

Pre-application advice fees

Application Type	Fees Incl. VAT	For
Super Major – 150 dwellings or more, or 5000sq m or more of commercial floorspace	£1400	Per meeting
	£700	Advice per letter
Major – 10 or more dwellings or 1000sq m or more of commercial floorspace	£780	Per meeting
	£360	Advice per letter
Minor – less than 10 dwellings or 1000sq m of commercial floorspace	£300	Per meeting
	£150	Advice per letter
Other – changes of use, adverts, listed building consents	£225	Per meeting
	£112.50	Advice per letter
Trees (in case of an emergency tree matter no charge will be levied)	£45	Per meeting or letter (in case of an emergency tree matter, no charge will be levied)
Householder – extensions to dwellings, garages and other outbuildings etc	£35	Advice per letter
	£70	Advice by meeting (virtual)
	£105	Advice by site meeting

Advice provided free of charge:

- Will not apply to discussions in connection with any enforcement matter.
- Will not apply to any discussions with any local resident potentially affected by development proposals.

In addition, the scheme will not apply to the following organisations:

- Voluntary organisations
- Town and Parish councils
- West Sussex County Council/Mid Sussex District Council

All fees must be paid in advance. Please note that the above charges are per meeting and per letter. Requests for follow up advice will be subject to a further charge as set out in the table above.