

Form Application for a premises licence

service_team_name

service_email_address

Your Details

Name/s: Crawley Down Residents Association C/o Mr Andrew J. Metcalfe (Chair)

Premises

Postal address of premises or, if none, Ordnance Survey map reference or description: The Village Green & Station Road (between Burleigh Way and Bowers Place) and Car Parks. Crawley Down, West Sussex.

Postcode RH10

Phone (at premises)

Email

Non-domestic rateable value of premises. £0 - £4300 (With Alcohol)

Plan of premises

Applicant type

Please state whether you are applying for a premises licence as: a person other than an individual - iii) as an unincorporated association

Applicant type

Please confirm: I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities

Individual Applicants

Second Applicant

Other Applicants

Name Crawley Down Residents Association C/o Mr Andrew J. Metcalfe

Address

Postcode

Registered number (where applicable)

Description Unincorporated Association

Phone

Email

Operating Schedule

When do you want the premises licence to start? 20/05/2022

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Description of premises

Description

The premises is the village green, station road (between Burleigh way and Bowers place) and car parks, which is outdoors and located in the middle of Crawley Down Village.

We will be hosting a range of community events on the village green, station road (between Burleigh way and Bowers place) and car parks (please see map) On only a Friday or Saturday. For a maximum of 10 days be annum. We will be giving 1 months' notice, prior to each event. The area in the red on the map will have activities between the hours of 11am – 8pm, and the area in blue on the map will have activities between the hours of 10am and 11pm.

The Crawley Down Residents Association aims to fulfill all of the rules of the licensing Act 2003, by staying in close contact with Mid Sussex Council and the residents next to the premises.

Licensable Activities

Plays

Will you be provisioning Plays? Yes

Monday

Start Time

End Time

Tuesday

Start Time

End Time

Wednesday

Start Time

End Time

Thursday

Start Time

End Time

Friday

Start Time 10:00

End Time 23:00

Saturday

Start Time 10:00

End Time 23:00

Sunday

Start Time

End Time

Where will the performance of the play take place? Indoors may include a tent.

Outdoors

Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Plays would only take place on a maximum of 10 days per annum and 1 months notice would be given.

State any seasonal variations for performing plays: For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises intends to use the premises for the performance of a play at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Films

Will you be provisioning Films?

Yes

Monday

Start Time

End Time

Tuesday

Start Time

End Time

Wednesday

Start Time

End Time

Thursday

Start Time

End Time

Friday

Start Time

10:00

End Time

23:00

Saturday

Start Time

10:00

End Time

23:00

Sunday

Start Time

End Time

Where will the exhibition of the film take place? Indoors may include a tent.

Outdoors

Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Films would only take place on a maximum of 10 days per annum and 1 months notice would be given. Films will only be shown in the blue area on the map and will be amplified.

State any seasonal variations for the exhibition of the film: For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises intends to use the premises for the exhibition of the film at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Indoor Sports

Will you be provisioning Indoor Sporting events?

No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Boxing or wrestling

Will you be provisioning boxing or wrestling events?

No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Live Music

Will you be provisioning Live Music?

Yes

Monday	
Start Time	
End Time	
Tuesday	
Start Time	
End Time	
Wednesday	
Start Time	
End Time	
Thursday	
Start Time	
End Time	
Friday	
Start Time	10:00
End Time	23:00
Saturday	
Start Time	10:00
End Time	23:00
Sunday	
Start Time	
End Time	
Where will the performance of live music take place? Indoors may include a tent.	
	Outdoors
Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.	
	Live Music would only take place on a maximum of 10 days per annum and 1 months notice would be given. Live music will be amplified. Performance of live music will only take place in the blue area on the map.
State any seasonal variations for performing live music: For example (but not exclusively) where the activity will occur on additional days during the summer months.	
Non standard timings. Where the premises intends to use the premises for the performance of live music at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.	
Recorded Music	
Will you be provisioning Recorded Music?	Yes

Monday

Start Time

End Time

Tuesday

Start Time

End Time

Wednesday

Start Time

End Time

Thursday

Start Time

End Time

Friday

Start Time 10:00

End Time 23:00

Saturday

Start Time 10:00

End Time 23:00

Sunday

Start Time

End Time

Where will the playing of recorded music take place? Indoors may include a tent. Outdoors

Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified. Recorded music would only take place on a maximum of 10 days per annum and 1 months notice would be given. Recorded music will be amplified.

State any seasonal variations for playing recorded music: For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises intends to use the premises for the playing of recorded music at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Performances of dance

Will you be provisioning Yes

Performances of dance?

Monday

Start Time

End Time

Tuesday

Start Time

End Time

Wednesday

Start Time

End Time

Thursday

Start Time

End Time

Friday

Start Time 10:00

End Time 23:00

Saturday

Start Time 10:00

End Time 23:00

Sunday

Start Time

End Time

Where will the performance of dance take place? Indoors may include a tent. Outdoors

Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified. performance of dance would only take place on a maximum of 10 days per annum and 1 months notice would be given. performance of dance will only take place in the blue area on the map.

State any seasonal variations for the performance of dance: For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises intends to use the premises for the performance of dance at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Similar to live music, recorded music or performances of dance

Will you be provisioning No

anything with a similar description to live music, recorded music or Performances of dance?

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Late Night Refreshment

Will you be provisioning any late night refreshment?

No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Supply of alcohol

Will you be provisioning any alcohol?

Yes

Monday

Start Time

End Time

Tuesday

Start Time

End Time

Wednesday

Start Time

End Time

Thursday

Start Time

End Time

Friday

Start Time 10:00

End Time 23:00

Saturday

Start Time 10:00

End Time 23:00

Sunday

Start Time

End Time

Where will the supplied alcohol be consumed? Both on and off premises

State any seasonal variations : For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months. The selling of alcohol would only take place on a maximum of 10 days per annum and 1 months notice would be given. The sale of alcohol would on be from the blue area on the map.

Non standard timings. Where the premises intends to use the premises for the supply of alcohol at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Premises Supervisor

Name Craig Myers

Address

Postcode

Date of birth

Place of birth

Personal licence number (if known)

Issuing licensing authority (if known)

Opening Hours

Monday

Start Time

End Time

Tuesday

Start Time

End Time

Wednesday

Start Time

End Time

Thursday

Start Time

End Time

Friday

Start Time 10:00

End Time 23:00

Saturday

Start Time 10:00

End Time 23:00

Sunday

Start Time

End Time

State any seasonal variations : For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.

opening hours would only take place on a maximum of 10 days per annum and 1 months notice would be given. Area in red on the map would be from 11.00 - 20.00 and the area in blue on the map would be 1000 - 2300.

Non standard timings. Where you intend to use the premises to be open at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Adult Entertainment

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Licensing Objectives

General - all four licensing objectives (b,c,d,e): Please list here steps you will take to promote all four licensing objectives together.

Crawley Down Residence Association aims to fulfil all of the rules of the licensing Act 2003, by staying in close contact with Mid Sussex council and the residence next to the premises. Our goal is to minimize the impact events have on residence, while having more flexibility for community events in the village. Such as the summer fayre, gig on the green and the Christmas light switch on.

The prevention of crime and disorder:

A check 25 protocol policy will be in place, where anyone who appears under the age of 25 will be asked for photographic ID to prove their age.
Anyone who is engaged, or to be engaged, in selling alcohol on the premises will be checked that they have received training pertinent to the licensing act, specifically in regard to age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol of drugs.
A Noise management plan will be written for all events. It will be reviewed and modified if necessary

Public safety:

A risk assessment will be carried out for all events. It will be reviewed and modified if required.
Anyone who is engaged, or to be engaged, in selling alcohol on the premises will be

checked that they have received training pertinent to the licensing act, specifically in regard to age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs.

The prevention of public nuisance:

A Noise management plan will be written for all events. It will be reviewed and modified if necessary.

Anyone who is engaged, or to be engaged, in selling alcohol on the premises will be checked that they have received training pertinent to the licensing act, specifically in regard to age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs.

Anti-social behaviour will not be tolerated and anyone engaging in such a behaviour will be removed from the premises.

The protection of children from harm:

A check 25 protocol policy will be in place, where anyone who appears under the age of 25 will be asked for photographic ID to prove their age.

Right to work

Signatures

Submit & Pay

Address for correspondence associated with this application

Postcode

Phone

Correspondence Email

Confirm Email

Payment Ref

Premises License Area - Crawley Down Residents Association

