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## Mid Sussex District Council Site Allocations DPD Examination

March 11<sup>th</sup> 2021

**INSPECTOR:**

Mike Fox BA(HONS) DIPTP MRTPI

**PROGRAMME OFFICER:**

Ms Charlotte Glancy

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Dear Sir or Madam:

I am contacting you as a duly made representor to the Mid Sussex District Council Site Allocations DPD i.e. you submitted comments to the Regulation 19 consultation on the Submission Site Allocations DPD.

The Secretary of State has appointed an independent Inspector, Mike Fox BA(HONS) DIPTP MRTPI to conduct the Examination of the Plan. Due to personal circumstances, you will note we have had a change in Inspector from Luke Flemming BSc (Hons) MRTPI.

### **Programme Officer Role**

I have been appointed as the independent Programme Officer working under the Inspector's direction. The Programme Officer is responsible for managing the day to day arrangements of the examination, dealing with correspondence on his behalf to those that have made representations, including requests for, and exchange of all statements.

This will include any communication or correspondence between the Inspector and the Council. Please note, the Inspector is **not inviting** any correspondence from duly made representors at this time.

For more guidance on the examination procedure and my role, The Planning Inspectorate has produced a booklet 'Examining Local Plans Procedural Practice'. A copy of this document is available for viewing or download on the Planning Inspectorate's Planning Portal web site:  
[http://www.planningportal.gov.uk/uploads/pins/dpd\\_procedure\\_guide.pdf](http://www.planningportal.gov.uk/uploads/pins/dpd_procedure_guide.pdf)

The Inspector has submitted some initial questions to the Council which can be found [here](#). These are for the Council to respond only. Please also be aware that this material, other examination documentation and correspondence between the Inspector and the Council will be hosted on the Council's examination webpage:

[Examination Webpage](#)

### Hard Copies of Documents

Due to the national lockdown in place, hard copies of documentation can be accessed on a **request basis**. The Council are still working remotely, please bear this in mind if it is necessary for you to request any hard copies of documents. **If you require any assistance accessing documents relating to the Site Allocations DPD, please contact me.**

Email is the preferred method of communication; it's cost-effective, traceable and an accepted method for formal communication. Should you wish to be added to my list for examination updates please contact me at [bankssolutionsuk@gmail.com](mailto:bankssolutionsuk@gmail.com) with your preferred email address. Please add our email address to your address book to ensure future correspondence is received and not sent into your spam or junk folders. Please also note we are GDPR compliant.

My usual working hours are between 9am and 5.30pm Monday to Friday, but happy to deal with a reasonable level of queries outside of those times, I understand some people may not have the opportunity to contact me during work hours.

I will send out communications as the examination progresses. If you have any queries throughout the examination, please contact me on the below numbers or email.

Yours faithfully

Charlotte Glancy

Programme Officer

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