

## MSDC charges applicable for FOI/EIR requests

### Photocopying/Printing:

A4	10 pence per sheet
A3	15 pence per sheet

- Charges apply once the total is £5 or over – this equates to 50 sheets of A4; or 33 sheets of A3.
- 2<sup>nd</sup> class postage and packing charges will also apply for all charged information sent out under FOI/EIR.
- Where requested from an MSDC reception area, thereby requiring immediate service, the £5 ceiling charge will not apply and the appropriate charge can be levied

## MSDC charges applicable for Planning

**Planning Publications** see [www.midsussex.gov.uk/page.cfm?pageID=321](http://www.midsussex.gov.uk/page.cfm?pageID=321)  
**Weekly List available online** see <http://www.midsussex.gov.uk/page.cfm?pageID=317>

### Photocopying/Printing/Plans

A4	10 pence per sheet
A3	15 pence per sheet
A2	40 pence per sheet
A1	80 pence per sheet
A0	£1.60 per sheet

### Ordnance survey extracts (site plans):

4 copies	£25.00
6 copies	£26.00
8 copies	£27.00

Contaminated Land Information £50.00

Where appropriate 2<sup>nd</sup> class postage and packing charges will also apply for all charged information sent out.

## MSDC charges applicable for Reports, Publications, Legal Documents and Minutes

**The majority of these documents can be found on our website:**  
<http://www.midsussex.gov.uk/page.cfm?pageID=70>

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**MSDC charges for Data Subject Access Requests (Data Protection Act)**

Each request for information (statutory fee) £10.00

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