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COUNCIL TAX DISCOUNT APPLICATION FORM YOUTH TRAINING TRAINEE

Information will only be used by Mid Sussex District Council and its employees in accordance with the Data Protection Act 1998. Mid Sussex District Council will not supply information to any other organisation or individual except to the extent permitted by the Data Protection Act and which is required or permitted by law in carrying out any of its proper functions.

Please return this form to the PO address shown above

A person is a Youth Training Trainee if he/she is under the age of 25 and is undertaking a training course in accordance with section 2 of the Employment and Training Act 1973 or section 2 of the Enterprise and New Towns (Scotland) Act 1990 and, in either case, is an approved training scheme for the purposes of section 28 of the Social Security Contributions and Benefits Act 1992.

Please complete the application form overleaf (in black ink, using block capitals) with the details of the person undertaking the Youth Training course.

You should also enclose a letter of confirmation or Certificate of Employment as a Youth Training Trainee.

Should the circumstances of the Youth Training Trainee or the number of adult persons in the household change after you have completed the form, you must notify the Council Tax office within 21 days of the change. In the meantime, if you have any queries, please do not hesitate to contact us.

COUNCIL TAX APPLICATION FOR DISREGARD FOR DISCOUNT PURPOSES YOUTH TRAINING TRAINEE

SECTION 1 – DETAILS OF YOUTH TRAINING SCHEME

Last Name:	First Name/s:
Date of birth:	

SECTION 2 – ADDRESS

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SECTION 3 – DETAILS OF YOUTH TRAINING

Employer's name and address:			
TEL NO:			
Date YT course started		Date YT course due to end	

Please do not forget to enclose a letter of confirmation or certificate of employment as a youth training trainee

SECTION 4 – HOUSEHOLD DETAILS

<p>Number of people aged 18 or over who have the property to which this form is addressed as their main home (including any people to be disregarded):</p>	<p>Number of people aged 16 or 17 who have the property to which this form is addressed as their main home:</p> <p>Please give their names and DOB:</p> <p>Name(s)</p> <p>.....</p> <p>Date(s) of birth.....</p> <p>.....</p>
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SECTION 5 – DECLARATION AND SIGNATURE

Please note: Information will only be kept in accordance with the General Data Protection Regulation and the Data Protection Act 2018. Mid Sussex District Council will not supply information to any other organisation or individual except to the extent permitted by law in carrying out any of its functions. Please refer to our privacy notice on our website at <https://www.midsussex.gov.uk/about-us/privacy-notice> for further details.

I declare that the information I have given on this form is complete and accurate to the best of my knowledge

Signature: Date:

Full Name: Contact Phone No:

Email: