

For directions, notes and fees see overleaf

# Register of local land charges

## Requisition for search and official certificate of search

Insert name and address of registering authority in space below

### Requisition for search

(A separate requisition must be made in respect of each panel of land except as explained overleaf)

An official search is required in Part(s) \_\_\_\_\_ of <sup>(1)</sup> the register of local land charges kept by the above-named registering authority for subsisting registrations against the land [defined in the attached plan] <sup>(2)</sup> described below.

Description of land sufficient to enable it to be identified

Name and address to which certificate is to be sent

Signature of applicant (or his solicitor)

Date

Telephone number

Reference

### Enclosure

Cheque/Money Order/Postal Order/Giro

### Official certificate of search (To be completed by authorised)

It is hereby certified that the search requested above reveals  
No subsisting registrations <sup>(3)</sup>

Signed \_\_\_\_\_

or the \_\_\_\_\_ registrations described in the Schedule  
hereto <sup>(3)</sup> up to and including the date of the certificate.

On behalf of \_\_\_\_\_ <sup>(4)</sup>

Date

1 Delete if inappropriate. Otherwise insert Part(s) in which search is required.

2 Delete if inappropriate. (A plan should be furnished in duplicate if it is desired that a copy should be returned

3. Delete inapplicable words. The parts of the Schedule should be securely attached to the certificate and the number of registrations disclosed should be inserted in the space provided. Only Parts which disclose subsisting registrations should be sent.)

4. Insert name of registering authority.

## **Directions and notes**

- 1 This form and the duplicate should be completed and sent by post or left at the office of the registering authority.
  
- 2 A separate requisition for search should be made in respect of each parcel of land in respect of which a search is required except where, for the purpose of a single transaction, a certificate is required in respect of two or more parcels of land which have a common boundary or are separated by a road, railway, river, stream or canal.
  
- 3 'Parcel of land' means land (including a building or part of a building) which is separately occupied or separately rated or, if not occupied or rated, in separate ownership. For the purpose of this definition an owner is the person who (in his own right or as trustee for any other person)
  
- 4 A certificate of the result of an official search of the register refers to any subsisting registrations, recorded against the land defined in the application for search, in the Parts of the register in respect of which the search is requested. The Parts of the register record:

Part 1	General financial charges.
Part 2	Specific financial charges.
Part 3	Planning charges.
Part 4	Miscellaneous charges.
Part 5	Fenland ways maintenance charges.
Part 6	Land compensation charges.
Part 7	New towns charges.
Part 8	Civil aviation charges.
Part 9	Opencast coal charges.
Part 10	Listed buildings charges.
Part 11	Light obstruction notices.
Part 12	Drainage scheme charges.

- 5 An office copy of any entry in the register can be obtained on written request and on payment of the prescribed fee.

## **Fees**

Applicants should consult the relevant registering authority to obtain applicable fees.