



MID SUSSEX DISTRICT COUNCIL

FUNFAIR/CIRCUS APPLICATION

Please use a separate application form for EACH site required
 Before completing this form please read the enclosed "Conditions of Hire"

Please complete ALL sections in BLOCK CAPITALS

Company Name _____

Site Required _____

Type of Event **Circus / Funfair (Please Specify)**

	MAIN COMPANY CONTACT	ON SITE CONTACT (IF DIFFERENT)
Title	_____	_____
First Name*	_____	_____
Surname*	_____	_____
Address*	_____	_____
	_____	_____
Town*	_____	_____
County*	_____	_____
Post Code*	_____	_____
Daytime Tel. 1*	_____	_____
Daytime Tel. 2	_____	_____
Mobile**	_____	_____
E-Mail	_____	_____

* This information is required for ALL contacts.

** If a mobile number is not specified as a Daytime Telephone number, then a mobile telephone number is required for ALL contacts.

ACTIVITY	DAY	DATE (Please Specify)	TIME	
			FROM	TO
Arrival				
Site Setup				
Operating/Trading				
Site Clearance				
Departure				

Circus Big Top Seating Capacity (if Applicable) _____

Risk Assessment & Public Liability Insurance Completed (Tick) _____

Maximum No. of Powered Rides, Stalls, Temporary Accommodation/Vehicles

SITE	POWERED RIDES	STALLS	TEMP. ACCOMODATION
Fairfield Rec., Burgess Hill	5	10	10
King George's Field, East Grinstead	10	20	20
Lindfield Common, Lindfield	10	20	30
Victoria Park, Haywards Heath	10	20	20
Number Attending This Event			

Specify the Name of Each Powered Ride (to be accompanied by the relevant ADIPS Form)

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

DECLARATIONS AND SIGNATURE

I/we Mr/Miss/Ms/Mrs (full names) _____

Hereby apply on behalf of _____
for the hire of the facilities mentioned above.

I/we agree to pay all charges properly applicable as laid down in Mid Sussex District Council's schedule of charges, and to use the facilities in a proper and reasonable manner.

I/we have received, read, understood and agree to abide by Mid Sussex District Council's standard "Conditions of Hire" (see enclosed).

I/we confirm that I am / we are authorised to act on behalf of the above.

Signed _____

Office Held _____

Signed _____

Office Held _____

Date _____

IMPORTANT:

By signing this application form you are agreeing to the terms of the enclosed "Conditions of Hire".

PLEASE RETURN THIS FORM TO:

Outdoor Services
Mid Sussex District Council
Oaklands
Oaklands Road
Haywards Heath
West Sussex
RH16 1SS

Tel: 01444 477379
Fax: 01444 477464
Email: bookings@midsussex.gov.uk
Web: www.midsussex.gov.uk

