

Privacy notice – Mid Sussex Site Allocations Development Plan Examination Virtual Hearings

Data controller

The Council is a data controller under the data protection legislation in respect of the upcoming virtual hearings which form part of the Examination in Public process for the Site Allocations Development Plan Document (DPD). We collect and process information about you in order to coordinate and deliver these hearings.

Lawful basis for processing

- Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012
- Section 20 of the Planning and Compulsory Purchase Act 2004
- General Data Protection Regulation Article 6 (1) (e) – processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

Data we collect from you

The council needs to hold and use details of all attendees at the Site Allocations DPD inspection hearings, in order to issue invitations to the sessions, enable attendees to access the hearings online, circulate materials relevant to the hearings and ensure accurate records of who was present and what was said. These details may be written down or kept on a computer and may include:

- basic details about you – for example, your name, job title and organisation
- your email addresses and telephone numbers
- audio recording of anything you say at the hearing sessions yourself and your image
- on camera, if you use it. (This will be captured as part of the recording and available for the public to view online).

Please note that when joining a virtual hearing, regardless of who is hosting, on certain digital devices or by phone, other parties may be able to see the email address or phone number that you use to join the event.

What we do with the data

Your data will be used to contact you and to enable you to participate in the hearings taking place as part of the examination in public of the council's draft Site Allocations DPD. The hearings will all be conducted online, via Zoom software and will be live streamed to the council's YouTube channel.

Your personal information will be processed by The Planning Inspectorate for the purposes of conducting the Examination through hosting a specific virtual hearing. Mid Sussex District Council as the Local Planning Authority (LPA) provides a Programme Officer to support the Inspector, and representations are exchanged between the LPA and the Inspector through the Programme Officer.

Your contact details will be used by the Programme Officer to manage your request to participate in the meetings and facilitate your taking part. By accepting the invitation to a hearing session (or

sessions) you agree to the council holding your information and using it for this purpose. The council will not use the information you provide for any other purposes.

For more information on how the Planning Inspectorate uses your personal data, please refer to their privacy notice: <https://www.gov.uk/government/publications/planning-inspectorate-privacy-notice/customer-privacy-notice>

Who has access to the information

As well as the Inspector appointed by the Planning Inspectorate and the Programme Officer, anyone who chooses to watch the live stream or recording of the Mid Sussex Site Allocations DPD Examination Hearings through a YouTube account will be able to see you in the hearings, including your name, image and voice.

How long do we keep the data

Live stream recordings will be used at the time of the event and will be retained online as a record of the event until the Site Allocations DPD is adopted by the council and for 6 months following, to allow for any subsequent legal challenge of Plan.