

Application for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafes (Class A3)

NATIONAL REQUIREMENTS (2 copies of the application form, documents, statements and plans unless stated otherwise or submitted electronically)

	YES	N/A
Completed form including a written description of the proposed development.	<input type="checkbox"/>	
The appropriate fee - £96	<input type="checkbox"/>	<input type="checkbox"/>
A plan indicating the site and which buildings are proposed to change in use.	<input type="checkbox"/>	

LOCAL REQUIREMENTS	YES	N/A
Such information as may be necessary to enable the Local Planning Authority to determine: <ul style="list-style-type: none"> • Noise impacts of the development • Odour impacts of the development • Impacts of storage and handling waste in relating to the development • Impacts of the hours of opening of the development • Transport and highways impacts of the development • whether it is undesirable for the building to change to a use falling within Class A3 (restaurants and cafes) of the Schedule to the Use Classes Order because of the impact of the change of use: <ul style="list-style-type: none"> (i) on adequate provision of services of the sort that may be provided by a building falling within Class A1 (shops) or, as the case may be, Class A2 (financial and professional services) of that Schedule, but only where there is a reasonable prospect of the building being used to provide such services, or . (ii) where the building is located in a key shopping area, on the sustainability of that shopping area, and • the siting, design or external appearance of the facilities to be provided under Class C(b), and the provisions of paragraph W (prior approval) of this Part apply in relation to that application. 	<input type="checkbox"/>	<input type="checkbox"/>