

Hire of Pavilion*

YES

NO

Status of Hirer (Org/Club)**

Full Rate
(Adult)

Discounted Rate
(Junior)

* Not all of our sports facilities have Pavilions provided by MSDC; if you are unsure please contact us. Keys to our Pavilions are to be collected from and returned to MSDC.

** To qualify for the Discounted Rate (Junior) **ALL** members of the hiring organisation/club must be under the age of 17.

Payment - Preferred Number of Instalments: (please tick one) (to be paid in advance)

1

(full payment at Start of Season)

2

(equal payments at start and half way through season)

4

(e.g. May, June, July, August)

Instalments must be paid in advance. Reminder(s) will be sent if your Club falls behind in payment. Your account will be reconciled against your pitch usage at the end of the season. For information regarding the cost of hire, please refer to our current Fees & Charges Leaflet.

Payment by Standing Order? (please tick)

Yes ()

No ()

INSURANCE

Public Liability Insurance with (**Minimum Cover of £5 million**) is required for the regular hire of any outdoor sports facility.

A valid copy of your Public Liability Insurance Certificate must accompany this Application Form before any bookings will be confirmed.

Please see "Conditions of Hire", Section 12 for further details.

DECLARATIONS AND SIGNATURE

I/we Mr/Miss/Ms/Mrs (full names) _____

Hereby apply on behalf of (Club) _____
for the hire of the facilities mentioned overleaf.

I/we agree to pay all charges properly applicable as laid down in Mid Sussex District Council's Outdoor Fees & Charges, and to use the facilities in a responsible manner.

I/we have received, read, understood and agree to abide by Mid Sussex District Council's 'Conditions of Hire' (enclosed) in relation to the hire of this facility.

I/we confirm that I am/we are authorised to act on behalf of the above Club.

Signed _____

Office Held _____

Signed _____

Office Held _____

Date _____

IMPORTANT:

By signing this application form you are agreeing to the terms of the enclosed "Conditions of Hire".

PLEASE RETURN THIS FORM TO:

Outdoor Facilities
Leisure & Sustainability
Mid Sussex District Council
Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

Tel: 01444 477379
Fax: 01444 477464

Email: bookings@midsussex.gov.uk

Web: www.midsussex.gov.uk/leisure

