



OUTDOOR SPORTS APPLICATION FRIENDLY FIXTURE(S)

Please use a separate application form for EACH site required
Before completing this form please read the enclosed "Conditions of Hire"

Please complete ALL sections in BLOCK CAPITALS

Hirer (Org/Club) Name _____

Site Required _____

Sports Facility Required _____

SECRETARY

TREASURER

Title		
First Name		
Surname		
Address		
Town		
County		
Post Code		
Daytime Tel. 1		
Daytime Tel. 2		
Mobile		
E-Mail		

PLEASE SPECIFY EACH DATE REQUIRED *

*Please contact us to check pitch availability before submitting this form

DAY (Please Specify)	DATE (Please Specify)	SESSION (Please Tick / Specify)		
		Morning 09:00 - 13:00	Afternoon 13:00 - 17:00	Evening 17:00 - 21:00

Hire of Pavilion*

YES

NO

Status of Hirer (Org/Club)**

Full Rate
(Adult)

Discounted Rate
(Junior)

* Not all of our sports facilities have Pavilions provided by MSDC; if you are unsure please contact us. Keys to our Pavilions are to be collected from and returned to MSDC.

** To qualify for the Discounted Rate (Junior) **ALL** members of the hiring organisation/club must be under the age of 17.

INSURANCE

Third Party / Public Liability Insurance cover to a **minimum value of £5 million**, is required for the regular hire of **any** outdoor sports facility. **A copy of the insurance certificate must accompany this application form.**

Please see "Conditions of Hire", Sections 5 and 13 for further details.

DECLARATIONS AND SIGNATURE

I/we Mr/Miss/Ms/Mrs (full names) _____

Hereby apply on behalf of _____
for the hire of the facilities mentioned above.

I/we agree to pay all charges properly applicable as laid down in Mid Sussex District Council's schedule of charges, and to use the facilities in a proper and reasonable manner.

I/we have received, read, understood and agree to abide by Mid Sussex District Council's standard "Conditions of Hire" (see enclosed).

I/we confirm that I am / we are authorised to act on behalf of the above.

Signed	_____	Office Held	_____
Signed	_____	Office Held	_____
Date	_____		

IMPORTANT:

By signing this application form you are agreeing to the terms of the enclosed "Conditions of Hire".

Please contact us to check pitch availability before submitting this form

PLEASE RETURN THIS FORM TO:

Facilities Management
Leisure & Sustainability
Mid Sussex District Council
Oaklands
Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

Tel: 01444 477379
Fax: 01444 477464
Email: bookings@midsussex.gov.uk
Web: www.midsussex.gov.uk

