

COUNCIL TAX DISCOUNT APPLICATION FORM FOR PERSONS HELD IN LEGAL DETENTION

Please return this form to: Mid Sussex Revenues and Benefits Services, PO Box 10607, Nottingham, NG6 6DU

Council Tax Account Reference Number:

SECTION 1 – Home Address

SECTION 2 – DETAILS OF PERSON HELD IN LEGAL DETENTION	
Last Name:	First Name/s:
Date of birth:	

SECTION 3 – DETAILS OF ACTUAL DETENTION	
Name and address of place of detention:	
Telephone:	
Date person first detained:	Anticipated release date:
Prison/Detention number:	
If the person detained is in prison, is the whole period of detention solely in respect of non-payment of Council Tax or a Court fine? YES/NO *	

SECTION 4 – HOUSEHOLD DETAILS	
Number of people aged 18 or over who have the property to which this form is addressed as their main home (including any people to be disregarded):	Number of people aged 16 or 17 who have the property to which this form is addressed as their main home: Please provide: Name (s) Date(s) of birth

SECTION 5 – DECLARATION AND SIGNATURE	
<p>Please note: Information will only be kept in accordance with the General Data Protection Regulation and the Data Protection Act 2018. Mid Sussex District Council will not supply information to any other organisation or individual except to the extent permitted by law in carrying out any of its functions.</p> <p>Please refer to our privacy notice on our website at https://www.midsussex.gov.uk/about-us/privacy-notice for further details.</p> <p>I declare that the information I have given on this form is complete and accurate to the best of my knowledge</p>	
Signature	Date
Full Name	** Contact telephone number
**Email	

* Please delete as appropriate
 ** Not obligatory but may help in case of query