available at the time.

- 3.13 Our experience suggests that an attempt to interview households on all pitches is more robust. A sample-based approach often leads to an under-estimate of need – and is an approach which is regularly challenged by the Planning Inspectorate and at Planning Appeals.
- 3.14 ORS worked closely with the Council to ensure that the interviews would collect all the necessary information to support the study. The site interview questions that were used (see **Appendix E**) have been updated to take account of recent changes to PPTS and to collect the information ORS feel is necessary to apply the planning definition. All interviews were completed by members of our dedicated team of experienced Researchers who work on our GTAA studies across England and Wales. Researchers attempted to conduct semi-structured interviews with residents to determine their current demographic characteristics, their current or future accommodation needs, whether there is any over-crowding or the presence of concealed households and travelling characteristics. Researchers also sought to identify contacts living in bricks and mortar to interview, as well as an overall assessment of each site to determine any opportunities for intensification or expansion to meet current and future needs.
- 3.15 Researchers also sought information from residents on the type of pitches they may require in the future – for example private or socially rented, together with any features they may wish to be provided on a new pitch or site.
- 3.16 Where it was not possible to undertake an interview, Researchers sought to capture as much information as possible about each pitch through a proxy interview from sources including neighbouring residents and site management (if present).

## Stage 1 – Telephone Interviews (June 2021-July 2021)

- 3.17 The first phase of the fieldwork involved Researchers from ORS attempting to complete interviews over the telephone with residents living on sites and yards. This is an approach that ORS have followed in all of our GTAAs that have been completed since the COVID-19 restrictions were introduced. Contact details were sought through local stakeholders including site owners and site managers; by contacting Planning agents known to operate in the local area; and by sending letters to residents asking them to contact ORS to complete an interview – including follow-up letters. The wording of the letter that ORS currently use has been agreed with members of the Travelling Community and asks households to call ORS Researchers to complete an interview over the telephone. During interviews ORS Researchers also asked households if they had family or friends living on sites in the area and asked them to pass on our contact details and to encourage them to call us.

## Stage 2 – Socially-Distanced Engagement (August 2021-September 2021)

- 3.18 When the initial phase of telephone interviews had been completed, ORS sought to complete socially-distanced engagement with households on sites where it had not been possible to complete interviews over the telephone. ORS completed a detailed COVID-19 Risk Assessment that allowed for limited fieldwork activities to resume. At the time of this study this was restricted

to making observational visits to sites to confirm site names and occupancy levels, and to share contact details with households on sites and yards whilst observing social distancing requirements – for example hand delivering contact letters or exchanging contact details to complete interviews at a later date.

## Engagement with Bricks and Mortar Households

- 3.19 The 2011 Census recorded 24 households that were identified as either Gypsies or Irish Travellers who lived in a house or bungalow in Mid Sussex and 11 living in a flat or maisonette.
- 3.20 ORS apply a rigorous approach to making contact with bricks and mortar households as this is a common issue raised at Local Plan Examinations and Planning Appeals. Contacts were sought through a range of sources including the interviews with people on existing sites and yards; intelligence from the stakeholder interviews; information from housing registers; and other local knowledge from stakeholders. Through this approach the GTAA endeavoured to do everything to give households living in bricks and mortar the opportunity to make their views known.
- 3.21 As a rule, ORS do not make any assumptions on the overall needs from household in bricks and mortar based on the outcomes of any interviews that are completed, as in our experience this leads to a significant over-estimate of the number of households wishing to move to a site or a yard. ORS work on the assumption that all those wishing to move will make their views known to us based on the wide range of publicity put in place.

## Timing of the Fieldwork

- 3.22 ORS are fully aware of the transient nature of many travelling communities and subsequent seasonal variations in site and yard occupancy. ORS would normally aim to complete fieldwork during the non-travelling season, and also to avoid days of known local or national events. However, due to COVID-19 restrictions the fieldwork was completed between June 2021 and September 2021.

## Applying the Planning Definition

- 3.23 The primary change to PPTS (2015) in relation to the assessment of need was the change to the definition of a Gypsy, Traveller or Travelling Showperson for planning purposes. Through the site interviews ORS sought to collect information necessary to assess each household against the planning definition. The revised PPTS was issued in 2015 and a number of relevant appeal decisions have been issued by the Planning Inspectorate on how the planning definition should be applied (see Paragraphs 2.19 and 2.20 for examples) – these support the view that households need to be able to demonstrate that they travel for work purposes, or for seeking work, to meet the planning definition, and stay away from their usual place of residence when doing so, or have ceased to travel for work purposes temporarily due to education, ill health or old age.
- 3.24 The household survey included a structured section of questions to record information about the travelling characteristics of household members. This included questions on the following key issues:
- » Whether any household members have travelled in the past 12 months.
  - » Whether household members have ever travelled.

- » The reasons for travelling.
- » Where household members travelled to.
- » The times of the year that household members travelled.
- » Where household members stay when they are away travelling.
- » When household members stopped travelling.
- » The reasons why household members stopped travelling.
- » Whether household members intend to travel again in the future.
- » When and the reasons why household members plan to travel again in the future.

3.25 When the household interviews were completed, the answers from the questions on travelling were used to determine the status of each household against the planning definition in PPTS (2015). Through a combination of responses, households need to provide sufficient information to demonstrate that household members travel for work purposes, or for seeking work, and in doing so stay away from their usual place of residence, or that they have ceased to travel temporarily due to education, ill health or old age, and plan to travel again for work purposes in the future. The same definition applies to Travelling Showpeople as to Gypsies and Travellers.

3.26 Households that need to be formally considered in the GTAA fall under one of three classifications. Only those households that meet, or may meet, the planning definition will form the components of need to be formally included in the GTAA:

- » Households that travel under the planning definition.
- » Households that have ceased to travel temporarily under the planning definition.
- » Households where an interview was not possible who may fall under the planning definition.

3.27 Whilst the needs of those households that do not meet the planning definition do not need to be included in the GTAA, they have been assessed to provide the Council with components of need to consider as part of their work on wider housing needs assessments. This is consistent with the requirements of the revised NPPF (2021).

## Undetermined Households

3.28 As well as calculating need for households that meet the planning definition, the needs of the households where an interview was not completed (either due to refusal to be interviewed or households that were not present during the fieldwork period) need to be assessed as part of the GTAA where they are believed to be Gypsies and Travellers who may meet the planning definition. Whilst there is no law or guidance that sets out how the needs of these households should be addressed; an approach has been taken that seeks an estimate of potential need from these households. This will be an additional need figure over and above the need identified for households that meet the planning definition.

3.29 The estimate seeks to identify potential current and future need from any pitches known to be temporary or unauthorised, and through new household formation. As the demographics of any undetermined households are unknown, the ORS national household formation rate of 1.50% has been used.

- 3.30 Should further information be made available to the Council that will allow for the planning definition to be applied, these households could either form a confirmed component of need to be addressed through the GTAA or through wider assessments of housing need.
- 3.31 ORS believe it would not be appropriate when producing a robust assessment of need to make any firm assumptions about whether households where an interview was not completed meet the planning definition based on the outcomes of households where an interview was completed.
- 3.32 However, data that has been collected from over 5,000 household interviews that have been completed by ORS since the changes to PPTS in 2015 suggests that overall, approximately 30% of households who have been interviewed meet the planning definition (this rises to 70% for Travelling Showpeople based on over 400 interviews that have been completed) – and in some local authorities, no households meet the planning definition.
- 3.33 ORS are not implying that this is an official national statistic - rather a national statistic based on the outcomes of our fieldwork since the introduction of PPTS (2015). It is estimated that there are 14,000 Gypsy and Traveller pitches in England and ORS have spoken with households on approximately 30% of them at a representative range of sites. Approximately 30% meet the planning definition. It is ORS' view therefore that this is the most comprehensive national statistic in relation to households that meet the planning definition in PPTS (2015) and should be seen as a robust statistical figure.
- 3.34 This would also suggest that it is likely that only a proportion of the potential need identified from undetermined households will need conditioned Gypsy and Traveller pitches, and that the needs of the majority will need to be addressed through separate Local Plan Policies.
- 3.35 The ORS methodology to address the need arising from undetermined households was supported by the Planning Inspector for a Local Plan Examination for Maldon District Council, Essex. In his Report that was published on 29th June 2017 he concluded:

150. The Council's stance is that any need arising from 'unknowns' should be a matter left to the planning application process. Modifications to Policy H6 have been put forward by the Council setting out criteria for such a purpose, which I consider further below. To my mind, that is an appropriate approach. While there remains a possibility that up to 10 further pitches may be needed, that cannot be said to represent identified need. It would be unreasonable to demand that the Plan provide for needs that have not been established to exist. That being said, **MM242h** is nonetheless necessary in this regard. It commits the Council to a review of the Plan if future reviews of the GTAA reveal the necessity for land allocations to provide for presently 'unknown' needs. For effectiveness, I have altered this modification from the version put forward by the Council by replacing the word "may" with "will" in relation to undertaking the review committed to. I have also replaced "the Plan" with "Policy H6" – the whole Plan need not be reviewed.

## Households that Do Not Meet the Planning Definition

- 3.36 Households who do not travel for work now fall outside of the planning definition of a Traveller. However Romany Gypsies, Irish and Scottish Travellers may be able to claim a right to culturally appropriate accommodation under the Equality Act (2010) as a result of their protected characteristics. In addition, provisions set out in the Housing and Planning Act (2016) now include a duty (under Section 8 of the 1985 Housing Act that covers the requirement for a periodical review of housing needs) for local authorities to consider the needs of people residing in or resorting to their district with respect to the provision of sites on which caravans can be



stationed, or places on inland waterways where houseboats can be moored. Draft Guidance<sup>7</sup> related to this section of the Act has been published setting out how the government would want local housing authorities to undertake this assessment and it is the same as the GTAA assessment process. The implication is therefore that the housing needs of any Gypsy and Traveller households who do not meet the planning definition of a Traveller will need to be assessed as part of the wider housing needs of the area and will form a subset of the wider need arising from households residing in caravans. This is echoed in the revised NPPF (July 2021).

- 3.37 Paragraph 62 of the revised NPPF states that [emphasis added] *‘Within this context, the size, type and tenure of housing needed for different groups in the community should be assessed and reflected in planning policies (including, but not limited to, those who require affordable housing, families with children, older people, students, people with disabilities, service families, **travellers**, people who rent their homes and people wishing to commission or build their own homes’*. The footnote to this section states that *‘Planning Policy for Traveller Sites sets out how travellers’ housing needs should be assessed for those covered by the definition in Annex 1 of that document.’*

## Calculating Current and Future Need

- 3.38 To identify need, PPTS (2015) requires an assessment for current and future pitch requirements but does not provide a methodology for this. However, as with any housing assessment, the underlying calculation can be broken down into a relatively small number of factors. In this case, the key issue is to compare the supply of pitches available for occupation with the current and future needs of the population.

## Supply of Pitches

- 3.39 The first stage of the assessment sought to determine the number of occupied, vacant, and potentially available supply in the study area:
- » Current vacant pitches.
  - » Pitches currently with planning consent due to be developed within 5 years.
  - » Pitches vacated by people moving to housing.
  - » Pitches vacated by people moving from the study area (out-migration).
- 3.40 It is important when seeking to identify supply from vacant pitches that they are in fact available for general occupation – i.e. on a public or social rented site, or on a private site that is run on a commercial basis with anyone being able to rent a pitch if they are available. Typically, vacant pitches on small private family sites are not included as components of available supply but can be used to meet any current and future need from the family living on the site.

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<sup>7</sup> Draft guidance to local housing authorities on the periodical review of housing needs for caravans and houseboats. DCLG (March 2016).

## Current Need

3.41 The second stage was to identify components of current need, which is not necessarily the need for pitches because they may be able to be addressed by space already available in the study area. It is important to address issues of double counting:

- » Households on unauthorised developments for which planning permission is not expected.
- » Concealed, doubled-up or over-crowded households (including single adults).
- » Households in bricks and mortar *needing* to move to sites.
- » Households in *need* on waiting lists for public sites.

## Future Need

3.42 The final stage was to identify components of future need. This includes the following four components:

- » Teenage children in need of a pitch of their own in the next 5 years.
- » Households living on sites with temporary planning permission.
- » New household formation.
- » In-migration/roadside.

3.43 Household formation rates are often the subject of challenge at appeals or examinations. ORS firmly believe that any household formation rates should use a robust local evidence base, rather than simply relying on national precedent. The approach taken is set out in more detail in Chapter 7 of this report.

3.44 ORS are also increasingly identifying households and adult household members who have been forced to leave sites due to over-crowding or exceeding planning conditions on the number of caravans permitted on sites. These households are typically living on the roadside or doubling-up on pitches in neighbouring local authorities. ORS include these households as components of hidden need and term them *displaced in-migration*.

3.45 All of these components of supply and need are presented in tabular format which identify the overall net need for current and future accommodation for Gypsies, Travellers and Travelling Showpeople. This has proven to be a robust model for identifying needs. The residential and transit pitch needs for Gypsies and Travellers and Travelling Showpeople are identified separately and the needs are to 2038.

## Pitch Turnover

3.46 Some assessments of need make use of pitch turnover as an ongoing component of supply. ORS do not agree with this approach or about making any assumptions about annual turnover rates. This approach frequently ends up significantly under-estimating need as, in the majority of cases, vacant pitches on sites are not available to meet any local need. The use of pitch turnover has been the subject of a number of Inspectors Decisions, for example APP/J3720/A/13/2208767 found a GTAA to be unsound when using pitch turnover and concluded:



*West Oxfordshire Council relies on a GTAA published in 2013. This identifies an immediate need for 6 additional pitches. However, the GTAA methodology treats pitch turnover as a component of supply. This is only the case if there is net outward migration, yet no such scenario is apparent in West Oxfordshire. Based on the evidence before me I consider the underlying criticism of the GTAA to be justified and that unmet need is likely to be higher than that in the findings in the GTAA.*

- 3.47 In addition, Best Practice for Assessing the Accommodation Needs of Gypsies and Travellers<sup>8</sup> produced jointly in June 2016 by organisations including Friends, Families and Travellers, the London Gypsy and Traveller Unit, the York Travellers Trust, the Derbyshire Gypsy Liaison Group, Garden Court Chambers and Leeds GATE concluded that:

*Assessments involving any form of pitch turnover in their supply relies upon making assumptions, a practice best avoided. Turnover is naturally very difficult to assess accurately and in practice does not contribute meaningfully to additional supply so should be very carefully assessed in line with local trends. Mainstream housing assessments are not based on the assumption that turnover within the existing stock can provide for general housing needs.*

- 3.48 As such, other than current vacant pitches on sites that are known to be available, or pitches that are known to become available through the household interviews, pitch turnover has not been considered as a component of supply in this GTAA.

## Transit Provision

- 3.49 GTAA studies require the identification of demand for transit provision. While the majority of Gypsies and Travellers have permanent bases either on Gypsy and Traveller sites or in bricks and mortar and no longer travel, other members of the community either travel permanently or for part of the year. Due to the mobile nature of the population a range of sites can be developed to accommodate Gypsies and Travellers as they move through different areas.

- » **Transit sites** - full facilities where Gypsies and Travellers might live temporarily (for up to three months) – for example, to work locally, for holidays or to visit family and friends.
- » **Emergency stopping places** - more limited facilities.
- » **Temporary sites and stopping places** - only temporary facilities to cater for an event.
- » **Negotiated stopping places** - agreements which allow caravans to be sited on suitable specific pieces of ground for an agreed and limited period of time.

- 3.50 Transit sites serve a specific function of meeting the needs of Gypsy and Traveller households who are visiting an area or who are passing through on the way to somewhere else. A transit site typically has a restriction on the length of stay of usually around 12 weeks and has a range of facilities such as water supply, electricity, and amenity blocks.

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<sup>8</sup> See [www.londongypsiesandtravellers.org.uk/resources/](http://www.londongypsiesandtravellers.org.uk/resources/) for details.

- 3.51 An alternative to or in addition to a transit site is an emergency stopping place. This type of site also has restrictions on the length of time for which someone can stay on it but has much more limited facilities with typically only a source of water and chemical toilets provided.
- 3.52 Another alternative is 'negotiated stopping'. The term 'negotiated stopping' is used to describe agreed short-term provision for Gypsy and Traveller caravans. It does not describe permanent 'built' transit sites but negotiated agreements which allow caravans to be sited on suitable specific pieces of ground for an agreed and limited period of time, with the provision of limited services such as water, waste disposal and toilets. Agreements are made between the authority and the (temporary) residents regarding expectations on both sides.
- 3.53 Temporary stopping places can be made available at times of increased demand due to fairs or cultural celebrations that are attended by Gypsies and Travellers. A charge may be levied as determined by the local authority although they only need to provide basic facilities including: a cold-water supply; portaloos; sewerage disposal point and refuse disposal facilities.
- 3.54 The Criminal Justice and Public Order Act 1994 (Section 62a) is particularly important with regard to the issue of Gypsy and Traveller transit site provision. Section 62a of the Act allows the police to direct trespassers to remove themselves and their vehicles and property from any land where a suitable transit pitch on a relevant caravan site is available within the same local authority area (or within the county in two-tier local authority areas).
- 3.55 Consideration will also have to be given to the Police, Crime, Sentencing and Courts Bill which is currently awaiting Royal Assent. Part 4 of the Bill is seeking to give the Police additional powers to deal with unauthorised encampments through proposed new offences relating to residing on land without consent in or with a vehicle and proposed new powers in relation to the seizure of property.
- 3.56 In order to investigate the potential need for transit provision when undertaking work to support the study, ORS sought to undertake analysis of any records of unauthorised sites and encampments, as well as information from the Department for Levelling Up, Housing and Communities (DLUHC)<sup>9</sup> Traveller Caravan Count. The outcomes of discussions with Council Officers and with Officers from neighbouring planning authorities were also taken into consideration when determining this element of need in the study area.

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<sup>9</sup> Formerly the Ministry for Housing, Communities and Local Government (MHCLG).

## 4. Gypsy, Traveller & Travelling Showpeople Sites & Population

### Introduction

- 4.1 One of the main considerations of this study is to provide evidence to support the provision of pitches and plots to meet the current and future accommodation needs of Gypsies, Travellers and Travelling Showpeople. A pitch is an area normally occupied by one household, which typically contains enough space for one or two caravans but can vary in size<sup>10</sup>. A site is a collection of pitches which form a development exclusively for Gypsies and Travellers. For Travelling Showpeople, the most common descriptions used are a plot for the space occupied by one household and a yard for a collection of plots which are typically exclusively occupied by Travelling Showpeople. Throughout this study the main focus is upon how many extra pitches for Gypsies and Travellers and plots for Travelling Showpeople are required in the study area.
- 4.2 The public and private provision of mainstream housing is also largely mirrored when considering Gypsy and Traveller accommodation. One common form of a Gypsy and Traveller site is the publicly provided residential site, which is provided by a Local Authority or by a Registered Provider (usually a Housing Association). Pitches on public sites can be obtained through signing up to a waiting list, and the costs of running the sites are met from the rent paid by the tenants (similar to social housing).
- 4.3 The alternative to a public residential site is a private residential site and yard for Gypsies, Travellers and Travelling Showpeople. These result from individuals or families buying areas of land and then obtaining planning permission to live on them. Households can also rent pitches on existing private sites. Therefore, these two forms of accommodation are the equivalent to private ownership and renting for those who live in bricks and mortar housing. Generally, the majority of Travelling Showpeople yards are privately owned and managed.
- 4.4 The Gypsy, Traveller and Travelling Showpeople population also has other types of sites due to its mobile nature. Transit sites tend to contain many of the same facilities as a residential site, except that there is a maximum occupancy period of residence which can vary from a few days or weeks to a period of months. An alternative to a transit site is an emergency or negotiated stopping place. This type of site also has restrictions on the length of time someone can stay on it but has much more limited facilities. Both of these two types of site are designed to accommodate, for a temporary period, Gypsies, Travellers and Travelling Showpeople whilst they travel. A number of authorities also operate an accepted encampments policy where short-term stopovers are tolerated without enforcement action.

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<sup>10</sup> Whilst it has now been withdrawn, Government Guidance on Designing Gypsy and Traveller Sites recommended that, as a general guide, an average family pitch must be capable of accommodating an amenity building, a large trailer [a static caravan or park home for example] and touring caravan, parking space for two vehicles and a small garden area.

- 4.5 Further considerations for the Gypsy and Traveller population are unauthorised developments and encampments. Unauthorised developments occur on land which is owned by the Gypsies and Travellers or with the approval of the landowner, but for which they do not have planning permission to use for residential purposes. Unauthorised encampments occur on land which is not owned by the Gypsies and Travellers.

## Sites and Yards in Mid Sussex

- 4.6 In Mid Sussex (excluding SDNP), at the base date for the GTAA, there were 4 public Gypsy and Traveller sites (25 pitches); 6 privately owned sites with permanent planning permission (29 pitches)<sup>11</sup>; no sites with temporary planning permission; no sites that are tolerated for planning purposes; no unauthorised sites; and no Travelling Showmen's yards. There were no public transit sites identified. See **Appendix D** for further details.

**Figure 9 - Total amount of provision in Mid Sussex (excluding SDNP) September 2021**

Category	Sites/Yards	Pitches/Plots
Public sites	4	25
Private sites with permanent planning permission	6	29
Private sites with temporary planning permission	0	0
Tolerated sites	0	0
Unauthorised sites	0	0
Long-term unauthorised encampments	0	0
Public transit sites	0	0
Travelling Showpeople yards	0	0
<b>TOTAL</b>	<b>10</b>	<b>54</b>

- 4.7 In the SDNP area of Mid Sussex, at the base date for the GTAA, there were no public Gypsy and Traveller sites; 2 privately owned sites with permanent planning permission (6 pitches); no sites with temporary planning permission<sup>12</sup>; no sites that are tolerated for planning purposes; no unauthorised sites; and no Travelling Showmen's yards. There were no public transit sites identified. See **Appendix D** for further details.

**Figure 10 - Total amount of provision in the SDNP area of Mid Sussex - September 2021**

Category	Sites/Yards	Pitches/Plots
Public sites	0	0
Private sites with permanent planning permission	2	6
Private sites with temporary planning permission	0	0
Tolerated sites	0	0
Unauthorised sites	0	0
Long-term unauthorised encampments	0	0
Public transit sites	0	0
Travelling Showpeople yards	0	0
<b>TOTAL</b>	<b>2</b>	<b>6</b>

<sup>11</sup> 3 of these sites (21 pitches) are on Strategic Allocations and have not yet been developed.

<sup>12</sup> Whilst there were 2 sites with temporary permission in the previous GTAA, both have now been sold to non-Travellers.

## DLUHC Traveller Caravan Count

- 4.8 Another source of information available on the Gypsy, Traveller and Travelling Showpeople population is the bi-annual Traveller Caravan Count which is conducted by each Local Authority in England on a specific date in January and July of each year and reported to DLUHC. This is a statistical count of the number of caravans on both authorised and unauthorised sites across England. With effect from July 2013, it was renamed the Traveller Caravan Count due to the inclusion of data on Travelling Showpeople.
- 4.9 As this count is of caravans and not households, it makes it more difficult to interpret for a study such as this because it does not count pitches or resident households. The count is merely a 'snapshot in time' conducted by the Local Authority on a specific day, and any unauthorised sites or encampments which occur on other dates will not be recorded. Likewise, any caravans that are away from sites on the day of the count will not be included. As such it is not considered appropriate to use the outcomes from the Traveller Caravan Count in the calculation of current and future need as the information collected during the site visits is seen as more robust and fit-for-purpose. However, the Caravan Count data has been used to *support* the identification of the need to provide for transit provision and this is set out later in this report.
- 4.10 The most recent Traveller Caravan Count in January 2020<sup>13</sup> recorded 26 caravans on socially rented sites; 5 caravans on sites with permanent planning permission. There were no unauthorised caravans recorded. It is not possible to break these figures down between Mid Sussex and the SDNP area of Mid Sussex. The most recent Caravan Count for Travelling Showpeople (January 2019) recorded no caravans.

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<sup>13</sup> There was no count in July 2020 or January 2021 as a result of COVID-19, and the July 2021 count has not been published at the time of this report.

## 5. Stakeholder Engagement

### Introduction

- 5.1 ORS undertook a stakeholder engagement programme to complement the information gathered through interviews with members of the Travelling Community. This consultation took the form of telephone interviews which were tailored to the role of the individual.
- 5.2 The aim of these interviews was to provide an understanding of current provision and possible future need; short-term encampments; transit provision; and cross-border issues.
- 5.3 A total of two interviews were undertaken with Council Officers from the study area. Whilst attempts were made to engage with members of the Business Unit Housing Services it was not possible to receive a response.
- 5.4 As stated in the Planning Policy for Traveller Sites, Local Authorities have a duty to cooperate on strategic planning issues that cross administrative boundaries (S.110 Localism Act 2011). In order to explore issues relating to cross boundary working, ORS interviewed a Planning Officer from 7 neighbouring local authorities:
- » Adur and Worthing District Councils
  - » Brighton & Hove City Council
  - » Crawley Borough Council
  - » Horsham District Council
  - » Lewes and Eastbourne Councils
  - » South Downs National Park Authority (SDNPA)
  - » Tandridge District Council
  - » Wealden District Council
  - » West Sussex County Council
- 5.5 Due to issues surrounding data protection, and in order to protect the anonymity of those who took part, this section presents a summary of the views expressed by interviewees and verbatim comments have not been used. The views expressed in this section of the report represent a balanced summary of the views expressed by stakeholders, and on the views of the individuals concerned, rather than the official policy of their Council or organisation.

### Views of Key Stakeholders and Council Officers in Mid Sussex

#### Accommodation Needs

- 5.6 Following a GTAA undertaken in 2016, the Mid Sussex District Council informed the District Plan, of which they adopted fully on March 28<sup>th</sup>, 2018. This District Plan contains three Strategic Policies which require provision of permanent pitches to contribute towards the needs of settled Gypsies and Travellers. The District Plan also contains further policies that assist with planning applications and future allocations. After the District Plan was adopted, 13 permanent pitches were approved, along with additional financial contributions for a further 3 pitches in the

north/north-west of Burgess Hill, and financial contributions were secured for 5 permanent pitches north of Clayton Mills.

- 5.7 Outside of the South Down National Park (SDNP), there are several longstanding sites across the district council, of different sizes respectively, ranging from 1 pitch to 9 pitches, on a mix of private and public sites. Despite this, the Council state there are no tolerated sites or temporary stopping places.
- 5.8 The Council are confident that the current provisions are meeting the immediate needs of the local Gypsy/Traveller community. However, this assumption is based on the fact that there have not been any recent planning applications for additional provision.
- 5.9 The Council has identified a small, residual need to provide accommodation for settled Gypsies and Travellers identified in their District Plan. The Council is not aware of any Gypsies, Travellers or Travelling Showpeople that live in bricks and mortar, and any needs arising from bricks and mortar would have been covered in the last GTAA and translated into a respective policy in the Council's District Plan.

## Short-term Encampments and Transit Provision

- 5.10 In Mid Sussex district, there are an unnumbered amount of unauthorised, short-term encampments on Council land, and as such is dealt with by the Council's estates team. At the time of writing, the Council has identified at least one potential, current unauthorised encampment, however it is unknown whether it is a Gypsy and Traveller site or not. Recorded in 2018/2019 were 16 unauthorised encampments, notably in Burgess Hill and East Grinstead. In 2019/20 there were no unauthorised encampments, and only 2 in 2020/2021.
- 5.11 The Council provides transit provision and agreed stopping places for Gypsies and Travellers by directing them to one of the local council-run transit sites, such as in Chichester, Brighton, and Lewes. Moreover, there is a good amount of provision along the A27 for these sites. For unauthorised stopping places, Burgess Hill and East Grinstead are the favoured locations based on historical data. There is no clear reason, but the officer states that they are 2 of the 3 main towns in the district, so it may be employment motivated.

## Cross Border Issues

- 5.12 Lewes District Council and Brighton and Hove City Council both contacted Mid Sussex District Council in 2019 requesting help meeting any unmet needs in their respective constituencies. Following this, the Council are confident that most of their neighbouring local authorities have met or are close to meeting their needs. Lewes District Council have identified a site to meet their need outside the SDNP, Horsham District Council were able to identify allocations for 75% of their need, however Brighton and Hove City Council have not been able to identify sites to meet their identified need.
- 5.13 The Council does not work with neighbouring authorities on any cross-border issues regarding enforcement matters. However, the Council engages with neighbouring local authorities on a wide variety of matters including Gypsy and Traveller provisions through local planning work. To assist this, there is a Statement of Common Ground (SoCG) with Brighton and Hove and other local authorities.

- 5.14 The Council have committed to complying with the Duty to Cooperate, and as part of their District Plan Review have set up a Duty to Cooperate meeting with neighbouring authorities, including the SDNP Authority and County Councils to discuss potential cross boundary topics. Furthermore, the Council are content with the neighbouring authorities working together on assessing needs, sharing information, and requesting assistance on provision, however the Council highlights that communication could be improved in regard to authorities monitoring unauthorised encampments.

## Future Priorities and Any Further Issues

- 5.15 The Council states that they need to update the GTAA to understand current needs and identifying suitable sites to deliver these needs.



## Neighbouring Authorities

### Adur & Worthing District Councils

5.17 With regard to **overall accommodation need** in Adur and Worthing, the views of the officer interviewed were as follows:

- » Adur previously had one public site which was located at Withy Patch, Lancing (12 pitches). That site has now been relocated and expanded as part of the New Monks Farm permission (AWDM/0961/17). The new site contains an additional 4 pitches
- » The Adur Local Plan (2017) covers the period 2011-2032 and makes provision for the 4 pitches required following the 2014 GTAA. The most recent GTAA (2019) indicates a need for 6 pitches, coming from the site at Withy Patch, up to 2036. Taking into account the 4 pitches which have been provided, there is a need to provide an additional 2 pitches.
- » Worthing have no identified need for Gypsies, Travellers or Travelling Showpeople.

5.18 With regard to the subject of **cross border issues and the Duty to Cooperate**, the views of the officer interviewed were as follows:

- » With regard to cross-border working, the officers were of the understanding that Gypsy and Traveller liaison officers across East and West Sussex meet regularly.
- » Adur and Worthing Councils were thought to be complying with their Duty to Cooperate through their close working with other local authorities. Neighbouring authorities were also said to be complying.
- » The officer for Adur and Worthing Councils believe that all neighbouring local authorities have sufficient policies in their respective Local Plans to meet any identified need.

### Brighton & Hove City Council

5.19 With regard to **overall accommodation need** in Brighton & Hove, the views of the officer interviewed were as follows:

- » Brighton and Hove opened a public site at Horsdean in 2016. Brighton & Hove have also undertaken a joint exercise with the South Downs National Park (SDNP) to try and identify more potential sites for the future.
- » The provision in Brighton and Hove was not thought to be meeting the strategic need identified in the last GTAA (2014). Brighton and Hove have therefore recently updated their GTAA which has indicated a need for 11 additional permanent pitches within the part of Brighton & Hove that falls within the South Downs National Park planning area for travellers meeting the planning definition in the over the period to 2034. No additional need was identified in the area outside of the SDNP. The allocation of the identified pitch requirements to the SDNP planning area stems largely from the geographical location of the Horsdean site (within the National Park) which is in close proximity to the built-up area of Brighton & Hove. The council will therefore continue to work closely with the SDNP to find solutions to address the

need for additional pitches in the Brighton & Hove administrative area and this has been acknowledged in a Statement of Common Ground agreed between the two authorities.

- » Unauthorised encampments predominantly occur during the summer months. However, the number of encampments has fallen since the opening of the transit site at Horsdean.

5.20 With regard to the subject of **cross border issues and the Duty to Cooperate**, the views of the officer interviewed were as follows:

- » The need identified in the updated GTAA will result in a DtC request to all neighbouring authorities to inform them of the assessment of need outlined above, and to ascertain whether there were any opportunities for them to assist with pitch provision. None were in a position to do so. A Statement of Common Ground has been agreed with these authorities (Adur-Worthing, Mid Sussex, Horsham, and Lewes) setting out the agreed positions.
- » Brighton & Hove, and its neighbouring authorities, were all felt to be complying with their Duty to Cooperate. This was believed to be achieved through maintaining regular contact across local authorities on potential issues concerning Gypsies, Travellers and Travelling Showpeople.

## Crawley Borough Council

5.21 With regard to **overall accommodation need** in Crawley, the views of the officer interviewed were as follows:

- » There is a limited mix of temporary and permanent small family-owned private sites in the north of the Borough. Most Travellers in the borough live in bricks and mortar.
- » There is one private, single family unit site for Travelling Showpeople.
- » The number of short-term encampments is low; there were no encampments between 2006 and 2014. Between 2014/15 and 2018/19, those within the borough formed 5% of the total number of encampments recorded in the county. This is the lowest proportion of any of the West Sussex districts and boroughs (each of whom varied between 11% and 22%). The highest pressures of encampments have been located in the West Sussex coastal authorities. It is thought that due to the small size and urban nature of the Borough, Travellers are not attracted to the area as there are few suitable places to camp. The encampment data, including purpose of the encampments, highlights the brief and transient nature of the Gypsy and Traveller communities which have stayed within Crawley over the period since 2014/15, predominantly heading for coastal destinations, as well as the limited number.
- » Between 2012 and 2014 the Borough Council carried out a GTAA. The study did not identify any immediate need for Gypsies and Travellers. However, it did identify a potential need for an additional 10 pitches for the children of families (i.e. new family formation) currently living in bricks and mortar, should they need a travelling lifestyle when forming their own new households (due to the age profile of the Traveller's children this possible need was identified in years six to fifteen of the

Local Plan). The Local Plan (December 2015) identified a reserve site for the potential future need of 10 pitches.

- » To support the Crawley Borough Local Plan Review, the GTAA has been revised and was published in draft in January 2021. This confirms that over the period since the adoption of the Local Plan (December 2015 – July 2020), no information or requests have come forward to indicate there is an immediate need for this site to come forward.
- » The draft Submission Local Plan (2021 – 2037) includes the continued allocation of the ‘reserve’ site for accommodating up to ten pitches for Gypsies and Travellers, should a need arise in the new Plan period. As with the adopted Plan, it is considered this site is developable, for availability in years 6-10 or 11-15 (2026/2027 – 2036/2037) of the Plan, dependent on when the need arises.

5.22 With regard to the subject of **cross border issues and the Duty to Cooperate**, the views of the officer interviewed were as follows:

- » The Borough is surrounded by a number of Traveller sites which are located in neighbouring Boroughs: Reigate and Banstead have a site near the airport; there is a Showpeople’s site in Tandridge; and Horsham have a site to their west.
- » In 2011, the Gatwick Diamond authorities (which include Crawley, Mid Sussex, and Horsham, Tandridge, Reigate and Banstead, and Mole Valley) agreed to meet their own need for additional Traveller provision. The authorities regularly meet up to discuss Traveller issues and share information.
- » Within Crawley’s Local Plan is a Duty to Cooperate statement which covers Gypsies and Travellers and states that joint working needs to be undertaken.

## Horsham District Council

5.23 With regard to **overall accommodation need** in Horsham, the views of the officer interviewed were as follows:

- » Since the last GTAA that was published in 2020, Horsham have sought to progress a Gypsy and Traveller DPD plan, but it has not found general acceptance with refusals at committee and legal challenges to planning permissions and proposed allocations in a Development Plan Document.
- » Current provision was felt to be working reasonably well. However, need was thought to be increasing and not being met.
- » Regarding travelling Showpeople, since the last GTAA, Horsham have lost an appeal and therefore permission has been granted for four plots, which meets the previous identified need.
- » Long-term tolerated unauthorised encampments are located at two sites in Horsham. The owners of those sites have never put in planning applications.
- » Horsham do not attract a great number of unauthorised encampments. Encampments that do occur are directed to the transit site at Chichester.

5.24 With regard to the subject of **cross border issues and the Duty to Cooperate**, the views of the officer interviewed were as follows:

- » No specific cross-border issues were identified.
- » Most neighbouring authorities were believed to be meeting their respective Gypsy and Traveller need. However, authorities located to the south of Horsham were believed to be experiencing difficulties meeting their need. It was thought that the locations are hampered by their proximity to the sea and the South Downs National Park. Brighton and Hove was named as a specific example.
- » Horsham are complying with the Duty to Cooperate. They have appeared at numerous meetings over recent months with all their neighbouring authorities.
- » Neighbouring authorities were also felt to be complying with their Duty to Cooperate.

## Lewes and Eastbourne Councils

5.25 With regard to **overall accommodation need** in Lewes and Eastbourne, the views of the officer interviewed were as follows:

- » Lewes and Eastbourne have a planning policy in place that states what is needed in the districts. Lewes Local Plan Part 1: Joint Core Strategy (2016) identifies a need for 5 permanent pitches to serve the area of Lewes District outside of the South Downs National Park (SDNP), and the allocation of a site for 5 permanent pitches at Land south of the Plough, Plumpton Green (GT01) in the Lewes Local Plan Part 2: Site Allocations and Development Management Policies (2020) addresses this need.
- » There was no need identified to be met in the Eastbourne Core Strategy (2013).
- » There is a transit site in Lewes with around 8 pitches. Permanent pitches in Lewes district are within the SDNP.
- » It is thought that the current provision is working adequately.
- » Unauthorised encampments are not regarded as a serious concern and those in the camps just pass through the area. With regard to enforcement of unauthorised encampments, it was said that they are moved to the transit site.

5.26 With regard to the subject of **cross border issues and the Duty to Cooperate**, the views of the officer interviewed were as follows:

- » As Lewes and Eastbourne Councils are separate local planning authorities and are split between the SDNPA there are some cross-boundary issues. Specifically, highlighted was the requirement of 13 pitches for Lewes district, 8 inside the SDNP and 5 outside the SDNP.
- » Lewes, Eastbourne, and the neighbouring authorities are all working under the Duty to Cooperate regarding Gypsy and Traveller issues. All parties work closely with the East Sussex County Council Gypsy and Traveller Liaison Team for any unauthorised encampments and any planning policy information needed to support planning policies.

## South Downs National Park Authority

5.27 With regard to **overall accommodation need** in South Downs National Park, the views of the officer interviewed were as follows:

- » The South Downs Local Plan was adopted in July 2019. The plan safeguards permanent lawful sites, establishes the need for new sites and sets policy criteria for new sites that may come forward. The SDNPA have made an effort to make provisions through the Local Plan to meet the needs of Gypsy, Travellers, and Travelling Showpeople within the SDNP, and positively with their neighbouring authorities on all planning matters.
- » In total there are 6 GTAA's that cover the National Park and these documents were used to inform the Gypsy, Traveller, and Travelling Showpeople Background Paper (2018). The outcome was that the SDNPA is currently unable to identify sufficient sites to meet the entire identified need for Gypsies, Travellers, and Travelling Showpeople within the SDNP. However, the Local Plan does allocate several sites for Gypsies and Travellers.
- » There is a transit site near to SDNP; St Michael's Way (also known as Horsdean) with 21 transit pitches available where occupants can stay up to 3 months at a time. Despite the apparent capacity to accommodate transient visitors, there are a number of unauthorised encampments in the Brighton area of the SDNP, which are typically seasonal. It is assumed that, for some reason, Travellers make a personal choice not to use the transit provision.

5.28 With regard to the subject of **cross border issues and the Duty to Cooperate**, the views of the officer interviewed were as follows:

- » The delivery of new homes, including 'affordable homes and pitches for Gypsies and Travellers and Travelling Showpeople' is one of six cross boundary strategic issues identified in the SDNP Local Plan. The SDNPA therefore works closely with all neighbouring Authorities on all planning matters, including the provision of housing to meet the needs of the Travelling community.
- » Through close joint working ventures, SDNP remain aware of any concerns or issues from neighbouring authorities. No specific cross-border issues were raised at this time.

## Tandridge District Council

5.29 With regard to **overall accommodation need** in Tandridge the views of the officer interviewed were as follows:

- » Since the last GTAA for Tandridge District Council in 2017, there have been a total of 7 planning applications that have been approved, resulting in 15 new authorised pitches being approved in order to help meet the need. However, following the conclusions made by the 2017 GTAA, the Council identified 23 pitches needed by 2021, and as such their provision falls 8 pitches short of the required total. Further, no Travelling Showpeople plots were approved in this time period, however via Policy SGC01 in their draft Local Plan, which is still in Examination, it is intended to

meet the needs of Travelling Showpeople through an allocated site as part of the South Godstone Garden Community.

- » The Council have identified 51 unauthorised pitches in the district, further highlighting Tandridge District Council's significant need for pitches for both Gypsies and Travellers and Travelling Showpeople. The Council have noted some short-term unauthorised encampments in the district, notably two types of encampment – working and holidays. The most common stopping places for Travellers are Farleigh Common in Warlingham, and Hurst Green or Broadham Green, in Oxted. There is an application from Surrey County Council for a 10-pitch transit site in the District at Pendell Camp, which seeks to address short-term unauthorised encampments across the east of Surrey.
- » The Council has noted Gypsies and Travellers living in bricks and mortar but have found that their impact on need was minimal in the previous study. In regard to overcrowding and concealed households, the Council have reported several cases of concealed households for Gypsies, Travellers, and Travelling Showpeople in the District, as well as significant overcrowding in the Travelling Showpeople site at The Plantation.

5.30 With regard to the subject of **cross border issues and the Duty to Cooperate**, the views of the officer interviewed were as follows:

- » At this moment in time, Tandridge District Council does not wish to comment on how well neighbouring authorities are meeting their need as they are aware dealing with Gypsy and Travellers issues as well as Travelling Showpeople issues can be challenging.
- » The Council are not aware of any cross-border working; however they are aware of a current application for a 10-pitch transit site in the District at Pendell Camp, near Merstham. However, no decisions have been made on this application as of yet. The Council have noted that although its neighbouring authorities have been obliged to assist Tandridge's unmet need via Duty to Cooperate, the Council have identified Crawley Borough Council and Sevenoaks District Council as having existing issues they are dealing with, however the Council emphasise that they, along with their local authorities will continue joint-working arrangements through the wider Duty to Cooperate forum.
- » The Council states that they are abiding by the Duty to Cooperate correctly and have had several discussions with neighbouring authorities about dealing with Gypsy and Traveller issues. Furthermore, the Council believes that neighbouring authorities are abiding by their Duty to Cooperate as well.

## Wealden District Council

5.31 With regard to **overall accommodation need** in Wealden, the views of the officer interviewed were as follows:

- » Since the last GTAA for Wealden District Council in 2016, the council had intended to produce a new Local Plan in early 2019 which sought to fully meet the identified needs for accommodation of 21 pitches (for those that met the PPTS definition)

through 2 site allocations in Hailsham and Polegate. However, following an unsuccessful Examination in Public process in 2019, the Council formally withdrew its Local Plan in 2020. As a result, there are no current allocations for Gypsy and Traveller accommodation within the district. Further, the Council has identified there is no requirement for new plots to accommodate Travelling Showpeople in the District as part of its 2016 GTAA.

- » For the 2016 GTAA, the Council has identified 3 public sites (with 25 pitches), and 11 private sites (with 23 pitches) that had permanent planning permission within the district. The Council has further identified 2 private sites with temporary planning permission (with 2 pitches) and 2 unauthorised sites (with one pitch each) as well. The Council can also state there are no tolerated sites within Wealden District as of the previous GTAA. Furthermore, there is one notable transit site on the edge of the district (in Lewes District), specifically Bridie's Tan, near Lewes, which incorporates 9 pitches, and is a short stay site (maximum of 12 weeks), mostly intended for those passing through East Sussex. In 2019, East Sussex County Council identified that the site was at, on average, 60% occupancy.
- » With regards to unauthorised sites, in the 2016 GTAA Wealden District Council had noted limited unauthorised encampments and following discussions with East Sussex County Council in 2019, this still appears to be the case. The Council have noted that there are 23 unauthorised encampments within East Sussex, however none of these are located within Wealden District. However, the Council have kept this information for review, and is prepared to provide transit provision as part of the process of the upcoming GTAA.
- » The Council's previous GTAA in 2016 identified at least three bricks and mortar households who were in need of a pitch, and the Council in its latest GTAA brief continues to consider Gypsies and Travellers living in bricks and mortar accommodation and how the Council will assist them in the new Local Plan process.

5.32 With regard to the subject of **cross border issues and the Duty to Cooperate**, the views of the officer interviewed were as follows:

- » At the current stage of Wealden District Council's Local Plan, there has been no request from adjoining local authorities to provide new pitches or plots to meet unmet needs, with the vice versa applying as well. As Wealden District Council has not had any need requested from neighbouring authorities, the Council has assumed that their neighbouring authorities are meeting their need for now. However, the Council emphasises there is regular conversation between its adjoining local authorities, such that if any need arises that cannot be fulfilled by a local authority, the proper action can be taken.
- » Wealden District Council has had cross-border/joint working with its neighbouring authorities, not only as mentioned above but the Council is jointly working with other neighbouring authorities on its new GTAA that will seek to identify accommodation needs for those Council areas, as well as the area of the South Downs National Park in East Sussex.

- » The Council states they are working with many of its neighbouring authorities on the upcoming GTAA and will continue working with said neighbouring authorities all in line with the Duty to Cooperate. Further, the Council is actively holding joint meetings with all of its respective neighbouring authorities (including Mid Sussex District Council) in relation to its Local Plan. Moreover, the Council believes its neighbouring authorities are also operating within the Duty to Cooperate.

## West Sussex County Council

5.33 With regard to **overall accommodation need** in West Sussex County Council, the views of the officer interviewed were as follows:

- » West Sussex County Council were able to identify that there have been no new sites built in Mid Sussex District since the last GTAA (2015). The Council are reasonably content with how provision is being provided; however the Council is aware and have identified a fairly significant waiting list for pitches on public sites, noting that a majority of people on this waiting list would be happy to accept a site in Mid Sussex as an alternative. As a result, the Council would be happy to receive more provision
- » The Council is not aware of any significant long-term unauthorised encampments; however they are aware of a transit site which has had a notable number of over-stayers, with some individuals on the site being asked to move on. Moreover, there are various short-term unauthorised encampments that the Council have identified. These show up primarily in peak travelling season, between April and October, and are either travelling through the County, or there are recorded cases of regular families travelling from the North, coming down to the South coast, and then travelling up North again.
- » The Council cannot comment on any issues in relation to households living in bricks and mortar. Further, the Council are not aware of any overcrowding or concealed households on sites managed by West Sussex County Council. The Council further commented that the sites present in Mid Sussex are quite small.

5.34 With regard to the subject of **cross border issues and the Duty to Cooperate**, the views of the officer interviewed were as follows:

- » West Sussex County Council works closely with their neighbouring authorities, with regular contact being made with both Brighton & Hove City Council and East Sussex County Council. Each council keeps each other informed on unauthorised movements and general movement of Gypsy and Travellers coming from the North.
- » The Council works closely with Brighton & Hove City Council and East Sussex County Council in supporting each other providing transit provision, notably if there are families that have contacted West Sussex in and around the Sussex area that the Council cannot accommodate, they will work with neighbouring authorities to provide for these Gypsies/Travellers. The Council is aware of Hampshire County Council not having any transit provision, but there is less communication between Hampshire and West Sussex compared to Brighton & Hove and East Sussex.
- » The Council cannot comment on either their or other neighbouring authorities' ability to comply with the Duty to Cooperate.



## 6. Survey of Travelling Communities

### Interviews with Gypsies and Travellers

- 6.1 One of the major components of this study was a detailed survey of the Gypsy and Traveller population living in the study area, and also efforts to engage with the bricks and mortar community.
- 6.2 Through the desk-based research and stakeholder interviews ORS identified 4 public Gypsy and Traveller sites (25 pitches); 8 privately owned sites with permanent planning permission (35 pitches); 2 temporary sites (2 pitches); and 1 unauthorised site (8 pitches) within the study area.
- 6.3 The tables below set out the number of pitches/plots, the number of interviews that were completed, and any reasons why interviews were not able to be completed.
- 6.4 When the number of sites that are currently allocations or not occupied by Travellers are taken into consideration, this represents a very robust response rate for both areas.

**Figure 11 – Interviews completed in Mid Sussex (excluding SDNP)**

Site Status	Pitches/Plots	Interviews	Reasons for not completing interviews/additional interviews
<b>Public Sites</b>			
Bedelands Farm	9	9	-
Fairplace Hill Caravan Site	9	4	1 x refusal, 1 x vacant, 3 x no contact
Horsgate	3	3	-
Snowflakes Farm	4	4	-
<b>Private Sites</b>			
Burgess Hill Northern Arc	13	0	Strategic allocation - not built
Highfields	3	0	Now 3 x houses
Land north of Clayton Mills	5	0	Strategic allocation - not built
Land west of Freeks Lane	3	0	Strategic allocation - not built
Marigold Farm Caravan Site	1	0	1 x refusal
Pitts Head (Woodside Farm)	4	0	4 x non-Travellers
<b>Temporary Sites</b>			
None	-	-	-
<b>Tolerated Sites</b>			
None	-	-	-
<b>Unauthorised Sites/Pitches</b>			
None	-	-	-
<b>Travelling Showpeople</b>			
None	-	-	-
<b>TOTAL</b>	<b>54</b>	<b>20</b>	

**Figure 12 – Interviews completed in the SDNP area of Mid Sussex**

Site Status	Pitches/Plots	Interviews	Reasons for not completing interviews/additional interviews
<b>Public Sites</b>			
None	-	-	-
<b>Private Sites</b>			
Land east of Market Garden	2	2	-
Market Garden Caravan Site	4	4	-
<b>Temporary Sites</b>			
None	-	-	-
<b>Tolerated Sites</b>			
None	-	-	-
<b>Unauthorised Sites/Pitches</b>			
None	-	-	-
<b>Travelling Showpeople</b>			
None	-	-	-
<b>TOTAL</b>	<b>6</b>	<b>6</b>	

## Interviews with Gypsies and Travellers in Bricks and Mortar

- <sup>6.5</sup> Despite all of the efforts that were made it was not possible to identify any households living in bricks and mortar to interview.

## 7. Current and Future Pitch Provision

### Introduction

- 7.1 This section focuses on the pitch provision which is needed in the study area currently and to 2038. This includes both current unmet need and need which is likely to arise in the future<sup>14</sup>. This time period allows for robust forecasts of the requirements for future provision, based upon the evidence contained within this study and also secondary data sources. Whilst the difficulty in making accurate assessments beyond 5 years has been highlighted in previous studies, the approach taken in this study to estimate new household formation has been accepted by Planning Inspectors as the most appropriate methodology to use.
- 7.2 We would note that this section is based upon a combination of the on-site surveys, planning records and stakeholder interviews. In many cases, the survey data is not used in isolation, but instead is used to validate information from planning records or other sources.
- 7.3 This section concentrates not only upon the total provision which is required in the area, but also whether there is a need for any transit sites and/or emergency stopping place provision.

### New Household Formation Rates

- 7.4 Nationally, a household formation and growth rate of 3.00% net per annum<sup>15</sup> has been commonly assumed and widely used in local Gypsy and Traveller assessments, even though there is no statistical evidence of households growing so quickly. The result has been to inflate both national and local requirements for pitches unrealistically. In this context, ORS prepared a *Technical Note on Gypsy and Traveller Household Formation and Growth Rates* in 2015 and updated it in June 2020. The main conclusions are set out here and the full paper is in **Appendix F**.
- 7.5 Those seeking to provide evidence of high annual net household growth rates for Gypsies and Travellers have sometimes sought to rely on increases in the number of caravans, as reflected in caravan counts. However, caravan count data is unreliable and erratic – so the only proper way to project future population and household growth is through demographic analysis.
- 7.6 The Technical Note concludes that in fact, the growth in the national Gypsy and Traveller population may be as low as 1.25% per annum – much less than the 3.00% per annum often assumed, but still greater than in the settled community. Even using extreme and unrealistic assumptions, it is hard to find evidence that net Gypsy and Traveller population and household growth rates are above 2.00% per annum nationally.
- 7.7 The often assumed 3.00% per annum net household growth rate is unrealistic and would require clear statistical evidence before being used for planning purposes. In practice, the best available evidence supports a national net household growth rate of 1.50% per annum for Gypsies and

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<sup>14</sup> See Paragraphs 3.41 and 3.42 for details of components on current and future need.

<sup>15</sup> Page 25, Gypsy and Traveller Accommodation Needs Assessments – Guidance (DCLG – 2007) *Now withdrawn*.

Travellers (in addition research by ORS has identified a national growth rate of 1.00% for Travelling Showpeople) and this has also been adjusted locally based on site demographics.

- 7.8 This view has been supported by Planning Inspectors in a number of Decision Notices. The Inspector for an appeal in Doncaster that was issued in November 2016 (Ref: APP/F4410/W/15/3133490) where the agent acting on behalf of the appellant claimed that a rate closer to 3.00% should be used concluded:

*In assessing need account also needs to be taken of likely household growth over the coming years. In determining an annual household growth rate, the Council relies on the work of Opinions Research Services (ORS), part of Swansea University. ORS's research considers migration, population profiles, births & fertility rates, death rates, household size data and household dissolution rates to determine average household growth rates for gypsies and travellers. The findings indicate that the average annual growth rate is in the order of 1.50% but that a 2.50% figure could be used if local data suggest a relatively youthful population. As the Council has found a strong correlation between Doncaster's gypsy and traveller population age profile and the national picture, a 1.50% annual household growth rate has been used in its 2016 GTANA. Given the rigour of ORS's research and the Council's application of its findings to the local area I accept that a 1.50% figure is justified in the case of Doncaster.*

- 7.9 Another more recent case was in relation to an appeal in Guildford that was issued in March 2018 (Ref: APP/W/16/3165526) where the agent acting on behalf of the appellant again claimed that a rate closer to 3.00% should be used. The Inspector concluded:

*There is significant debate about household formation rates and the need to meet future growth in the district. The obvious point to make is that this issue is likely to be debated at the local-plan examination. In my opinion, projecting growth rates is not an exact science and the debate demonstrates some divergence of opinion between the experts. Different methodologies could be applied producing a wide range of data. However, on the available evidence it seems to me that the figures used in the GTAA are probably appropriate given that they are derived by using local demographic evidence. In my opinion, the use of a national growth rate and its adaptation to suit local or regional variation, or the use of local base data to refine the figure, is a reasonable approach.*

- 7.10 In addition, the Technical Note has recently been accepted as a robust academic evidence base and has been published by the Social Research Association in its journal Social Research Practice in December 2017. The overall purpose of the journal is to encourage and promote high standards of social research for public benefit.

- 7.11 ORS assessments take full account of the net local household growth rate per annum calculated on the basis of demographic evidence from the site surveys, and the 'baseline' includes all current authorised households, all households identified as in current need (including concealed households, movement from bricks and mortar and those on waiting lists not currently living on a pitch or plot), as well as households living on tolerated unauthorised pitches or plots who are not included as current need. The assessments of future need also take account of modelling projections based on birth and death rates, household dissolution, and in-/out-migration.

- 7.12 Overall, the household growth rate used for the assessment of future needs is informed by local evidence. In normal circumstances local demographic evidence would be used to adjust the ORS

national growth rate of 1.50% up or down based on the proportion of those aged under 18 (by planning status).

- 7.13 However, in certain circumstances where the numbers of households and children are low, or the population age structure is skewed by certain age groups, it is not appropriate to apply a percentage rate for new household formation. In these cases, a judgement is made on likely new household formation based on the age and gender of the children. This is based on the assumption that 50% of households likely to form will stay in the area. This is based on evidence from other GTAA's that ORS have completed across England and Wales. This approach has been taken to determine levels of new household formation in Mid Sussex due to low numbers of children aged under 18.
- 7.14 Overall new household formation has also been adjusted to take account of teenagers in need of a pitch in the next 5 years who have already been identified as components of need in their own right. This eliminates any double counting in the assessment of need.

## Breakdown by 5 Year Bands

- 7.15 In addition to tables which set out the overall need for Gypsies and Travellers, the overall need has also been broken down by 5-year bands as required by PPTS (2015). The way that this is calculated is by including all current need (from unauthorised pitches, pitches with temporary planning permission, concealed and doubled-up households, 5 year need from teenage children, and net movement from bricks and mortar) in the first 5 years. In addition, the total net new household formation is split across the GTAA period based on the compound rate of growth that was applied rather than being split equally over time.

## Applying the Planning Definition

- 7.16 The outcomes from the household interviews were used to determine the status of each household against the planning definition in PPTS (2015). This assessment was based on the responses to the questions given to Researchers. Only those households that met the planning definition or those who demonstrated that they have ceased to travel temporarily (due to education, ill health, or old age) form the components of need in the GTAA that will need to be addressed through a Gypsy and Traveller Local Plan Policy. In addition, households where an interview was not completed who may meet the planning definition have also been included as a potential additional component of need from undetermined households. Whilst they do not need to be formally considered in the GTAA, need from households that did not meet the planning definition has also been assessed to provide the Council with information on levels of need that will have to be considered as part of the wider housing needs of the area and through separate Local Plan Policies.
- 7.17 The information used to assess households against the planning definition included information on whether households have ever travelled; why they have stopped travelling; the reasons that they travel; and whether they plan to travel again in the future and for what reasons. The table below sets out the planning status of households that were interviewed for the Mid Sussex GTAA. This includes any hidden households that were identified during the household interviews including concealed and doubled-up households or single adults and accepted in-migration.

**Figure 13 – Planning status of households in Mid Sussex (excluding SDNP)**

Status	Meet Planning Definition	Do Not Meet Planning Definition	Undetermined
<b>Gypsies and Travellers</b>			
Public Sites	5	22	4
Private Sites	0	0	1
Temporary Sites	0	0	0
Tolerated Sites	0	0	0
Unauthorised Sites	0	0	0
<b>Sub-Total</b>	<b>5</b>	<b>22</b>	<b>5</b>
<b>Travelling Showpeople</b>			
Private Yards	0	0	0
<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>5</b>	<b>22</b>	<b>5</b>

- 7.18 Figure 13 shows that for Gypsies and Travellers in Mid Sussex (excluding SDNP), 5 households met the planning definition of a Traveller in that they were able to demonstrate that household members travel for work purposes, or for seeking work, and stay away from their usual place of residence or have ceased to travel temporarily.
- 7.19 A total of 22 Gypsy and Traveller households did not meet the planning definition as they were not able to demonstrate that they travel away from their usual place of residence for the purpose of work, or that they have ceased to travel temporarily due to children in education, ill health, or old age. Some did travel for cultural reasons, to visit relatives or friends, and others had ceased to travel permanently.
- 7.20 It was not possible to make contact with households on 5 pitches during the fieldwork period so these households are recorded as Undetermined for the purposes of the GTAA.

**Figure 14 – Planning status of households in the SDNP area of Mid Sussex**

Status	Meet Planning Definition	Do Not Meet Planning Definition	Undetermined
<b>Gypsies and Travellers</b>			
Public Sites	0	0	0
Private Sites	5	1	0
Temporary Sites	0	0	0
Tolerated Sites	0	0	0
Unauthorised Sites	0	0	0
<b>Sub-Total</b>	<b>5</b>	<b>1</b>	<b>0</b>
<b>Travelling Showpeople</b>			
Private Yards	0	0	0
<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>5</b>	<b>1</b>	<b>0</b>

- 7.21 Figure 14 shows that for Gypsies and Travellers in the SDNP area of Mid Sussex 5 households met the planning definition of a Traveller in that they were able to demonstrate that household members travel for work purposes, or for seeking work, and stay away from their usual place of residence or have ceased to travel temporarily.

- 7.22 A total of 1 Gypsy and Traveller household did not meet the planning definition as they were not able to demonstrate that they travel away from their usual place of residence for the purpose of work, or that they have ceased to travel temporarily due to children in education, ill health, or old age.
- 7.23 There were no households as Undetermined for the purposes of the GTAA.

## Interviews with Gypsies and Travellers in Bricks and Mortar

- 7.24 Despite all of the efforts that were made, it was not possible to identify and interview any households living in bricks and mortar.

## Migration/Roadside

- 7.25 The study has also sought to address in-migration (households requiring accommodation who move into the study area from outside) and out-migration (households moving away from the study area). Site surveys typically identify only small numbers of in-migrant and out-migrant households and the data is not normally robust enough to extrapolate long-term trends. At the national level, there is nil net migration of Gypsies and Travellers across the UK, but the assessment has taken into account local migration effects on the basis of the best evidence available.
- 7.26 The study also sought to identify any need from households who have been forced to move from sites due to overcrowding and who are currently living on the roadside or on sites in other local authorities – and who have strong family links with households in Mid Sussex. These are referred to as roadside households or displaced in-migration.
- 7.27 In addition, as a result of COVID-19, the study sought to identify any households that had been displaced from their usual place of residence due to lockdown restrictions who were currently located in Mid Sussex.
- 7.28 Evidence drawn from stakeholder and household interviews has been considered alongside assessments of need that have been completed in other nearby local authorities. The household interviews did not identify any households living in other local authorities who need to move back to a site in Mid Sussex.
- 7.29 ORS have found no firm evidence from other local studies that have been completed recently of any additional households wishing to move to Mid Sussex. Therefore, net migration to the sum of zero has been assumed for the GTAA – which means that net pitch requirements are driven by locally identifiable need rather than speculative modelling assumptions.
- 7.30 It is important to note that any applications for new sites or additional pitches as a result of in-migration should be seen as windfall need and should be dealt with by a Criteria-Based Local Plan Policy and will not contribute towards meeting need identified in the GTAA and the 5-year supply.

## Public Site Waiting List

- 7.31 Anonymised details of the households on the waiting list for public sites across West Sussex were provided by WSCC. In order to identify local components of current need this data was analysed to identify how many of the households on the waiting list are currently living in Mid Sussex, and

of these how many have expressed a specific preference to live on a site in Mid Sussex. This analysis was undertaken to try and eliminate any instances of double counting given that households could express a preference for any number of sites across all of the districts in West Sussex.

- 7.32 This analysis identified a total of 8 households on the waiting list currently living in Mid Sussex, all of whom expressed a preference for a pitch on a named site in Mid Sussex. Of these, 3 have stated that they would like to be near to family currently living on sites in Mid Sussex, and 5 did not give any reason why they would like a pitch on a public site in Mid Sussex.
- 7.33 As such only those on the waiting list who currently live in Mid Sussex and who have provided a specific reason to move to a site in Mid Sussex have been considered as a component of current need. This gives a total of 3 households that have been identified as components of current need for this update – all of whom are understood to not meet the planning definition of a Traveller. This is consistent with the wider housing allocation policy in Mid Sussex.



## Mid Sussex – Excluding SDNP

### Pitch Needs – Gypsies and Travellers that meet the Planning Definition

- 7.34 The 5 Gypsy and Traveller households that met the planning definition were all found on public sites in Mid Sussex.
- 7.35 Analysis of the household interviews indicated that there is a need for 1 pitch from a teenager who will be in need of a pitch of their own in the next 5 years, and for 1 pitch as a result of new household formation, derived from the demographics of the residents. Therefore, the overall level of need for those households who met the planning definition of a Gypsy or Traveller is for **2 pitches** over the GTAA period.

**Figure 15 – Need for Gypsy and Traveller households in Mid Sussex (excluding SDNP) that met the Planning Definition (2021-38)**

Gypsies and Travellers - Meeting Planning Definition	Pitches
<b>Supply of Pitches</b>	
Supply from vacant public and private pitches	0
Supply from pitches on new sites	0
Pitches vacated by households moving to bricks and mortar	0
Pitches vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	0
Movement from bricks and mortar	0
Households on waiting lists for public sites	0
<b>Total Current Need</b>	<b>0</b>
<b>Future Need</b>	
5 year need from teenage children	1
Households on sites with temporary planning permission	0
In-migration/Roadside	0
New household formation	1
<i>(Formation from household demographics)</i>	
<b>Total Future Needs</b>	<b>2</b>
<b>Net Pitch Need = (Current and Future Need – Total Supply)</b>	<b>2</b>

**Figure 16 – Need for Gypsy and Traveller households in Mid Sussex (excluding SDNP) that met the Planning Definition by 5-year periods**

Years	0-5	6-10	11-15	16-18	Total
	2021-25	2026-30	2031-35	2036-38	
	1	0	0	1	2

## Pitch Needs – Undetermined Gypsies and Travellers

- 7.36 There is need for **up to 2 pitches for undetermined households**, all arising from new household formation from a maximum of 5 households (using the ORS national formation rate of 1.50%). If the locally derived proportion of households that met the planning definition (19%) were applied, this could result in a need for no pitches. If the ORS national average<sup>16</sup> of 30% of households that met the planning definition were applied this could result in a need for 1 pitch and 1 is assumed to not meet the planning definition.

## Pitch Needs - Gypsies and Travellers that do not meet the Planning Definition

- 7.37 It is not now a requirement for a GTAA to include an assessment of need for households that did not meet the planning definition. However, this assessment is included for illustrative purposes, to help fulfil the requirements of the Housing Act (1985)<sup>17</sup> and the revised NPPF (2021) and to provide the Council with information on levels of need that will have to be addressed through separate Local Plan Policies.
- 7.38 On this basis, it is evident that whilst any needs from the households who did not meet the planning definition will represent only a very small proportion of the overall housing need, the Council will still need to ensure that arrangements are in place to properly address these needs – especially as many identified as Irish and Romany Gypsies and may claim that the Council should meet their housing needs through culturally appropriate housing.
- 7.39 There is a **need for 12 pitches for households that did not meet the planning definition**. This is made up of 5 teenagers who will be in need of a pitch of their own in the next 5 years; 3 from the waiting list; and 4 from new household formation, derived from the household demographics.

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<sup>16</sup> Based on over 5,000 interviews completed by ORS across England.

<sup>17</sup> See Paragraph 3.36 for details.

## SDNP area of Mid Sussex

### Pitch Needs – Gypsies and Travellers that meet the Planning Definition

- 7.40 The 5 Gypsy and Traveller households that met the planning definition were all found on private sites in the SDNP area of Mid Sussex.
- 7.41 Analysis of the household interviews indicated that there is a need for 2 pitches as a result of new household formation, derived from the demographics of the residents. Therefore, the overall level of need for those households who met the planning definition of a Gypsy or Traveller is for **2 pitches** over the GTAA period.

Figure 17 – Need for Gypsy and Traveller households in the SDNP area of Mid Sussex that met the Planning Definition (2021-38)

Gypsies and Travellers - Meeting Planning Definition	Pitches
<b>Supply of Pitches</b>	
Supply from vacant public and private pitches	0
Supply from pitches on new sites	0
Pitches vacated by households moving to bricks and mortar	0
Pitches vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	0
Movement from bricks and mortar	0
Households on waiting lists for public sites	0
<b>Total Current Need</b>	<b>0</b>
<b>Future Need</b>	
5 year need from teenage children	0
Households on sites with temporary planning permission	0
In-migration/Roadside	0
New household formation	2
<i>(Formation from household demographics)</i>	
<b>Total Future Needs</b>	<b>2</b>
<b>Net Pitch Need = (Current and Future Need – Total Supply)</b>	<b>2</b>

Figure 18 – Need for Gypsy and Traveller households in SDNP area of Mid Sussex that met the Planning Definition by 5-year periods

Years	0-5	6-10	11-15	16-18	Total
	2021-25	2026-30	2031-35	2036-38	
	0	0	1	1	<b>2</b>

- 7.42 There is **no need for undetermined households** as none were recorded in the assessment.
- 7.43 Whilst not now a requirement to include in a GTAA, there is a **need for 2 pitches for households that did not meet the planning definition**. This is made up of new household formation, derived from the household demographics.

## Travelling Showpeople Needs

### Plot Needs – Travelling Showpeople

- <sup>7.44</sup> There were no Travelling Showmen's yards identified in Mid Sussex so there is **no current or future need for plots** both in Mid Sussex and the SDNP area of Mid Sussex.

## Transit Requirements

- 7.45 When determining the potential need for transit provision the assessment has looked at data from the MHCLG Traveller Caravan Count, the outcomes of the stakeholder interviews and records on numbers of unauthorised encampments.

## MHCLG Traveller Caravan Count

- 7.46 Whilst it is considered to be a comprehensive national dataset on numbers of authorised and unauthorised caravans across England, it is acknowledged that the Traveller Caravan Count is a count of caravans and not households. It also does not record the reasons for unauthorised caravans. This makes it very difficult to interpret in relation to assessing future need because it does not count pitches or resident households. The count is also only a twice yearly (January and July) 'snapshot in time' conducted by local authorities on a specific day, and any caravans on unauthorised sites or encampments which occur on other dates are not recorded. Likewise, any caravans that are away from sites on the day of the count are not included. As such it is not considered appropriate to use the outcomes from the Traveller Caravan Count in the assessment of future transit provision. It does however provide valuable historic and trend data on whether there are instances of unauthorised caravans in local authority areas.
- 7.47 Data from the Traveller Caravan Count shows that there have been no caravans recorded on unauthorised encampments between 2018 and 2020. As a result of COVID-19 the July 2020 and January 2021 Caravan Counts were cancelled and the outcomes from the July 2021 Count have not been published at the time of this report.

## Stakeholder Interviews Local Data

- 7.48 The Stakeholder interviews identified that there is a public transit site located in Chichester which is also in West Sussex. The site has 9 transit pitches. Data provided by West Sussex County Council suggests that historically the site has rarely operated at full capacity with the average weekly occupancy for the 53 months prior to the start of the COVID-19 pandemic in March 2020 being 4 caravans. The site was closed during the initial lockdown period from March to June 2020. Average weekly occupancy levels between July 2020 and December 2020 increase slightly to 5 caravans. During 2021 the site has operated closer to full capacity – although this may be a result of households being displaced as a result of COVID-19.
- 7.49 Data from West Sussex County Council also indicated that there were 16 unauthorised encampments in 2018-19; that no unauthorised encampments were recorded in 2019-20; and that 2 unauthorised encampments were recorded in 2020-21. The decrease in the number of encampments may have been a result of the COVID-19 lockdowns.
- 7.50 Information from the Stakeholder Interviews suggested that there are a small number of short-term encampments that stop in the area – mostly around Burgess Hill and East Grinstead and that these are dealt with by the Council's Estates Team – often directing them to the transit site in Chichester, or alternatively other local transit sites in Brighton and Lewes. It was felt that the majority of encampments were work related or households visiting family or friends.

## Transit Recommendations

- 7.51 Due to historic low numbers of short-term unauthorised encampments, and the existing public transit site in Chichester, it is not recommended that there is a need for a formal public transit site in Mid Sussex at this time.
- 7.52 The situation relating to levels of short-term unauthorised encampments should continue to be monitored. As well as information on the size and duration of the encampments, this monitoring should also seek to gather information from residents on the reasons for their stay in the local area; whether they have a permanent base or where they have travelled from; and whether they have any need or preference to settle permanently in the local area. This information could be collected as part of a Welfare Assessment (or similar).
- 7.53 It is recommended that a review of the evidence base relating to unauthorised encampments, including the monitoring referred to above, should be undertaken on a West Sussex-wide basis. This will establish whether there is a need for investment in any further transit provision or emergency stopping places, or whether a managed approach is preferable.
- 7.54 In the short-term the Council should continue to use its current approach when dealing with unauthorised encampments and management-based approaches such as negotiated stopping agreements should continue to be considered.
- 7.55 The term ‘negotiated stopping’ is used to describe agreed short-term provision for Gypsy and Traveller caravans. It does not describe permanent ‘built’ transit sites but negotiated agreements which allow caravans to be sited on suitable specific pieces of ground for an agreed and limited period of time, with the provision of limited services such as water, waste disposal and toilets. Agreements are made between a Council and the (temporary) residents regarding expectations on both sides. See [www.negotiatedstopping.co.uk](http://www.negotiatedstopping.co.uk) for further information.
- 7.56 Temporary stopping places can also be made available at times of increased demand due to fairs or cultural celebrations that are attended by Gypsies and Travellers. A charge may be levied as determined by the local authority although they only need to consider providing basic facilities including: a cold-water supply; portaloos; sewerage disposal point and refuse disposal facilities.

## 8. Conclusions

- 8.1 This study provides a robust evidence base to enable the Council to assess the housing needs of the Travelling Community as well as complying with their requirements towards Gypsies, Travellers and Travelling Showpeople under the Housing Act 1985, Planning Policy for Traveller Sites (PPTS) 2015, the Housing and Planning Act 2016, the revised National Planning Policy Framework (NPPF) 2021, and Planning Practice Guidance (PPG) 2021. It also provides the evidence base which can be used to support Local Plan Policies.

### Gypsies and Travellers

- 8.2 In summary there is a need for:
- » 2 pitches in Mid Sussex (excluding SDNP) and 2 pitches in the SDNP area of Mid Sussex over the GTAA period to 2038 for Gypsy and Traveller households that met the planning definition.
  - » Up to 2 pitches in Mid Sussex (excluding SDNP) and no pitches in the SDNP area of Mid Sussex for undetermined Gypsy and Traveller households that may meet the planning definition.
  - » 12 pitches in Mid Sussex (excluding SDNP) and 2 pitches in the SDNP area of Mid Sussex for Gypsy and Traveller households who did not meet the planning definition.
- 8.3 In general terms need identified in a GTAA is seen as need for pitches. As set out in Chapter 4 of this report, the now withdrawn *Government Guidance on Designing Gypsy and Traveller Sites* recommended that, as a general guide, an average family pitch must be capable of accommodating an amenity building, a large trailer and touring caravan, parking space for two vehicles and a small garden area.
- 8.4 All of the need identified for Gypsies and Travellers in Mid Sussex (excluding SDNP) was from households living on the public sites. The Council has identified a total 21 pitches on 3 new sites on strategic allocations to seek to meet current and future need. However, 2 of these sites do not yet have planning permission, and 8 of the pitches relate to a financial contributions which will require the Council to identify land to develop a site(s). As such, these pitches cannot be considered as available components of supply to meet need at this time.
- 8.5 All of the need identified in the SDNP area of Mid Sussex was as a result of new household formation in the latter periods on the GTAA timeframe.
- 8.6 The Council will also need to carefully consider how to address any needs from households seeking to move to Mid Sussex (in-migration), or from any households currently living in bricks and mortar who may wish to move to a site. In terms of Local Plan Policies, the Council should consider the use of a criteria-based policy (as suggested in PPTS).
- 8.7 Regarding need from households that did not meet the planning definition, in general terms, it is the Government's intention that any need for households who do not fall within the PPTS planning definition should be met as part of general housing need, and through separate Local Plan Policies.

- 8.8 It is recognised that the Council is in the process of preparing a new Local Plan that sets out overall housing need. The findings of this report should be considered as part of future housing mix and type within the context of the assessment of overall housing need in relation to Gypsies and Travellers. Whilst the findings in this report are aggregated totals for the whole of Mid Sussex due to data protection issues, the Council have more detailed data to support the preparation on the new Local Plan.

## Travelling Showpeople

- 8.9 There were no Travelling Showpeople identified in Mid Sussex so there is no current or future need for plots.

## Transit Provision

- 8.10 Due to historic low numbers of short-term unauthorised encampments, and the existing public transit site in Chichester, it is not recommended that there is a need for a formal public transit site in Mid Sussex at this time.
- 8.11 However, there is a need for a more strategic approach to transit provision across West Sussex to establish whether there is a need for any further public transit provision.
- 8.12 In the short-term the Council should continue to use its current approach when dealing with unauthorised encampments and management-based approaches such as negotiated stopping agreements should continue to be considered.



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# Appendix A: Glossary of Terms / Acronyms used

<b>Amenity block</b>	A building where basic plumbing amenities (bath/shower, WC, sink) are provided.
<b>Bricks and mortar</b>	Mainstream housing.
<b>Caravan</b>	Mobile living vehicle used by Gypsies and Travellers. Also referred to as trailers.
<b>Concealed household</b>	Households, living within other households, who are unable to set up separate family units.
<b>Doubling-Up</b>	Where there are more than the permitted number of caravans on a pitch or plot.
<b>Emergency Stopping Place</b>	A temporary site with limited facilities to be occupied by Gypsies and Travellers while they travel.
<b>Green Belt</b>	A land use designation used to check the unrestricted sprawl of large built-up areas; prevent neighbouring towns from merging into one another; assist in safeguarding the countryside from encroachment; preserve the setting and special character of historic towns; and assist in urban regeneration, by encouraging the recycling of derelict and other urban land.
<b>Household formation</b>	The process where individuals form separate households. This is normally through adult children setting up their own household.
<b>In-migration</b>	Movement of households into a region or community
<b>Local Plans</b>	Local Authority spatial planning documents that can include specific policies and/or site allocations for Gypsies, Travellers and Travelling Showpeople.
<b>Out-migration</b>	Movement from one region or community in order to settle in another.
<b>Pitch/plot</b>	Area of land on a site/development generally home to one household. Can be varying sizes and have varying caravan numbers. Pitches refer to Gypsy and Traveller sites and Plots to Travelling Showpeople yards.
<b>Private site</b>	An authorised site owned privately. Can be owner-occupied, rented or a mixture of owner-occupied and rented pitches.
<b>Site</b>	An area of land on which Gypsies, Travellers and Travelling Showpeople are accommodated in caravans/chalets/vehicles. Can contain one or multiple pitches/plots.
<b>Social/Public/Council Site</b>	An authorised site owned by either the local authority or a Registered Housing Provider.

<b>Temporary planning permission</b>	A private site with planning permission for a fixed period of time.
<b>Tolerated site/yard</b>	Long-term tolerated sites or yards where enforcement action is not expedient, and a certificate of lawful use would be granted if sought.
<b>Transit provision</b>	Site intended for short stays and containing a range of facilities. There is normally a limit on the length of time residents can stay.
<b>Unauthorised Development</b>	Caravans on land owned by Gypsies and Travellers and without planning permission.
<b>Unauthorised Encampment</b>	Caravans on land not owned by Gypsies and Travellers and without planning permission.
<b>Waiting list</b>	Record held by the local authority or site managers of applications to live on a site.
<b>Yard</b>	A name often used by Travelling Showpeople to refer to a site.

<b>GTAA</b>	Gypsy and Traveller Accommodation Assessment
<b>LPA</b>	Local Planning Authority
<b>DLUHC</b>	Department for Levelling Up, Housing and Communities
<b>NPPF</b>	National Planning Policy Framework
<b>ORS</b>	Opinion Research Services
<b>PPG</b>	Planning Practice Guidance
<b>PPTS</b>	Planning Policy for Traveller Sites

# Appendix B: Undetermined Households

Figure 19 - Need for undetermined Gypsy and Traveller households in Mid Sussex (excluding SDNP) 2021-38

Gypsies and Travellers – Undetermined	Pitches
<b>Supply of Pitches</b>	
Supply from vacant public and private pitches	0
Supply from pitches on new sites	0
Pitches vacated by households moving to bricks and mortar	0
Pitches vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	0
Movement from bricks and mortar	0
Households on waiting lists for public sites	0
<b>Total Current Need</b>	<b>0</b>
<b>Future Need</b>	
5 year need from teenage children	0
Households on sites with temporary planning permission	0
In-migration/Roadside	0
New household formation	2
<i>(Household base 4 and formation rate 1.50%)</i>	
<b>Total Future Needs</b>	<b>2</b>
<b>Net Pitch Need = (Current and Future Need – Total Supply)</b>	<b>2</b>

Figure 20 – Need for undetermined Gypsy and Traveller households in Mid Sussex (excluding SDNP) by 5-year periods

Years	0-5	6-10	11-15	16-18	Total
	2021-25	2026-30	2031-35	2036-38	
	0	1	0	1	<b>2</b>

**Figure 21 - Need for undetermined Gypsy and Traveller households in the SDNP area of Mid Sussex 2021-38**

<b>Gypsies and Travellers – Undetermined</b>	<b>Pitches</b>
<b>Supply of Pitches</b>	
Supply from vacant public and private pitches	0
Supply from pitches on new sites	0
Pitches vacated by households moving to bricks and mortar	0
Pitches vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	0
Movement from bricks and mortar	0
Households on waiting lists for public sites	0
<b>Total Current Need</b>	<b>0</b>
<b>Future Need</b>	
5 year need from teenage children	0
Households on sites with temporary planning permission	0
In-migration/Roadside	0
New household formation	0
<i>(No undetermined households)</i>	
<b>Total Future Needs</b>	<b>0</b>
<b>Net Pitch Need = (Current and Future Need – Total Supply)</b>	<b>0</b>

**Figure 22 – Need for undetermined Gypsy and Traveller households in Mid Sussex (excluding SDNP) by 5-year periods**

<b>Years</b>	<b>0-5</b>	<b>6-10</b>	<b>11-15</b>	<b>16-18</b>	<b>Total</b>
	<b>2021-25</b>	<b>2026-30</b>	<b>2031-35</b>	<b>2036-38</b>	
	0	0	0	0	<b>0</b>

**Figure 23 - Need for undetermined Travelling Showpeople households in Mid Sussex (excluding SDNP) 2021-38**

<b>Travelling Showpeople – Undetermined</b>	<b>Plots</b>
<b>Supply of Plots</b>	
Supply from vacant public and private plots	0
Supply from plots on new yards	0
Plots vacated by households moving to bricks and mortar	0
Plots vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	0
Movement from bricks and mortar	0
<b>Total Current Need</b>	<b>0</b>
<b>Future Need</b>	
5 year need from teenage children	0
Households on yards with temporary planning permission	0
In-migration/Roadside	0
New household formation	0
<i>(No Travelling Showpeople)</i>	
<b>Total Future Needs</b>	<b>0</b>
<b>Net Plot Need = (Current and Future Need – Total Supply)</b>	<b>0</b>

**Figure 24 – Need for undetermined Travelling Showpeople households in Mid Sussex (excluding SDNP) by 5-year periods**

<b>Years</b>	<b>0-5</b>	<b>6-10</b>	<b>11-15</b>	<b>16-18</b>	<b>Total</b>
	<b>2021-25</b>	<b>2026-30</b>	<b>2031-35</b>	<b>2036-38</b>	
	0	0	0	0	<b>0</b>

Figure 25 - Need for undetermined Travelling Showpeople households in the SDNP area of Mid Sussex 2021-38

<b>Travelling Showpeople – Undetermined</b>	<b>Plots</b>
<b>Supply of Plots</b>	
Supply from vacant public and private plots	0
Supply from plots on new yards	0
Plots vacated by households moving to bricks and mortar	0
Plots vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	0
Movement from bricks and mortar	0
<b>Total Current Need</b>	<b>0</b>
<b>Future Need</b>	
5 year need from teenage children	0
Households on yards with temporary planning permission	0
In-migration/Roadside	0
New household formation	0
<i>(No Travelling Showpeople)</i>	
<b>Total Future Needs</b>	<b>0</b>
<b>Net Plot Need = (Current and Future Need – Total Supply)</b>	<b>0</b>

Figure 26 – Need for undetermined Travelling Showpeople households in the SDNP area of Mid Sussex by 5-year periods

Years	0-5	6-10	11-15	16-18	Total
	2021-25	2026-30	2031-35	2036-38	
	0	0	0	0	<b>0</b>



# Appendix C: Households that did not meet the Planning Definition

Figure 27 - Need for Gypsy and Traveller households in Mid Sussex (excluding SDNP) that did not meet the Planning Definition 2021-38

Gypsies and Travellers - Not Meeting Planning Definition	Pitches
<b>Supply of Pitches</b>	
Supply from vacant public and private pitches	0
Supply from pitches on new sites	0
Pitches vacated by households moving to bricks and mortar	0
Pitches vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	0
Movement from bricks and mortar	0
Households on waiting lists for public sites	3
<b>Total Current Need</b>	<b>3</b>
<b>Future Need</b>	
5 year need from teenage children	5
Households on sites with temporary planning permission	0
In-migration/Roadside	0
New household formation	4
<i>(Need from household demographics)</i>	
<b>Total Future Needs</b>	<b>9</b>
<b>Net Pitch Need = (Current and Future Need – Total Supply)</b>	<b>12</b>

Figure 28 – Need for Gypsy and Traveller households in Mid Sussex (excluding SDNP) that did not meet the Planning Definition by 5-year periods

Years	0-5	6-10	11-15	16-18	Total
	2021-25	2026-30	2031-35	2036-38	
	8	1	2	1	<b>12</b>

**Figure 29 - Need for Gypsy and Traveller households in the SDNP area of Mid Sussex that did not meet the Planning Definition 2021-38**

<b>Gypsies and Travellers - Not Meeting Planning Definition</b>	<b>Pitches</b>
<b>Supply of Pitches</b>	
Supply from vacant public and private pitches	0
Supply from pitches on new sites	0
Pitches vacated by households moving to bricks and mortar	0
Pitches vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	0
Movement from bricks and mortar	0
Households on waiting lists for public sites	0
<b>Total Current Need</b>	<b>0</b>
<b>Future Need</b>	
5 year need from teenage children	0
Households on sites with temporary planning permission	0
In-migration/Roadside	0
New household formation	2
<i>(Need from household demographics)</i>	
<b>Total Future Needs</b>	<b>2</b>
<b>Net Pitch Need = (Current and Future Need – Total Supply)</b>	<b>2</b>

**Figure 30 – Need for Gypsy and Traveller households in the SDNP area of Mid Sussex that did not meet the Planning Definition by 5-year periods**

<b>Years</b>	<b>0-5</b>	<b>6-10</b>	<b>11-15</b>	<b>16-18</b>	<b>Total</b>
	<b>2021-25</b>	<b>2026-30</b>	<b>2031-35</b>	<b>2036-38</b>	
	0	1	1	0	2

**Figure 31 - Need for Travelling Showpeople households in Mid Sussex (excluding SDNP) that did not meet the planning definition 2021-38**

<b>Travelling Showpeople - Not Meeting Planning Definition</b>	<b>Plots</b>
<b>Supply of Plots</b>	
Supply from vacant public and private plots	0
Supply from plots on new yards	0
Plots vacated by households moving to bricks and mortar	0
Plots vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	0
Movement from bricks and mortar	0
<b>Total Current Need</b>	<b>0</b>
<b>Future Need</b>	
5 year need from teenage children	0
Households on yards with temporary planning permission	0
In-migration	0
New household formation	0
<i>(No Travelling Showpeople)</i>	
<b>Total Future Needs</b>	<b>0</b>
<b>Net Plot Need = (Current and Future Need – Total Supply)</b>	<b>0</b>

**Figure 32 – Need for Travelling Showpeople households in Mid Sussex (excluding SDNP) that did not meet the Planning Definition by 5-year periods**

<b>Years</b>	<b>0-5</b>	<b>6-10</b>	<b>11-15</b>	<b>16-18</b>	<b>Total</b>
	<b>2021-25</b>	<b>2026-30</b>	<b>2031-35</b>	<b>2036-38</b>	
	0	0	0	0	<b>0</b>

**Figure 33 - Need for Travelling Showpeople households in the SDNP area of Mid Sussex that did not meet the planning definition 2021-38**

<b>Travelling Showpeople - Not Meeting Planning Definition</b>	<b>Plots</b>
<b>Supply of Plots</b>	
Supply from vacant public and private plots	0
Supply from plots on new yards	0
Plots vacated by households moving to bricks and mortar	0
Plots vacated by households moving away from the study area	0
<b>Total Supply</b>	<b>0</b>
<b>Current Need</b>	
Households on unauthorised developments	0
Households on unauthorised encampments	0
Concealed households/Doubling-up/Over-crowding	0
Movement from bricks and mortar	0
<b>Total Current Need</b>	<b>0</b>
<b>Future Need</b>	
5 year need from teenage children	0
Households on yards with temporary planning permission	0
In-migration	0
New household formation	0
<i>(No Travelling Showpeople)</i>	
<b>Total Future Needs</b>	<b>0</b>
<b>Net Plot Need = (Current and Future Need – Total Supply)</b>	<b>0</b>

**Figure 34 – Need for Travelling Showpeople households in the SDNP area of Mid Sussex that did not meet the Planning Definition by 5-year periods**

<b>Years</b>	<b>0-5</b>	<b>6-10</b>	<b>11-15</b>	<b>16-18</b>	<b>Total</b>
	<b>2021-25</b>	<b>2026-30</b>	<b>2031-35</b>	<b>2036-38</b>	
	0	0	0	0	<b>0</b>

# Appendix D: Site and Yard Lists (September 2021)

Mid Sussex (excluding SDNP)	Authorised Pitches or Plots	Unauthorised Pitches or Plots
<b>Public Sites</b>		
Bedelands Farm	9	-
Fairplace Hill Caravan Site	9	-
Horsgate	3	-
Snowflakes Farm	4	-
<b>Private Sites with Permanent Permission</b>		
Highfields <sup>18</sup>	3	-
Land north of Clayton Mills <sup>19</sup>	5	-
Land west of Freeks Lane <sup>20</sup>	3	-
Marigold Farm Caravan Site	1	-
Northern Arc Burgess Hill <sup>21</sup>	13	-
Pitts Head (Woodside Farm) <sup>22</sup>	4	-
<b>Private Sites with Temporary Permission</b>		
None	-	-
<b>Tolerated Sites-Long-term without Planning Permission</b>		
None	-	-
<b>Unauthorised Sites</b>		
None	-	-
<b>Unauthorised Encampments</b>		
None	-	-
<b>TOTAL PITCHES</b>	<b>54</b>	<b>0</b>
<b>Travelling Showpeople Yards</b>		
None	-	-
<b>TOTAL PLOTS</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>54</b>	<b>0</b>

<sup>18</sup> This site now has planning permission for 3 dwellings.

<sup>19</sup> This site is a Strategic Allocation and has not been developed yet.

<sup>20</sup> This site is a Strategic Allocation and has not been developed yet.

<sup>21</sup> This site is a Strategic Allocation and has not been developed yet.

<sup>22</sup> Not currently occupied by Travellers.

SDNP area of Mid Sussex	Authorised Pitches or Plots	Unauthorised Pitches or Plots
<b>Public Sites</b>		
None	-	-
<b>Private Sites with Permanent Permission</b>		
Land east of Market Garden	2	-
Market Garden Caravan Site	4	-
<b>Private Sites with Temporary Permission</b>		
None	-	-
<b>Tolerated Sites-Long-term without Planning Permission</b>		
None	-	-
<b>Unauthorised Sites</b>		
None	-	-
<b>Unauthorised Encampments</b>		
None	-	-
<b>TOTAL PITCHES</b>	<b>6</b>	<b>0</b>
<b>Travelling Showpeople Yards</b>		
None	-	-
<b>TOTAL PLOTS</b>	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>6</b>	<b>0</b>

# Appendix E: Household Interview Questions

## GTAA Questionnaire 2019



**INTERVIEWER:** Good Morning/afternoon/evening. My name is < > from Opinion Research Services, working on behalf of XXXX Council.

The Council are undertaking a study of Gypsy, Traveller and Travelling Showpeople accommodation needs assessment in this area. This is needed to make sure that accommodation needs are properly assessed and to get a better understanding of the needs of the Travelling Community.

The Council need to try and speak with every Gypsy, Traveller and Travelling Showpeople household in the area to make sure that the assessment of need is accurate.

Your household will not be identified and all the information collected will be anonymous and will only be used to help understand the needs of Gypsy, Traveller and Travelling Showpeople households.

ORS is registered under the Data Protection Act 1998. Your responses will be stored and processed electronically and securely. This paper form will be securely destroyed after processing. Your household will not be identified to the council and only anonymous data and results will be submitted, though verbatim comments may be reported in full, and the data from this survey will only be used to help understand the needs of Gypsy, Traveller and Travelling Showpeople households

**A****General Information****A1 Name of planning authority:***INTERVIEWER please write in***A2 Date/time of site visit(s):***INTERVIEWER please write in*

DD/MM/YY

TIME

**A3 Name of interviewer:***INTERVIEWER please write in***A4 Address and pitch number:***INTERVIEWER please write in***A5 Type of accommodation:** *INTERVIEWER please cross one box only*

Council

☐

Private rented

☐

Private owned

☐

Unauthorised

☐

Bricks and Mortar

☐**A6 Name of Family:***INTERVIEWER please write in***A7 Ethnicity of Family:***INTERVIEWER please cross one box only*

Romany Gypsy

☐

Irish Traveller

☐

Scots Gypsy or Traveller

☐

Show Person

☐

New Traveller

☐

English Traveller

☐

Welsh Gypsy

☐

Non-Traveller

☐

Other (please specify)

**A8 Number of units on the pitch:***INTERVIEWER please write in*

Mobile homes

Touring Caravans

Day Rooms

Other (please specify)

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**A9 Is this site your main place of residence? If not where is?**  
*INTERVIEWER: Please cross one box only*

Yes ☐ No ☐

**A10 How long have you lived here? If you have moved in the past 5 years, where did you move from?** *INTERVIEWER: Please write in below*

Years	Months	If you have moved in the past 5 years, where did you move from? Include ALL moves
-------	--------	---

**A11 Did you live here out of your own choice or because there was no other option? If there was no other option, why?** *INTERVIEWER: Please cross one box only*

Choice ☐ No option ☐

**A12 Is this site suitable for your household? If so why and if not why not? (For example close to schools, work, healthcare, family and friends etc.)**  
*INTERVIEWER: Please cross one box only*

Yes ☐ No ☐

**A13 How many separate families or unmarried adults live on this pitch?**  
*INTERVIEWER: Please cross one box only*

1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐

**B Demographics**

**B1 Demographics — Household 1** *INTERVIEWER: Please write-in*

Person 1		Person 2		Person 3	
Sex	Age	Sex	Age	Sex	Age

**Complete additional forms for each household on pitch** *INTERVIEWER: Please write-in*

Person 4		Person 5		Person 6		Person 7		Person 8	
Sex	Age	Sex	Age	Sex	Age	Sex	Age	Sex	Age

**C Accommodation Needs**

**C1 How many families or unmarried adults living on this pitch are in need of a pitch of their own in the next 5 years?** *INTERVIEWER: Please cross one box only*

*INTERVIEWER: AN ADULT IS DEFINED AS 16+*

1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐

Other Please specify

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- C2** How many of your children will need a home of their own in the next 5 years? If they live here now, will they want to stay on this site? If not, where would they wish to move? (e.g. other site, in bricks and mortar etc.) If they do not live on this site, where do they currently live and would they want to move on to this site or another local site if they could get a pitch? *INTERVIEWER: Please cross one box only*

1 2 3 4 5 6 7 8 9 10  
☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Other Please specify

Details (Please specify)

## D Waiting List

- D1** Is anyone living here on the waiting list for a pitch in this area?

*INTERVIEWER: Please cross one box only*

Yes ☐ → Continue to D2  
 No ☐ → Go to D4

- D2** How many people living here are on the waiting list for a pitch in this area?

*INTERVIEWER: Please cross one box only*

1 2 3 4 5 6 7 8 9 10  
☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Other (Please specify)

Details (Please specify)

- D3** How long have they been on the waiting list? *INTERVIEWER: Please cross one box only*

0-3 months 3-6 months 6-12 months 1-2 years 2+ years  
☐ ☐ ☐ ☐ ☐

Other (Please specify)

Details (Please specify)

- D4** If they are not on the waiting list, do any of the people living here want to be on the waiting list? (INTERVIEWER if they do - please take their contact details)

*INTERVIEWER: Please cross one box only*

1 2 3 4 5 6 7 8 9 10  
☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

No

Other (Please specify)

Details (Please specify) and take contact details)

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E		Future Accommodation Needs	
<b>E1 Do you plan to move from this site in the next 5 years? If so, why?</b> <i>INTERVIEWER: Please cross one box only</i>			
Yes	<input type="checkbox"/>	If yes	→ Continue to E2
No	<input type="checkbox"/>	If no	→ Go to E5
		<div style="border: 1px solid black; padding: 5px; width: fit-content;">If so, why? (please specify)</div>	
<b>E2 Where would you move to?</b> <i>INTERVIEWER: Please cross one box only</i>			
Another site in this area (specify where)	A site in another council area (specify where)	Bricks and mortar in this area (specify where)	Bricks and mortar in another council area (specify where)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (e.g. land they own elsewhere) (Please specify) <input type="checkbox"/>			
<p>Please specify where they would move to</p> <p>If they own land elsewhere - probe for details</p>			
<b>E3 If you want to move would you prefer to buy a private pitch or site, or rent a pitch on a public or private site?</b> <i>INTERVIEWER: Please cross one box only</i>			
Private buy	Private rent	Public rent	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>E4 Can you afford to buy a private pitch or site?</b> <i>INTERVIEWER: Please cross one box only</i>			
Yes	No		
<input type="checkbox"/>	<input type="checkbox"/>		
<b>E5 Are you aware of, or do you own any land that could have potential for new pitches?</b> <i>INTERVIEWER: Please cross one box only</i>			
Yes	No		
<input type="checkbox"/>	<input type="checkbox"/>		
<p>Please ask for details on where land/site is located and who owns the land/site?</p>			

F Travelling	
<b>F1</b>	<p>How many trips, living in a caravan or trailer, have you or members of your family made away from your permanent base in the last 12 months?</p> <p>INTERVIEWER: Please cross one box only</p> <p>0      1      2      3      4      5+</p> <p><input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/></p> <p>Go to F6a      Continue to F2</p>
<b>F2</b>	<p>If you or members of your family have travelled in the last 12 months, which family members travelled?</p> <p>INTERVIEWER: Please cross one box only</p> <p>All the family      Adult males      Other</p> <p><input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/></p> <p>If other, please specify</p>
<b>F3</b>	<p>What were the reasons for travelling?</p> <p>INTERVIEWER: Please cross all that apply</p> <p>Work      Holidays      Visiting family      Fairs      Other</p> <p><input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/></p> <p>Details / specify if necessary. If fairs—probe for whether this involves work</p>
<b>F4</b>	<p>At what time of year do you or family members usually travel? And for how long?</p> <p>INTERVIEWER: Please cross one box only</p> <p>All year      Summer      Winter</p> <p><input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/></p> <p>And for how long?</p>
<b>F5</b>	<p>Where do you or family members usually stay when they are travelling?</p> <p>INTERVIEWER: Please cross all boxes that apply</p> <p>LA transit sites      Private transit sites      Roadside      Friends/family      Other</p> <p><input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/></p> <p>If other, please specify</p> <p>INTERVIEWER: Ask F6a — F8 <u>ONLY</u> if F1 = 0. Otherwise, go to F9</p>
<b>F6a</b>	<p>Are there any reasons why you don't you travel at the moment?</p> <p>Details</p>
<b>F6b</b>	<p>Have you or family members ever travelled?</p> <p>INTERVIEWER: Please cross one box only</p> <p>Yes      <input type="checkbox"/>      —————&gt; Continue to F7</p> <p>No      <input type="checkbox"/>      —————&gt; Go to F9</p>
<b>F7a</b>	<p>When did you or family members last travel?</p> <p>INTERVIEWER: Please write in</p> <p>Details</p>
<b>F7b</b>	<p>What were the reasons for travelling?</p> <p>INTERVIEWER: Please cross all that apply</p> <p>Work      Holidays      Visiting family      Fairs      Other</p> <p><input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/>      <input type="checkbox"/></p> <p>Details / specify if necessary. If fairs—probe for whether this involves work</p>

**F8 Why do you not travel anymore?** *INTERVIEWER: Cross all boxes that apply & probe for details*

Children  
in school

Ill health

Old age

Settled now

Nowhere  
to stop

No work  
opportunities

Other

☐
☐
☐
☐
☐
☐
☐

If other, please specify

Details about children in school, types of ill health, or looking after relative with poor health, and specific problems/issues relating to old age

**F9 Do you or other family members plan to travel in the future?**

*INTERVIEWER: Please cross one box only*

Yes

☐

—————> Continue to F10

No

☐

—————> Go to G1

Don't know

☐

—————> Go to G1

**F10 When, and for what purpose do you/they plan to travel?**

Details

**F11 Is there anything else you would like to tell us about your travelling patterns?**

Details

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G Any other information	
<b>G1</b>	<b>Any other information about this site or your accommodation needs?</b> <i>INTERVIEWER: Please write in</i>
<div>Details (e.g. can current and future needs be met by expanding or intensifying the existing site?)</div>	
<b>G2</b>	<b>Site/Pitch plan? Any concerns?</b> <i>INTERVIEWER: Please sketch &amp; write in</i>
<div>Sketch of Site/Pitch — any concerns?</div> <div>Are any adaptations needed?</div> <div>Why does the current accommodation not meet the household's needs; and could their needs could be addressed in situ e.g. extra caravans. This could cover people wanting to live with that household but who cannot currently</div>	

H	Bricks & Mortar Contacts
H1	<b>Contacts for Bricks and Mortar interviews?</b> <i>INTERVIEWER: Please write in</i> <div style="border: 1px solid black; height: 150px; margin-top: 10px; text-align: center; color: #ccc; font-size: 1.2em;">Details</div>
<b>Council contact?</b>	
<p>Would you like the council to contact you about any of the issues raised in this interview? Please note that although ORS will pass on your contact details to the Council we cannot guarantee when they will contact you?</p> <p><i>INTERVIEWER: Please cross one box only</i></p> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;"> <b>Yes</b>  <input type="checkbox"/> </div> <div style="text-align: center;"> <b>No</b>  <input type="checkbox"/> </div> </div> <p style="margin-top: 10px;"><b><i>INTERVIEWER: Can I confirm your name and telephone number so that we can pass them on to the Council for this purpose only. Your details will only be used for this purpose and will not be passed onto anyone else.</i></b></p> <div style="margin-top: 10px;"> <div style="display: flex; justify-content: space-between;"> <span>Respondent's Name.....</span> <input style="width: 450px; height: 25px;" type="text"/> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>Respondent's Telephone.....</span> <input style="width: 450px; height: 25px;" type="text"/> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>Respondent's Email.....</span> <input style="width: 450px; height: 25px;" type="text"/> </div> </div>	
<b>Interview log</b>	
<p><b><i>INTERVIEWER: Please record the date and time that the interview was carried out</i></b></p> <div style="margin-top: 20px;"> <div style="display: flex; justify-content: space-between;"> <span>Date.....</span> <input style="width: 450px; height: 30px;" type="text"/> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <span>Time of interview.....</span> <input style="width: 450px; height: 30px;" type="text"/> </div> </div>	

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# Appendix F: Technical Note on Gypsy and Traveller Household Formation and Growth Rates





## **Technical Note**

# **Gypsy and Traveller Household Formation and Growth Rates**

**June 2020**

**Opinion Research Services**



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# Household Growth Rates

## Abstract and Conclusions

1. National and local household formation and growth rates are important components of Gypsy and Traveller accommodation assessments, but until 2013 little detailed work had been done to assess their likely scale. ORS undertook work in 2013 to assess the likely rate of demographic growth for the Gypsy and Traveller population and concluded that the figure could be as low 1.25% per annum, but that best available evidence supports a national net household growth rate of 1.50% per annum.
2. This analysis was produced as a separate document in 2013 and then updated in 2015 ([www.opinionresearch.co.uk/formation2015](http://www.opinionresearch.co.uk/formation2015)) in light of comments from academics, planning agents and local authorities. The 2015 document was complex because there was still serious dispute as to the level of demographic growth for Gypsies and Travellers in 2015. However, ORS now consider these disputes have largely been resolved at Planning Appeals and Local Plan Examinations, so we consider that much of the supporting evidence is now no longer required to be in the document.
3. This current document represents a shortened re-statement to our findings in 2015 to allow for easier comprehension of the issues involved. It contains no new research and if reader wishes to see further details of the supporting information, they should review the more detailed 2015 report.

## Introduction

4. Compared with the general population, the relative youthfulness of many Gypsy and Traveller populations means that their birth rates are likely to generate higher-than-average population growth, and proportionately higher *gross* household formation rates. However, while their *gross* rate of household growth might be high, Gypsy and Traveller communities' future accommodation needs are, in practice, affected by any reduction in the number of households due to dissolution and/or by movements in/out of the area and/or by transfers into other forms of housing. Therefore, the *net* rate of household growth is the *gross* rate of formation *minus* any reductions in households due to such factors.

## Modelling Population and Household Growth Rates

5. The basic equation for calculating the rate of Gypsy and Traveller population growth seems simple: start with the base population and then calculate the average increase/decrease by allowing for births, deaths, in-/out-migration and household dissolution. Nevertheless, deriving satisfactory estimates is difficult because the evidence is often tenuous – so, in this context in 2013, ORS modelled the growth of the national Gypsy and Traveller population based on the most likely birth and death rates, and by using PopGroup (the leading software for population and household forecasting). To do so, we supplemented the available national statistical sources with data derived from our own surveys.

## Migration Effects

6. Population growth is affected by national net migration and local migration (as Gypsies and Travellers move from one area to another). In terms of national migration, the population of Gypsies and Travellers is relatively fixed, with little international migration. It is in principle possible for Irish Travellers (based in Ireland) to move to the UK, but there is no evidence of this happening to a significant extent and the vast majority of Irish Travellers were born in the UK or are long-term residents.

## Population Profile

7. The main source for the rate of Gypsy and Traveller population growth is the UK 2011 Census. The ethnicity question in the 2011 Census included for the first time 'Gypsy and Irish Traveller' as a specific category. While non-response bias probably means that the size of the population was underestimated, the age profile the Census provides is not necessarily distorted and matches the profile derived from ORS's extensive household surveys.

**Table 1 - Age Profile for the Gypsy and Traveller Community in England (Source: UK Census of Population 2011)**

Age Group	Number of People	Cumulative Percentage
Age 0 to 4	5,725	10.4
Age 5 to 7	3,219	16.3
Age 8 to 9	2,006	19.9
Age 10 to 14	5,431	29.8
Age 15	1,089	31.8
Age 16 to 17	2,145	35.7
Age 18 to 19	1,750	38.9
Age 20 to 24	4,464	47.1
Age 25 to 29	4,189	54.7
Age 30 to 34	3,833	61.7
Age 35 to 39	3,779	68.5
Age 40 to 44	3,828	75.5
Age 45 to 49	3,547	82.0
Age 50 to 54	2,811	87.1
Age 55 to 59	2,074	90.9
Age 60 to 64	1,758	94.1
Age 65 to 69	1,215	96.3
Age 70 to 74	905	97.9
Age 75 to 79	594	99.0
Age 80 to 84	303	99.6
Age 85 and over	230	100.0

## Birth and Fertility Rates

8. The table above provides a way of understanding the rate of population growth through births. The table shows that surviving children aged 0-4 years comprise 10.4% of the Gypsy and Traveller population – which means that, on average, 2.1% of the total population was born each year (over the last 5 years). The same estimate is confirmed if we consider that those aged 0-14 comprise 29.8% of the Gypsy and Traveller population – which also means that almost exactly 2% of the population was born each year.
9. The total fertility rate (TFR) for the whole UK population is just below 2 – which means that on average each woman can be expected to have just less than two children who reach adulthood. We know of only one estimate of fertility rates of the UK Gypsy and Traveller community, in *'Ethnic identity and inequalities in*

*Britain: The dynamics of diversity* by Dr Stephen Jivraj and Professor Ludi Simpson (published May 2015). The authors use the 2011 Census data to estimate the TFR for the Gypsy and Traveller community as 2.75.

10. ORS used our own multiple survey data to investigate the fertility rates of Gypsy and Traveller women. The ORS data shows that on average Gypsy and Traveller women aged 32 years have 2.5 children (but, because the children of mothers above this age point tend to leave home progressively, full TFRs were not completed). On this basis it is reasonable to infer an average of 3 children per woman during her lifetime, which is broadly consistent with the estimate of 2.75 children per woman derived from the 2011 Census.

## Death Rates

11. Although the above data imply an annual growth rate through births of about 2%, the death rate has also to be taken into account. Whereas the average life expectancy across the whole population of the UK is currently just over 80 years, a Sheffield University study found that Gypsy and Traveller life expectancy is about 10-12 years less than average (Parry et al (2004) *'The Health Status of Gypsies and Travellers: Report of Department of Health Inequalities in Health Research Initiative'*, University of Sheffield).
12. Therefore, in our population growth modelling we used a conservative estimate of average life expectancy as 72 years – which is entirely consistent with the lower-than-average number of Gypsies and Travellers aged over 70 years in the 2011 Census (and also in ORS's own survey data).

## Modelling Outputs

13. If we assume a TFR of 3 and an average life expectancy of 72 years for Gypsies and Travellers, then the modelling, undertaken in PopGroup, projects the population to increase by 66% over the next 40 years – implying a population compound growth rate of 1.25% per annum. If we assume that Gypsy and Traveller life expectancy increases to 77 years by 2050, then the projected population growth rate rises to nearly 1.50% per annum. To generate an 'upper range' rate of population growth, we assumed an implausible TFR of 4 and an average life expectancy rising to 77 over the next 40 years – which then yields an 'upper range' growth rate of 1.90% per annum.

## Household Growth

14. In addition to population growth influencing the number of households, the size of households also affects the number. Hence, population and household growth rates do not necessarily match directly, mainly due to the current tendency for people to live in smaller childless or single person households.
15. Because the Gypsy and Traveller population is relatively young and has many single parent households, a 1.25%-1.50% annual population growth could yield higher-than-average household growth rates, particularly if average household sizes fall or if younger-than-average households form. However, while there is evidence that Gypsy and Traveller households already form at an earlier age than in the general population, the scope for a more rapid rate of growth, through even earlier household formation, is limited.
16. Based on the 2011 Census, the table below compares the age of household representatives in English households with those in Gypsy and Traveller households – showing that the latter has many more household representatives aged under-25 years. In the general English population 3.60% of household representatives are aged 16-24, compared with 8.70% in the Gypsy and Traveller population. ORS's survey data shows that about 10% of Gypsy and Traveller households have household representatives aged under-25 years.

Table 2 - Age of Head of Household (Source: UK Census of Population 2011)

Age of household representative	Number of households - England	Percentage households - England	Number of households – Gypsy and Traveller	Percentage households – Gypsy and Traveller
Age 24 and under	790,974	3.6%	1,698	8.7%
Age 25 to 34	3,158,258	14.3%	4,232	21.7%
Age 35 to 49	6,563,651	29.7%	6,899	35.5%
Age 50 to 64	5,828,761	26.4%	4,310	22.2%
Age 65 to 74	2,764,474	12.5%	1,473	7.6%
Age 75 to 84	2,097,807	9.5%	682	3.5%
Age 85 and over	859,443	3.9%	164	0.8%
<b>Total</b>	<b>22,063,368</b>	<b>100%</b>	<b>19,458</b>	<b>100%</b>

17. The following table shows that the proportion of single person Gypsy and Traveller households is not dissimilar to the wider population of England; but there are more lone parents, fewer couples without children, and fewer households with non-dependent children amongst Gypsies and Travellers

Table 3 - Household Type (Source: UK Census of Population 2011)

Household Type	Number of households - England	Percentage households - England	Number of households – Gypsy and Traveller	Percentage households – Gypsy and Traveller
Single person	6,666,493	30.3%	5,741	29.5%
Couple with no children	5,681,847	25.7%	2345	12.1%
Couple with dependent children	4,266,670	19.3%	3683	18.9%
Couple with non-dependent children	1,342,841	6.1%	822	4.2%
Lone parent: Dependent children	1,573,255	7.1%	3,949	20.3%
Lone parent: All children non-dependent	766,569	3.5%	795	4.1%
Other households	1,765,693	8.0%	2,123	10.9%
<b>Total</b>	<b>22,063,368</b>	<b>100%</b>	<b>19,458</b>	<b>100%</b>

18. The key point, though, is that since 20% of Gypsy and Traveller households are lone parents with dependent children, and up to 30% are single persons, there is limited potential for further reductions in average household size to increase current household formation rates significantly – and there is no reason to think that earlier household formations or increasing divorce rates will in the medium term affect household formation rates. While there are differences with the general population, a 1.25%-1.50% per annum Gypsy and Traveller population growth rate is likely to lead to a household growth rate of 1.25%-1.50% per annum

## Summary Conclusions

19. The best available evidence suggests that the net annual Gypsy and Traveller household growth rate is 1.50% per annum. Some local authorities might allow for a household growth rate of up to 2.50% per annum, to

provide a 'margin' if their populations are relatively youthful; but in areas where on-site surveys indicate that there are fewer children in the Gypsy and Traveller population, lower estimates should be used.

20. The outcomes of this Technical Note can be used to provide an estimate of local new household formation rates by adjusting the upper national growth rate of 1.50% based on local demographic characteristics.
21. In addition, in certain circumstances where the numbers of households and children are higher or lower than national data has identified, or the population age structure is skewed by certain age groups, it may not be appropriate to apply a percentage rate for new household formation. In these cases, a judgement should be made on likely new household formation based on the age and gender of the children identified in local household interviews. This should be based on the assumption that 50% of households likely to form will stay in any given area and that 50% will pair up and move to another area, while still considering the impact of dissolution. This is based on evidence from over 140 GTAAAs that ORS have completed across England and Wales involving over 4,300 household interviews.