



MID SUSSEX DISTRICT COUNCIL

(Society Lotteries - New Applicants)

GAMBLING ACT 2005

This form is prescribed by regulation 3(1)(a) of Small Society Lotteries (Registration of Non-Commercial Societies) Regulation 2007

APPLICATION FORM FOR REGISTRATION OF NON-COMMERCIAL SOCIETY

If you are completing this form by hand, please write legibly in block capitals using ink

To:
Licensing Team
Mid Sussex District Council
Oaklands, Oaklands Road
HAYWARDS HEATH
West Sussex RH16 1SS

SECTION A – Details of society applying for registration

1. Name of Society.....

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2. Address (including postcode) of office or head office of society

This must fall within the Mid Sussex District Council area

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3. Telephone number of society.....

4. Please state the purpose(s) for which the society is established and conducted

Please include supporting documents i.e. Copy of constitution / set of rules of the society

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5. If the society is a registered charity, please give the society's unique charity registration number

6. Has the society held an Operating Licence under the Gambling Act 2005 in the period of five years ending with the date of this application? Yes / No

7. If the answer to question 6 is 'Yes', has the operating licence been revoked in the period of five years ending with the date of this application? Yes / No

8. If the answer to question 7 is 'Yes', please state the reasons for revocation and enclose a copy of the notice of revocation if one is available.

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9. Has the society applied for and been refused an Operating Licence in the period of five years ending with the date of this application? Yes / No

SECTION B – General information about person applying on behalf of society

10. Name.....

11. Capacity

12. Address (including postcode)

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13. Daytime telephone number

SECTION C – Contact details for correspondence associated with this application

14. Please tick one box as appropriate to indicate address for correspondence in relation to this application:

<i>Address as in Section A</i>	
<i>Address as in Section B</i>	
<i>Address as below</i>	

Address (including postcode).....

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.....

Telephone number

Email address (if the applicant wishes correspondence in relation to this application to be sent via email).....

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SECTION D – Declaration

15. Please complete the following declaration and checklist:

I (*full name*).....

- a. make this application on behalf of the society referred to in Section A and have authority to act on behalf of that society.
- b. Enclose payment of the registration fee of £40
- c. Confirm that, to the best of my knowledge, the information contained in this application is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application.

Signature.....

Date.....

Capacity

Note to societies applying for registration:

The application will be refused if in the period of five years ending with the date of the application:

- (a) **An operating licence held by the society has been revoked under Section 119(1) of the Gambling Act 2005, or**
- (b) **An application for an operating licence made by the society has been refused.**

The application may be refused if the Local Authority think that:

- (a) **The society is not a non-commercial society,**
- (b) **A person who will or may be connected with the promotion of the lottery has been convicted of a relevant offence, or**
- (c) **Information provided in or with the application is false or misleading.**

FEES

I enclose the initial application fee of £40.00 and I am aware that the annual fee for ongoing registration is £20.00 (payable within 2 months of the anniversary of first registration)

Signed:.....

Checklist

- Application completed and signed
- Copy of society's constitution / set of rules
- Authorisation document signed by a senior member of the society giving permission for applicant to run the lottery.
- Cheque for £40 (made payable to Mid Sussex District Council)