

Pre-application advice fees (From 1st April 2024)

Application Type	Fees incl. VAT	For
Super Major plus 500+ Dwellings	£2500	Per meeting
	£1500	Advice by letter
Super Major 150-499 dwellings, or 5000sqm or more of commercial floorspace	£2000	Per meeting
	£1000	Advice by letter
Major plus 50-149 dwellings	£1500	Per meeting
	£750	Advice by letter
Major 10-49 dwellings or 1000sqm or more commercial floorspace	£940	Per meeting
	£470	Advice by letter
Minor Less than 10 dwellings or 1000sqm of commercial floorspace	£360	Per meeting
	£180	Advice by letter
Other changes of use, adverts, listed building consent	£270	Per meeting
	£135	Advice by letter
Trees (in case of emergency tree matter, no charge will be levied)	£55	Per meeting or letter
Householder extensions to dwellings, garages and other outbuildings etc	£45	Advice by letter
	£90	Advice by meeting
	£130	Advice by site meeting

Do I need planning permission?	£40	Advice by letter
	£80	Advice by meeting

Advice provided free of charge:

- Will not apply to discussions in connection with any enforcement matter.
- Will not apply to any discussions with any local resident potentially affected by development proposals.

In addition, the scheme will not apply to the following organisations:

- Voluntary organisations
- Town and Parish councils
- West Sussex County Council/Mid Sussex District Council

All fees must be paid in advance. Please note that the above charges are per meeting and per letter. Requests for follow up advice will be subject to a further charge as set out in the table above.