

## Community Involvement Plan

### Consultation

**Review of Draft Policy for The Animal Welfare Regulations (Licensing of Activities involving Animals) (England) Regulations 2018**

### Who is to be involved?

The public consultation is open to all who are interested. A number of groups will be directly informed and asked for their view. These are:

- Licence Holders for Animal Welfare Licences within the MSDC area
- RSPCA
- British Veterinary Association
- Royal College of Veterinary Surgeons
- Defra
- Elected Members
- Parish and Town Councils
- Sussex Police
- Farriers Registration Council

Elected District Councillors will be involved throughout the process through:

- The Scrutiny Committee for Community, Customer services and Service Delivery – (any District Councillor not sitting on the committee can attend)
- Cabinet (consist of the Leader of the Council and Councillors with specific responsibility for Council services)
- Full Council (consists of all District Councillors)
- Councillors can respond during the public consultation period.

More information and details of all the above groups are available on the Council's website at [www.midsussex.gov.uk/sci](http://www.midsussex.gov.uk/sci) (subject to Data Protection Legislation).

### Why people are being involved?

The 'Statement of Policy' sets out how the Council will administer it's responsibilities for applications and determinations for an Animal Welfare Licence . A final version will be written taking into account the results of the consultation exercise.

This is a new policy to take account of **The Animal Welfare Regulations (Licensing of Activities involving Animals) (England) Regulations 2018** which became law on 1<sup>st</sup> October 2018.

It is being presented for consultation and comment.

## When people will be involved?

- **Public consultation on new Animal Welfare Policy – scheduled 23<sup>rd</sup> September – 3<sup>rd</sup> November 2019.**
- **Amendments after the public consultation - October 2019.**  
If there are significant amendments to the Policy it will be presented to the Scrutiny Committee for Community, Customer Services and Service Delivery
- **Final Statement agreed for adoption – scheduled April 2020.** It is anticipated that the Policy will be presented to Council for final approval in April 2020.

Further details of the timetable are available at [www.midsussex.gov.uk/sci](http://www.midsussex.gov.uk/sci)

## How people will be involved?

The consultation will be open to all and we will seek to inform and receive comment from the widest possible range of the community. We will:

- Provide details and documentation on the Council's website.
- Provide hard copies of the document in the following places<sup>1</sup>:
  - Help points;
  - District Council Office
- Letters or emails will be sent to all organisations listed in section 1 above.

## What happens to the results?

All comments will be treated equally, although it will be up to the elected Councillors to consider how to balance any conflicting opinions when drafting the final document.

Consultation report/s summarising the issues raised by responses received will be produced and published on the Council website. A notification that this report is available will be sent to all respondents who provide an email address and to all organisations listed in section 1 above. Hard copies of the summary will be placed in libraries, help points and Town Councils.

## Who is running the exercise?

Mid Sussex District Council Licensing Team

Contact [licensing@midsussex.gov.uk](mailto:licensing@midsussex.gov.uk) phone (01444) 477419.

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<sup>1</sup> Details of libraries and help-points available at [www.midsussex.gov.uk/sci](http://www.midsussex.gov.uk/sci)