

Part 1

Serial Number:

I/We apply for a premises licence under section 17 of (Insert name(s) of applicant) the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Name/s:

The Premises

Postal address of premises or, if none, ordnance survey map reference or description:

Postcode:

Tel (at premises):

Email:

Non-domestic rateable value of premises.

Part 2

Please state whether you are applying for a premises licence as:

Please confirm:

Other Applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

Name	Address	Postcode	Registered number	Description	Tel	Email
ATC Enterprises Ltd			08150994	Company		

Part 3

Operating Schedule

When do you want the premises licence to start?

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Description:

The Shop is set within an industrial building.
The shop has been set up to supply produce to private individuals and businesses within the PBCC Church Community only. The shop is run totally by volunteers and all profits raised by sales are for funding the charity which provides the education for the young within the PBCC.

The shop is not open to general public. All volunteers and shoppers alike are all known to each other thus providing a safe atmosphere for the community to work and shop.

All the relevant shop managers and volunteers will receive training paying particular attention to prevention of sales to underage persons. Training will be updated regularly ongoing. Training records will be kept on each occasion.

An incident book will be maintained within which details of all occurrences of disorder and refused alcohol sales at the premises will be recorded. The incident book will be kept on the premises at all times and will be made available for inspection as required.

CCTV operates on the premises and the data is kept for 21 days.

Activities

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

- a) plays
- b) films
- c) indoor sporting events
- d) boxing or wrestling entertainments
- e) live music
- f) recorded music
- g) performances of dance
- h) anything of a similar description to that falling within (e), (f) or (g)

Provision of late night refreshment

Supply of alcohol

Supply of alcohol

Please indicate the standard days and timings for the supply of alcohol. Provide times using the 24 hour clock.

Monday

Start

Finish

Tuesday

Start

Finish

Wednesday

Start

Finish

Thursday

Start

Finish

Friday

Start

Finish

Saturday

Start

Finish

Sunday

Start

Finish

Where will the supplied alcohol be consumed? Indoors may include a tent.

State any seasonal variations :
For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.

Non standard timings. Where the premises intends to use the premises for the supply of alcohol at different times from those listed above, please list:
For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor.

Name

Address

Postcode

Personal licence number (if known)

Issuing licensing authority (if known)

This person needs to complete the form entitled 'Consent of an individual to being specified as a premises supervisor'

Open Hours

Hours premises are open

Please indicate the standard days and timings for premises hours. Provide times using the 24 hour clock.

Monday

Start

Finish

Tuesday

Start

Finish

Wednesday

Start

Finish

Thursday

Start

Finish

Friday

Start

Finish

Saturday

Start

Finish

Sunday

Start

Finish

State any seasonal variations :
For example (but not exclusively) where the supply of alcohol will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open at different times from those listed above, please list:
For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Adult Entertainment

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Licensing Objectives

Describe the steps you intend to take to promote the four licensing objectives

General - all four licensing objectives (b,c,d,e):

Please list here steps you will take to promote all four licensing objectives together.

The shop has been set up to supply produce to private individuals and businesses within the PBCC Church Community only. The shop is run totally by volunteers and all profits raised by sales are for funding the charity which provides the education for the young within the PBCC.

The shop is not open to general public.

All the relevant shop managers and volunteers will receive training paying particular attention to prevention of sales to underage persons. All staff will be made aware of their social and legal obligations and their responsibilities regarding the sale of alcohol.

Training will be updated regularly ongoing. Training records will be kept on each occasion. All staff will be made aware of their social and legal obligations and their responsibilities regarding the sale of alcohol.

The till system warns the operator to check the age of the customer with any alcohol transaction. Age checks will be carried out as necessary. The prevention of underage sales of alcohol is of high importance.

CCTV operates on the premises and the data is kept for 21 days.

The prevention of crime and disorder:

The shop is not open to general public. All volunteers and shoppers alike are all known to each other thus providing a safe atmosphere for the community to work and shop.

An incident book will be maintained within which details of all occurrences of disorder and refused alcohol sales at the premises will be recorded. The incident book will be kept on the premises at all times and will be made available for inspection as required.

CCTV operates on the premises and the data is kept for 21 days.

Public safety:

The shop has been set up to supply produce to private individuals and businesses within the PBCC Church Community only. The shop is run totally by volunteers and all profits raised by sales are for funding the charity which provides the education for the young within the PBCC.

All the relevant shop managers and volunteers will receive training paying particular attention to prevention of sales to underage persons. All staff will be made aware of their social and legal obligations and their responsibilities regarding the sale of alcohol. Training will be updated regularly ongoing. Training records will be kept on each occasion.

The shop is not open to general public.

An adequate and appropriate supply of first aid equipment and materials will be available on the premises.

CCTV operates on the premises and the data is kept for 21 days.

The prevention of public nuisance:

The shop is not open to general public.

CCTV operates on the premises and the data is kept for 21 days.

The protection of children from harm:

All the relevant shop managers and volunteers will receive training paying particular attention to prevention of sales to underage persons. Training will be updated regularly ongoing. Training records will be kept on each occasion.

All volunteers and shoppers alike are all known to each other thus providing a safe atmosphere for the community to work and shop.

The till system warns the operator to check the age of the customer with any alcohol transaction. Age checks will be carried out as necessary. The prevention of underage sales of alcohol is of high importance.

CCTV operates on the premises and the data is kept for 21 days.

Submit & Pay

It is an offence, liable on conviction to a fine up to level 5 on the standard scale under Section 158 of the Licensing Act 2003, to make a false statement in, or in connection with, this application

Address for correspondence associated with this application

Postcode:

Tel:

The email address provided below will receive a copy of this completed application form.

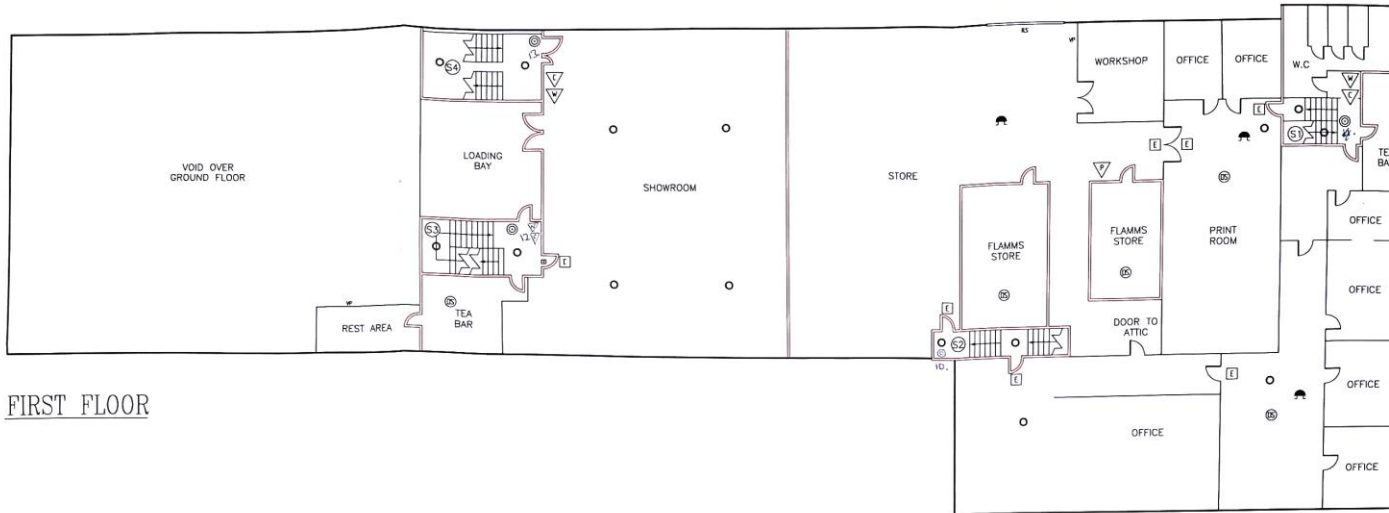
Email:

Payment Amount:

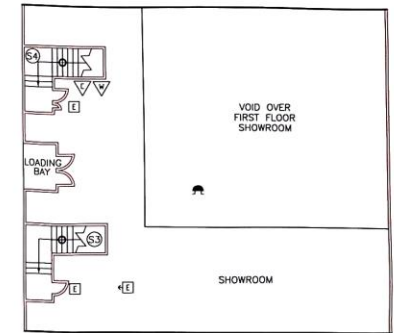
Please read the next pages relating to payment forms and instructions carefully.

Once payment has been accepted, you will be given a receipt number and a copy of your request will be sent to you by email.

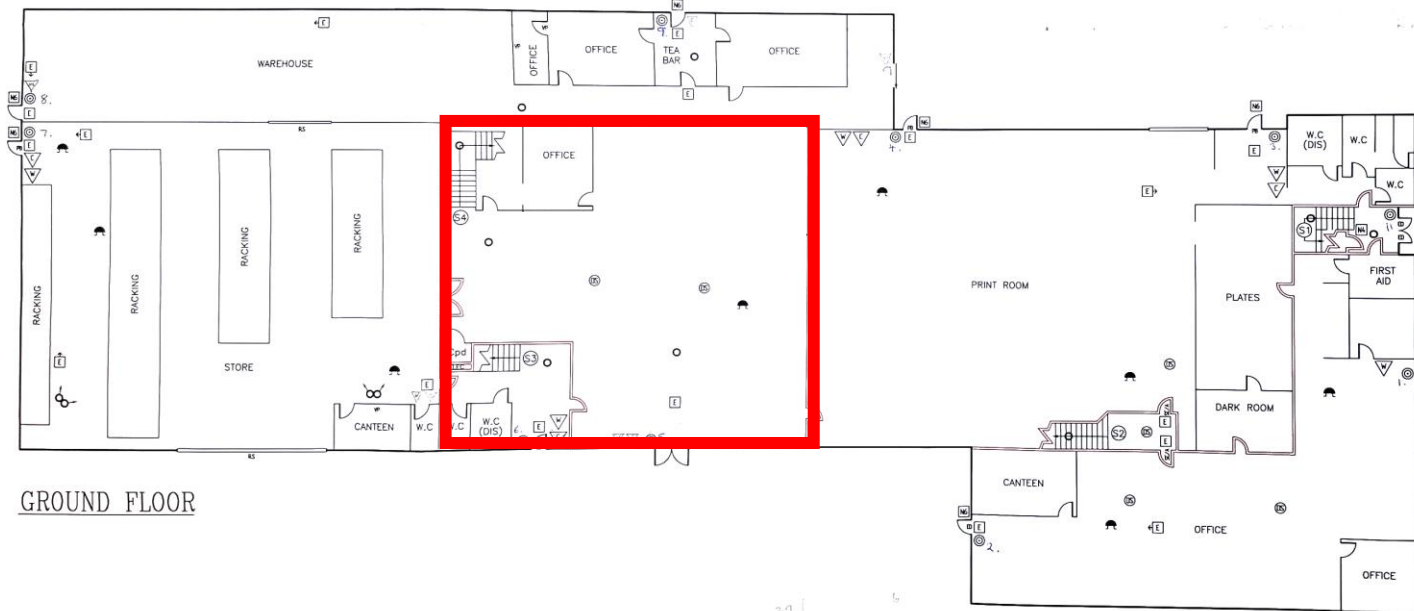
If you don't receive either please contact the Licensing Team on 01444 477419.



FIRST FLOOR



MEZZANINE



GROUND FLOOR

Alcohol Licence area
marked in red

Campus & Co
C/o Action Building
63 Victoria Road
Burgess Hill
RH15 9LN