



# OUTDOOR SPORTS APPLICATION FRIENDLY FIXTURES

Please use a separate application form for EACH site required  
Before completing this form please read the "Conditions of Hire"

Please complete ALL sections in BLOCK CAPITALS

**Hirer (Org/Club) Name** \_\_\_\_\_

**Site Required** \_\_\_\_\_

**Sports Facility Required** \_\_\_\_\_

**SECRETARY**

**TREASURER**

Title		
First Name		
Surname		
Address		
Town		
County		
Post Code		
Daytime Tel. 1		
Daytime Tel. 2		
Mobile		
E-Mail		

**PLEASE SPECIFY EACH DATE REQUIRED**

DAY (Please Specify)	DATE (Please Specify)	SESSION (Please Tick / Specify)		
		Morning 09:00 – 13:00	Afternoon 13:00 – 17:00	Evening 17:00 – 21:00

**Hire of Pavilion\***

YES

NO

**Status of Hirer (Org/Club)\*\***

Full Rate  
(Adult)

Discounted Rate  
(Junior)

\* Not all of our sports facilities have Pavilions available; if you are unsure please contact us.  
Keys to be collected from MSDC.

\*\* To qualify for the Discounted Rate (Junior) **ALL** members of the hiring organisation/club must be under the age of 17.

## INSURANCE

Third Party / Public Liability Insurance cover to a **minimum value of £5 million**, is required for the regular hire of **any** outdoor sports facility. **A copy of the insurance certificate must accompany this application form.**

*Please see "Conditions of Hire", Sections 5 and 13 for further details.*

## DECLARATIONS AND SIGNATURE

I/we Mr/Miss/Ms/Mrs (full names) \_\_\_\_\_

Hereby apply on behalf of \_\_\_\_\_  
for the hire of the facilities mentioned above.

I/we agree to pay all charges properly applicable as laid down in Mid Sussex District Council's schedule of charges, and to use the facilities in a proper and reasonable manner.

I/we have received, read, understood and agree to abide by Mid Sussex District Council's standard "Conditions of Hire".

I/we confirm that I am / we are authorised to act on behalf of the above.

**Signed** \_\_\_\_\_ **Office Held** \_\_\_\_\_

**Signed** \_\_\_\_\_ **Office Held** \_\_\_\_\_

**Date** \_\_\_\_\_

### IMPORTANT:

**By signing this application form you are agreeing to the terms of the "Conditions of Hire".**

PLEASE RETURN THIS FORM TO:

Facilities Management  
Outdoor Business (Environment)  
Mid Sussex District Council  
Oaklands  
Oaklands Road  
Haywards Heath  
West Sussex  
RH16 1SS

Tel: 01444 477379  
Fax: 01444 477464  
Email: [bookings@midsussex.gov.uk](mailto:bookings@midsussex.gov.uk)  
Web: [www.midsussex.gov.uk](http://www.midsussex.gov.uk)

