



**HORSHAM AND MID SUSSEX  
DISTRICT COUNCILS  
WORKING  
IN PARTNERSHIP**



01403 215555



01444 477564

CenSus Revenues  
and Benefits Services  
PO Box 10607  
Nottingham  
NG6 6DU

(Phone calls may be recorded)

[revenue@midsussex.gov.uk](mailto:revenue@midsussex.gov.uk)  
<http://www.midsussex.gov.uk/revsandbens>

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**NATIONAL NON-DOMESTIC RATES APPLICATION FOR  
REDUCTION/REMISSION OF RATES ON THE GROUNDS OF  
HARDSHIP**

This form is for use in applying for rate relief under Section 49, of the Local Government Finance Act 1988.

Should you wish to make a claim for this relief, please complete the form and return it to the address shown above.

Please note, in addition to this application; please supply a copy of audited accounts, including the profit & loss and balance sheet, preferably for the last financial year. **Applications cannot be considered unless this information is provided.**

If you require any advice or assistance please contact the Revenues office as above.

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**ALL SECTIONS MUST BE COMPLETED**

Account Number: .....

Name of Rate Payer: .....

Address of Property: .....

.....

Postcode: .....

Address for correspondence: .....

**(if different from above)**

.....

Postcode: .....

Telephone Number: .....

**(to be used in the event of a query)**

Description of Property: .....

Rateable Value £: .....

**PARTICULARS IN SUPPORT OF APPLICATION**

**I wish to apply for rate relief on the grounds of financial hardship and I submit the latest audited accounts of the business. I would also like to draw the attention of the Council to the following matters in support of my application:**

Continued...

Matters in support of application continued:

(Empty box for matters in support of application)

**Applications will ONLY be considered if accompanied by copies of the latest audited accounts.**

**DECLARATION**

I HEREBY CERTIFY that the particulars given on the attached form are correct to the best of my knowledge and belief.

Signature: ..... Print Name: .....

Capacity in which signed: ..... Date: .....

When completed this application should be sent, with supporting information, to:  
CenSus Revenues and Benefits Services  
PO Box 10607  
Nottingham,  
NG6 6DU