

## Introduction

This document sets out the preferred specification for the design and placement of new and replacement street nameplates within the Mid Sussex area that require black on white signage.

## Street nameplate design



Nameplates should be constructed using a die-pressed plate in galvanized frame painted black with 90mm or 50mm 'Kindersley' uppercase lettering on a white background with black border. The height of the plate should be 150mm for single line text.

The plate should be encased in a black metal frame, with galvanized metal 50mm square section legs painted black where the nameplate is freestanding. The 'No Through Road' symbol should be used where required.

No punctuation marks should be included as part of the street name itself. Where supplementary informative text is advised by the Council, this should be placed below the street name using the same Kindersley lettering, but in a smaller size.

Signs to this specification may be obtained from the following companies:

<b>Name</b>	<b>Phone</b>	<b>Website</b>
Main Street Signs Ltd	01162 764671	<a href="http://www.main-street-signs.com">www.main-street-signs.com</a>
G&G Signs	01162 544445	<a href="http://www.ggstreetnameplates.com">www.ggstreetnameplates.com</a>

*Please note: The Council do not recommend any company, and others may exist that provide comparable signage.*

## Placement of the nameplate

Nameplates must be placed close to the entrance to any development, where they can be clearly seen from the road from which the development is accessed. A nameplate must be installed on each side of the entrance to the road unless other arrangements have been agreed with the District Council. Freestanding signs should be securely fixed into the ground using concrete. Where affixed to a building, the sign should not normally be placed higher than four metres above the ground. Signs should not be placed in a way that would obstruct part of the highway or footway.

## Further information

If you require further information or advice, please contact:

Street Naming & Numbering Officer  
Mid Sussex District Council  
Oaklands Road  
Haywards Heath  
West Sussex  
RH16 1SS

Tel: 01444 477175  
Email: [addressqueries@midsussex.gov.uk](mailto:addressqueries@midsussex.gov.uk)