

# Application to vary a premises licence

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## Your Details

<b>Address line 1</b>	T L T Solicitors

## Applicants

I/We being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described below	
<b>Applicant Details</b>	
<b>Applicant first name</b>	Greene King Brewing & Retailing Limited
<b>Premises licence number</b>	PWA0293

## Premises

<b>Premises Information</b>
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Name of premises	Top House
Postal address of premises or, if none, ordnance survey map reference or description	Keymer Road Burgess Hill
Postcode	RH15 0AD
Describe the premises	Public House

## Current Licence

Current Premises Licence	
Please describe briefly, the nature of the proposed variation	<p>This is an application to licence the external areas of the premises for the Sale of Alcohol from a mobile bar servery in accordance with the submitted layout plan (drawing number 2437-1001).</p> <p>This is also an application to amend annex 2 of the operating schedule.</p>

## Operating Schedule

Operating Schedule	
Do you want the proposed variation to have effect as soon as possible?	yes
When do you want the variation to take effect from?	
If the club's proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend	

## Activities Guidance

Which types of licensable activity will you be provisioning?	Supply of alcohol
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## Activity

Supply of Alcohol	
Type of Activity	Supply of Alcohol
ActivityVerb	supply of alcohol
Please indicate standard days of Supply of Alcohol	
Please indicate the standard days and timings. Provide times using the 24 hour clock.	
Monday	
Monday from	

<b>Monday to</b>	
<b>Tuesday</b>	
<b>Tuesday from</b>	
<b>Tuesday to</b>	
<b>Wednesday</b>	
<b>Wednesday from</b>	
<b>Wednesday to</b>	
<b>Thursday</b>	
<b>Thursday from</b>	
<b>Thursday to</b>	
<b>Friday</b>	
<b>Friday from</b>	
<b>Friday to</b>	
<b>Saturday</b>	
<b>Saturday from</b>	
<b>Saturday to</b>	
<b>Sunday</b>	
<b>Sunday from</b>	
<b>Sunday to</b>	
<b>Please give a description of the type of entertainment that the club will be providing</b>	
<b>Where will the supply of alcohol take place? Indoors may include a tent.</b>	
<b>Where will the supply of alcohol take place?</b>	Both
<b>Please state type of activity to be authorised, if not already stated, and give relevant further details.</b>	
<b>State any seasonal variations</b>	This application does not affect the hours currently operated by the premises.
<b>Non standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed above, please list</b>	

## Activity

<b>Hours premises is open to the public</b>	
<b>Type of Activity</b>	Hours premises is open to the public
<b>ActivityVerb</b>	
<b>Please indicate standard days of Hours premises is open to the public</b>	
<b>Please indicate the standard days and timings. Provide times using the 24 hour clock.</b>	
<b>Monday</b>	
<b>Monday from</b>	

Monday to	
<b>Tuesday</b>	
Tuesday from	
Tuesday to	
<b>Wednesday</b>	
Wednesday from	
Wednesday to	
<b>Thursday</b>	
Thursday from	
Thursday to	
<b>Friday</b>	
Friday from	
Friday to	
<b>Saturday</b>	
Saturday from	
Saturday to	
<b>Sunday</b>	
Sunday from	
Sunday to	
Please give a description of the type of entertainment that the club will be providing	
Where will the take place? Indoors may include a tent.	
Where will the supply of alcohol take place?	
Please state type of activity to be authorised, if not already stated, and give relevant further details.	
State any seasonal variations	This application does not affect the hours currently operated by the premises.
Non standard timings. Where the club intends to use the premises for the at different times from those listed above, please list	

## Current Conditions

<b>Current Licence Conditions</b>	
Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.	<p>2. Free drinking water shall be available at all times.</p> <p>3. Notice shall be displayed asking customers to leave quietly.</p> <p>7. All doors and windows shall be closed during live entertainment.</p> <p>8. The licensed premises shall require 'Proof of Age' before the sale/supply of alcohol to any person suspected of being under the age of 18.</p>

## Adult Entertainment

<b>Adult Entertainment</b>
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## Objectives

Licensing Objectives	
Describe the steps you intend to take to promote the four licensing objectives	
<b>Please list here steps you will take to promote all four licensing objectives together.</b>	<p>1. All staff who have direct dealings with customers shall be trained in the following:</p> <ul style="list-style-type: none"> <li>(i) Licensing law and in particular that relating to the sale of alcohol;</li> <li>(ii) The Challenge 25 policy;</li> <li>(iii) The premises licence and its conditions.</li> </ul> <p>A record shall be kept of this training which will be refreshed no less than every 6 months and this record shall be available for inspection by the Licensing Authority or Police upon request.</p> <p>9. Any mobile/external bar servery in the external areas will only be used between the hours of 11.00 hours and 22.30 hours daily.</p> <p>10. Any mobile/external bar servery in the external areas will be supervised at all times when in use.</p> <p>11. Any mobile/external bar servery in the external areas will be inaccessible to customers when not in use to ensure they do not have access to any alcohol.</p>
<b>The prevention of crime and disorder</b>	<p>b) The prevention of crime and disorder</p> <p>2. An incident log will be kept and maintained at the premises and all incidents shall be recorded in it. As a minimum, the log will record the date and time of the incident, the name of the person making the entry, the nature of the incident and any actions taken.</p>
<b>Public safety</b>	<p>c) Public safety</p> <p>3. The DPS/ manager will undertake a weekly inspection of the public areas of the premises to identify anything might present an identifiable risk to public safety. Any risks identified that are deemed to be unreasonable must be rectified at the earliest possible opportunity.</p>
<b>The prevention of public nuisance</b>	<p>4. A sign will be displayed at each exit from the premises asking customers to respect the rights of nearby residents not to be disturbed.</p> <p>5. Any outside areas are to be monitored by management and staff, when occupied, during the hours that the premises are open to the public.</p> <p>6. When regulated entertainment is provided noise checks will be carried out at the nearest noise sensitive property. A noise check log of these checks will be kept and maintained at the premises. As a minimum the log will record the date and time of the check, the name of the person making the check, the sound level and if required, any action taken. The log will be made available to an authorised officer upon request.</p> <p>7. All windows and external doors shall be kept closed when regulated entertainment takes place, except for the immediate access and egress of persons.</p>
<b>The protection of children from harm</b>	<p>8. A Challenge 25 policy shall be implemented and full and appropriate identification shall be sought from any person who appears under the age of 25. The only acceptable forms of identification shall be passport, photo driving licence, those carrying the PASS logo, and any other form of ID (hard copy or digital) approved by the Home Office for the purposes of sales of alcohol.</p>

## Summary

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