



Mid Sussex Partnership Board meeting, 26th April 2018

Summary of discussions

1) Welcome and introductions

Attendees: Cllr Gary Wall - Chair; Natasha Allen - Partnerships Manager MSDC; Cllr Norman Webster - Member; Peter Stuart - Head of Corporate Resources MSDC, Kate Wilson - BUL Community Services, Policy & Performance; Rosie Ross - Chief Inspector Sussex Police; Peter Dommett - Inspector Prevent Manager Sussex Police; Mark Streater - Chief Executive & Monitoring Officer OSPCC; Sue Edgson- Manager - Mid Sussex Voluntary Action; Nicky Dodds - Neighbourhood Investment Manager - South, Clarion Housing Group; Cllr Jacqui Landriani - MSATC Representative, Ian Gibson - MSALC Chair, Anne Corkery - Consultant in Public Health, WSCC; Claire Gibbard - Minute Taker, Performance & Partnerships Support Officer, MSDC.

Apologies received in advance of the meeting from: Councillor Anne Jones - WSCC Member Representative, Trish Harrison - IPEH Hub System Leader WSCC; Paul Turner - Wellbeing Manager MSDC; Emily King Principal Manager - Community Safety & Wellbeing WSCC.

Cllr Wall explained that the format of the meeting would be different to normal as we would be focusing on the findings of the MSP Review.

2) Minutes of MSP Board Meeting 18th January 2018

Minutes were discussed and agreed.

3) Findings of the MSP Review- Natasha Allen

Following the MSP Review, Natasha explained to the group that this meeting would be looking into the detail and remit of the MSP Board.

Copies of the MSP Review had been sent to members prior to the meeting. There was a 28% response rate, with two questionnaires issued; one for regular attendees and one for less frequent attendees, with individuals able to self-identify which would be the most appropriate set for them to answer.

The main findings were that the MSP is seen as a good vehicle for partnership working, with groups working together towards better outcomes for residents. However, there are improvements that can be made to ensure the MSP is delivering effectively and maximising the potential of partnership working.

Following the overview of the MSP Review, the meeting would be covering the following topics with attendees breaking into groups to decide the detail on some aspects of the next steps, with MSDC officers facilitating:

- i. Remit: definition of scope, purpose and function
- ii. Membership
- iii. Role of the MSP
- iv. Links with other Strategic Boards and link representative

- v. What success looks like for the MSP and adjusting MSP
- vi. Agree priority themes

*i. **Remit: definition of scope, purpose and function:***

Attendees were divided into 2 groups to discuss and define the scope, purpose and function of the MSP. MSDC officers facilitated the groups and presented findings at the end of the discussion time.

Group 1:

- MSP is a strategic umbrella with a variety of groups focusing on Mid Sussex communities
- MSP work towards identifying and solving overarching problems and issues affecting Mid Sussex residents such as Adult Social Care and Mental Health
- Co-commission projects as resources are becoming scarce
- Pool resources to help other groups deliver
- Provide a link to Planning to assist with social and environmental aspects
- Provide feedback and updates from sub-groups
- Health, economic, social, environmental and voluntary sectors joined up to look at causation of issues affecting residents

Group 2:

- Emphasis on MSP as a leadership role
- MSP provides added value of partnership working in statutory and non-statutory roles
- Promote the Mid Sussex area
- Intelligence sharing and identifying issues to be addressed
- Community Cohesion
- Headings of 'Crime', 'Communities' and 'Health' give a clear understanding to the public what MSP do
- Diagram required to show governance arrangements and how the MSP Board fits together to communicate to Partner organisations and representatives

Summary: The MSP brings together groups identifying themselves as 'Communities', 'Crime' and 'Health' focusing, to co-commission and protect local services but also take proactive steps to provide project sustainability and maximise community impact.

*ii. **Membership:***

Round the table discussion on the current Board membership; have we got the people we need and at the right level?

With the exception of statutory partners, discussion was made on the members required to make up the Board to ensure actions and role of the MSP meets its' potential. Consensus was that members need to be committed and provide regular attendance, be able to make strategic decisions, action items and be focused on the MSP agenda. The member list needs to be reflective of the present MSP demands/ agenda.

Ann Corkery stated that the members of the MSP need to reflect the agenda, with provision made for members to co-opt others, dependant on priorities. Rosie Ross added that if there was a theme or particular topic for an MSP meeting then attendees can be focused on that area, if a more appropriate replacement attendee was needed they would still need to be able to make strategic decisions and take actions forward. Kate Wilson stated that there needs to be a core structure with agenda led membership.

iii. Role of MSP

Attendees were divided into 2 groups to discuss the current Terms of Reference and what was the role of the Partnership. MSDC officers facilitated the groups and presented findings at the end of the discussion time.

Group 1:

- Annual review is required on priorities, tasks and membership to ensure they are relevant
- Establish and review appropriate sub groups rather than tasking agencies (item 2 of TOR)
- Recognise obligations of statutory duties of contributing partners
- Monitor and shape progress of sub groups with actions measured and clearly defined outcomes/ actions to work towards
- Item 10 wording to be amended as makes board sound subservient to H&WB
- Item 6 to be reworded as MSP to co-commission projects rather than manage funding bids

Group 2:

- Address economic issues and employment in Mid Sussex, needs to be added to TOR
- Item 1 needs to reference leadership and adding value from partnership working-including long term plan for the District
- Item 8 Annual review not only required for membership but performance of the partnership and communicated to the public
- Item 4 and 9 of TOR could be merged as both identify community safety issues
- Item 10 wording to be amended as makes board sound subservient to H&WB
- Item 5 of the TOR needs to be reworded as the MSP cannot hold organisations to account but be a supportive partnership
- Item 6 to be reviewed as MSP does not have the capacity for funding bids
- Job description required for members- representative or delegate

Summary: The role of the MSP has evolved since the current TOR was last written and updating is required. The majority agreement was that items needed re-wording to provide a better description on how the MSP operates and integrates with communities. Delivery of the MSP needs to be improved, with sub groups having clearly defined roles and specific, measureable, achievable, realistic and timely objectives.

Nicky Dodds commented that item 6 should be viewed as how the MSP can co-commission projects to give longevity. Cllr Wall agreed adding that the MSP is a forum to support projects but not bypass funding processes.

iv. **Links with other Strategic Boards-** Due to time restraints topic will be covered at the next meeting

v. **What success looks like for the MSP and adjusting MSP**

Round the table discussion on the current Board membership; have we got the people we need and at the right level.

The findings of the MSP Review consultation laid out what success looks like for the MSP, which are set out on page 2 of the MSP Review, with attendees asked to look at the points and discuss. General consensus was that these were accurate.

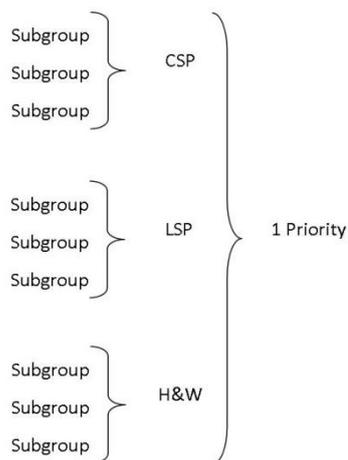
Rosie Ross added that the priorities need to be realistic to get success. Agenda of the MSP needs to be focussed, action taken with realistic goals. Anne Corkery stated that the wording of 'An equal balance of agenda items across the remit of the Board' needs to be amended as we may need a focussed agenda which could change as appropriate.

vi. **Agree Priority Themes**

Attendees were divided into 2 groups to discuss the themes coming from the consultation and the SIA. MSDC officers facilitated the groups and presented findings at the end of the discussion time.

Group 1: Rather than isolating individual projects, take a holistic approach with cohesive priorities and all 3 groups (CSP, LSP and H&W) working together. All groups would have the same theme to action in their own remit but with the overall outcome shared.

I.e. Vulnerable elderly residents who are victims of fraud would be addressed by the CSP strand tackling offenders and gathering intelligence, LSP tackling social programmes to integrate residents and H&W strand addressing services to vulnerable residents.



Group 2: Group broke down priorities into 3 themes:

Crime-

- Building resilience of vulnerable people
- Sharing of intelligence
- Increasing the resilience of vulnerable groups
- Scope of vulnerability
- Safeguarding

Health-

- Mental wellbeing
- Links to vulnerability
- Indicators required to measure success i.e. reduction in self harm

Communities-

- Responding to housing development and growing communities
- Themes to link with sustainable communities and infrastructure

Summary:

Although the two working groups had different approaches, they both agreed that priorities need to be focussed, realistic and measurable and meet the purpose of what the MSP is for.

There were two different ideas on how the priorities could be set, with one group discussing that there can be overarching priorities with each group having actions that feed into the priority or as the other group presented, each group have their own priorities to work on. However, this does need further enquiry.

4) Agree Next Steps- Natasha Allen

5) Any other business and proposed dates for future meetings – Cllr Wall

Dates for the next two MSP meetings have been schedule for:

- Thursday 26th July 2018 and
- Thursday 25th October 2018.

All to be held in the Function Suite at Clair Hall, Haywards Heath.