

## Section 3 – External auditor certificate and opinion 2013/14

### Certificate

We certify that we have completed the audit of the annual return for the year ended 31 March 2014 of:

Census Shared Services Partnership

### Respective responsibilities of the body and the auditor

The body is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The body prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2014; and
- confirms and provides assurance on those matters that are important to our audit responsibilities.

Our responsibility is to conduct an audit in accordance with guidance issued by the Audit Commission and, on the basis of our review of the annual return and supporting information, to report whether any matters that come to our attention give cause for concern that relevant legislation and regulatory requirements have not been met.

### External auditor report (ACWS0116)

Except for the matters reported below, on the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The Partnership was unable to provide documentary evidence to demonstrate that:

- It has reviewed the effectiveness of internal control arrangements during the year.
- Risk management has been considered by those charged with governance during the year.

Other matters not affecting our opinion which we draw to the attention of the Partnership:

- The Annual Return was not accurately completed before submission for audit. Section 1, Box 8; the figures in the current year and comparative year columns should both be negative, not positive.
- The Partnership has not provided an adequate explanation for the 'Not Covered' comment on statement H of Section 4, the Annual Internal Audit Report. The Partnership holds assets, as shown in Section 1, Box 9, and therefore the internal auditor should cover Section 4, Box H during their review.

External auditor signature

*PKF Littlejohn LLP*

External auditor name

PKF Littlejohn LLP

Date

2-9-14

Note: The auditor signing this page has been appointed by the Audit Commission and is reporting to you that they have carried out and completed all the work that is required of them by law. For further information please refer to the Audit Commission's publication entitled Statement of Responsibilities of Auditors and of Audited Small Bodies.