

Application to determine if prior approval is required for a proposed: Change of Use from Commercial, Business, Services (Use Class E), or betting office or pay day loan shop to missed use including up to two flats (Use Class C3)

Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) – Schedule 2, Part 3, Class G

NATIONAL REQUIREMENTS (2 copies (original and 1 copy of the application form, documents, statements and plans unless stated otherwise or submitted electronically))

	YES	N/A
Completed form including a written description of the proposed development	<input type="checkbox"/>	
The appropriate fee - £96	<input type="checkbox"/>	
A plan which is drawn to an identified scale and shows the direction of North indicating the site and showing the proposed development outlined in red.	<input type="checkbox"/>	
Floor Plans which are drawn to an identified scale (1:50/1:100) Indicating the dimensions and proposed use of each room, the position and dimensions of windows, doors and walls	<input type="checkbox"/>	
Existing and Proposed Elevations of the dwellinghouse	<input type="checkbox"/>	
Flood Risk Assessment - only where the application site falls in Flood Zone 2 or Zone 3; or an area in Flood Zone 1 which has critical drainage problems and which has been notified to the LPA by the Environment Agency	<input type="checkbox"/>	<input type="checkbox"/>