

Introduction


This document sets out the specification for the design and installation of street nameplates within the Mid Sussex area.

Street nameplate design

- The Council uses two colour schemes for signage. Black text on a white background and white text on a green background. Please consult the table below to see which scheme should be used for your development. If you have any doubt, please contact the Street Naming & Numbering Officer before ordering signage.

Town/Village	Plate colour
Albourne	WHITE ON GREEN
Ansty	WHITE ON GREEN
Ardingly	WHITE ON GREEN
Ashurst Wood	WHITE ON GREEN
Balcombe	WHITE ON GREEN
Bolney	WHITE ON GREEN
Burgess Hill	BLACK ON WHITE
Clayton	WHITE ON GREEN
Copthorne	WHITE ON GREEN
Crawley Down	WHITE ON GREEN
Cuckfield	BLACK ON WHITE
East Grinstead	BLACK ON WHITE
Fulking	WHITE ON GREEN
Handcross	WHITE ON GREEN
Hassocks	WHITE ON GREEN
Haywards Heath	BLACK ON WHITE

Town/Village	Plate colour
Horsted Keynes	WHITE ON GREEN
Hurstpierpoint	WHITE ON GREEN
Lindfield	BLACK ON WHITE
Newtimber	WHITE ON GREEN
Pease Pottage	WHITE ON GREEN
Poynings	WHITE ON GREEN
Pyecombe	WHITE ON GREEN
Sayers Common	WHITE ON GREEN
Scaynes Hill	WHITE ON GREEN
Sharphorne	WHITE ON GREEN
Slaugham	WHITE ON GREEN
Staplefield	WHITE ON GREEN
Turners Hill	WHITE ON GREEN
Twineham	WHITE ON GREEN
Warninglid	WHITE ON GREEN
West Hoathly	WHITE ON GREEN

- Nameplates must be constructed in die-pressed aluminium plate.
- 90mm 'Kindersley' uppercase lettering must be used for street names. Where supplementary informative text is advised by the Council, this should be placed below the street name using 50mm 'Kindersley' uppercase lettering.
- The height of the plate should be 150mm for single line text.
- Unless the sign is to be wall mounted, the plate should be encased in a black metal frame, with galvanized metal 50mm square section legs painted black.
- No punctuation marks should be included as part of the street name unless the name is hyphenated. This will be advised by the District Council.
- The 'No Through Road' symbol should be used where required, positioned on the right hand side of the nameplate. 
- The green colour background can be specified variously as **BS4800:2011** Code '14-E-53' or '14-E-56'. **BS381C** Code '221' or '225'. **RAL** Code '6001' or '6032'.

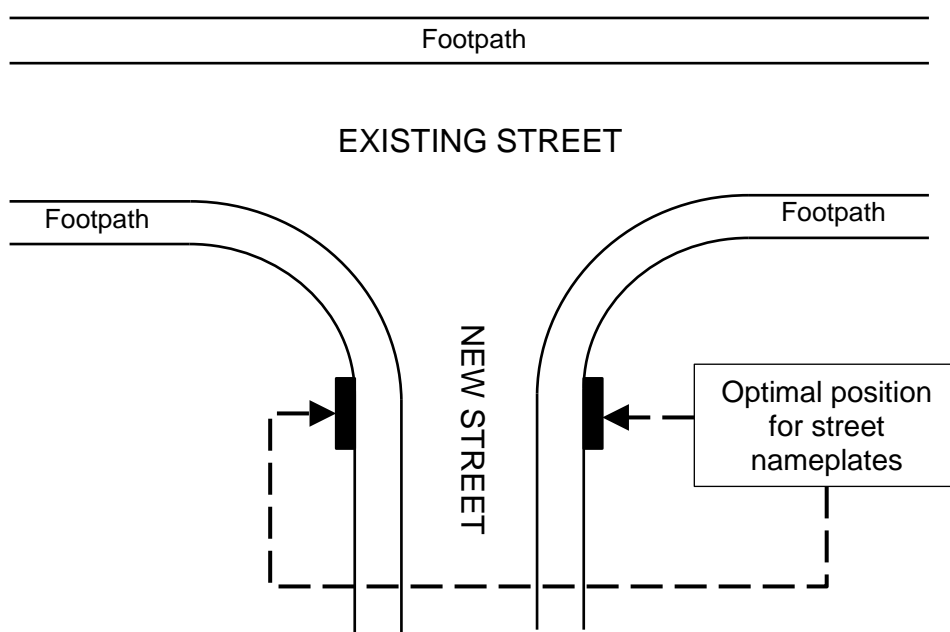
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Suppliers

The Council do not recommend a specific supplier, but suitable UK manufacturers can be located on the internet using the search term 'street nameplate suppliers uk'.

Installation of street nameplates

1. Nameplates must be placed close to the entrance to the new street, where they can be clearly seen from the road from which the development is accessed.
2. Nameplates must be installed on each side of the entrance to the street so they can be seen by traffic approaching from either direction unless other arrangements have been agreed with the District Council.
3. Freestanding signs should be securely fixed into the ground using concrete, with the top of the sign positioned between 800mm to 1000mm above surface level. Where tarmac has been broken into, the surface should be made good with a suitable patching repair of similar material around the post legs.
4. Where affixed to a building, the sign should be placed at least one metre above the ground and not normally higher than four metres above the ground.
5. Signs must not be placed in a way that would obstruct part of the highway or footpath.
6. The diagram below shows the ideal placement for a conventional road layout.



Further information

If you require further information or advice, please contact:

Street Naming & Numbering Officer
Mid Sussex District Council
Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

Tel: 01444 477175
Email: addressqueries@midsussex.gov.uk