

Form Application for a premises licence

service_team_name

service_email_address

Your Details

Name/s: Fleur Lane & Duncan Lane operating as BN6 Craft Beer & Tap

Premises

Postal address of premises or, if none, ordnance survey map reference or description: 54 Keymer Road
Hassocks
West Sussex

Postcode BN6 8AR

Phone (at premises)

Email

Non-domestic rateable value of premises.

Plan of premises

Applicant type

Please state whether you are applying for a premises licence as: a person other than an individual - i) as a limited company

Applicant type

Please confirm: I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities

Individual Applicants

Second Applicant

Other Applicants

Name Duncan Lane

Name Fleur Lane

Address

Address

Postcode

Postcode

Registered number (where applicable)

Registered number (where applicable)

Description Limited company

Description Limited Company

Phone

Phone

Email

Email

Operating Schedule

When do you want the premises licence to start? 15/11/2021

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Description of premises

Description The intended premise will operate as an off licence and micro pub.

The premises is centrally located on Hassocks High Street and situated between a Chinese restaurant and a stationery supplier, above is non residential and operating as a dentist. The previous use was for a large chain coffee shop.

The premises comprises of a ground floor, double fronted shop front with a total area of 900 sq ft, to be split approximately 50/50 between on & off sales. There is separate store/staff room, two WC's (1 disabled with wheelchair access) and, at the rear of building, direct access to a small garden.

The property includes a full alarm system, CCTV and a metal roller shutter covering the rear access.

Licensable Activities

Plays

Will you be provisioning Plays? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Films

Will you be provisioning Films? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Indoor Sports

**Will you be provisioning
Indoor Sporting events?** No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Boxing or wrestling

**Will you be provisioning
boxing or wrestling
events?** No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Live Music

**Will you be provisioning
Live Music?** No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Recorded Music

Will you be provisioning Recorded Music? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Performances of dance

Will you be provisioning Performances of dance? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Similar to live music, recorded music or performances of dance

Will you be provisioning anything with a similar description to live music, recorded music or Performances of dance? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Late Night Refreshment

Will you be provisioning any late night refreshment? No

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

Supply of alcohol

Will you be provisioning any alcohol?

Yes

Monday

Start Time

10:00

End Time

22:00

Tuesday

Start Time

10:00

End Time

22:00

Wednesday

Start Time

10:00

End Time

22:00

Thursday

Start Time

10:00

End Time

22:00

Friday

Start Time

10:00

End Time

22:00

Saturday

Start Time

10:00

End Time

22:00

Sunday

Start Time

10:00

End Time

22:00

Where will the supplied alcohol be consumed?

Both on and off premises

State any seasonal variations : For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.

N/A

Non standard timings. Where the premises intends to use the

N/A

premises for the supply of alcohol at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Premises Supervisor

Name Duncan Lane

Address

Postcode

Personal licence number (if known)

Issuing licensing authority (if known)

Opening Hours

Monday

Start Time 11:00

End Time 19:00

Tuesday

Start Time 11:00

End Time 19:00

Wednesday

Start Time 11:00

End Time 19:00

Thursday

Start Time 11:00

End Time 21:00

Friday

Start Time 11:00

End Time 21:00

Saturday

Start Time 11:00

End Time 21:00

Sunday

Start Time 12:00

End Time 16:00

State any seasonal variations : For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.

N/A

Non standard timings. Where you intend to use the premises to be open at different times from those listed above, please list: For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Adult Entertainment

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

N/A

Licensing Objectives

General - all four licensing objectives (b,c,d,e): Please list here steps you will take to promote all four licensing objectives together.

All staff to receive full training on all of the premises licence policies and requirements for the four licencing objectives.

The four licensing objectives will apply across on and off sales as well as online sales via a web platform.

All forms of advertising and promotional literature detailing the sale/delivery of alcohol (including internet sites and flyers/leaflets) will clearly state that a challenge 25 policy is in place, the recommended forms of ID accepted, and that alcohol should only be purchased for intended recipients, who are aged over 18.

All off-sales of alcohol made via the premise or via delivery order service will be made in sealed containers only. Customers may provide their own bottles to the premises for filling with drink, in which case if the bottle is hand tightened after refilling it will comply with this condition.

Alcohol deliveries will only be made to a residential, church, community hall or business address.

For deliveries where the alcohol is delivered by a third party where the DPS has no direct supervision or control over the delivery and delivery is anticipated to take more than 24 hours (such as an independent courier or Royal Mail):

- All forms of advertising and promotional literature detailing the delivery service (including internet sites and flyers/leaflets) will clearly state that alcohol should only be purchased for delivery to intended recipients (or persons who will accept delivery on behalf of the named recipient) who are aged over 18.
- In the event that the person ordering and paying for the alcohol nominates another person as the recipient of the alcohol, as a gift etc, the person ordering and paying

for the alcohol will be required to state as part of their order that the recipient is aged over 18.

The prevention of crime and disorder:

A fully operational CCTV system, as approved by the local authority with appropriate signage, indicating its operation.

All beverages will be served in toughened glasses.

Where glass bottles are to be used the contents will be decanted into a toughened glass where it is not intended that the contents are to be consumed directly from the bottle.

All empty bottles & glasses to be removed from public areas as soon as possible.

Bottle bins for collection or empty bottles will not be accessible to members of the public.

Customers will not be permitted to take open containers of alcohol or soft drinks off the premises.

All instances of crime & disorder will be reported to the police as soon as reasonably practicable, with evidence provided, where possible.

We have estimated a capacity limit of 60, to prevent over crowding which could lead to crime and disorder. The capacity limit is based on the following:

Serving area/retail space at 0.3person per sq m, i.e. $42m \times 0.3 = 12$ people

Seated area at 1 person per sq m, i.e. $42m \times 1 = 42$ people

Accounting for an additional 4 staff at any one time, would reach the capacity at 60.

Capacity would be reviewed regularly based on table occupancy and strictly no standing in the serving/retail area.

Staff will be trained & signs put in place to ask the customers to leave the premises and surrounding area in a respectful manner.

All staff members engaged, or to be engaged, in selling alcohol shall receive full training pertinent to the Licensing Act, specifically in regard age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs. Induction training must be completed prior to engaging in any sale of alcohol.

Refresher training shall be conducted thereafter at intervals of no more than twelve weeks. All restricted sales training undertaken by staff members shall be fully documented and signed by the employee and the DPS. All training records shall be made immediately available upon request to officers of a Responsible Authority.

Public safety:

Risk assessments to be undertaken and will consult relevant authorities where necessary & a record to be kept to show all staff have read and understood the requirements of the risk assessment. This will be reviewed regularly & in line with staff turnover.

All exit doors will be easily operable & clear signs for fire exit.

A clear and legible sign indicating the normal hours under the terms of the premises licence.

First aid equipment to be available on the premises. At least one first aider will be on duty when the public are present.

The capacity of the premises is to be adhered to.

Regularly testing & certification of procedures and appliances. Premises to have current and suitable public liability insurance & the certificate will be displayed.

Free drinking water will be available at all times when the premises is open.

The no smoking policy at the premises will be adhered to.

Adequate arrangements exist to enable the safe movement and evacuation of disabled people in the event of an emergency.

The prevention of public nuisance:

Not disposing of waste and bottles during unsociable hours.

Prominent signage for customers to leave the premises quietly and to be respectful of our neighbours.

Any noise from the premises will be maintained at a level not audible at the façade of any noise sensitive neighbours.

All deliveries to be carried out during business hours to minimise any impact to local residents.

All commercial waste to be removed by registered contractor.

The protection of children from harm: Premises operates a "Challenge 25" policy with a display of acceptable ID. A refusal log will be maintained. All staff to be trained with regard to the policy and supported with implementation.
All staff members engaged, or to be engaged, in selling alcohol shall receive full training pertinent to the Licensing Act, specifically in regard age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs. Induction training must be completed prior to engaging in any sale of alcohol. Refresher training shall be conducted thereafter at intervals of no more than twelve weeks. All restricted sales training undertaken by staff members shall be fully documented and signed by the employee and the DPS. All training records shall be made immediately available upon request to officers of a Responsible Authority. No alcohol will be sold to intoxicated persons.

Right to work

Signatures

Submit & Pay

Address for correspondence associated with this application

Postcode

Phone

Correspondence Email

Confirm Email



