



# OUTDOOR SPORTS APPLICATION FRIENDLY FIXTURE(S)

Please use a separate application form for EACH site required  
Before completing this form please read the enclosed "Conditions of Hire"

Please complete ALL sections in BLOCK CAPITALS

**Hirer (Org/Club) Name** \_\_\_\_\_

**Site Required** \_\_\_\_\_

**Sports Facility Required** \_\_\_\_\_

**SECRETARY**

**TREASURER**

Title		
First Name		
Surname		
Address		
Town		
County		
Post Code		
Daytime Tel. 1		
Daytime Tel. 2		
Mobile		
E-Mail		

**PLEASE SPECIFY EACH DATE REQUIRED \***

\*Please contact us to check pitch availability before submitting this form

DAY (Please Specify)	DATE (Please Specify)	SESSION (Please Tick / Specify)		
		Morning 09:00 - 13:00	Afternoon 13:00 - 17:00	Evening 17:00 - 21:00

**Hire of Pavilion\***

YES

NO

**Status of Hirer (Org/Club)\*\***

Full Rate  
(Adult)

Discounted Rate  
(Junior)

\* Not all of our sports facilities have Pavilions provided by MSDC; if you are unsure please contact us. Keys to our Pavilions are to be collected from and returned to MSDC.

\*\* To qualify for the Discounted Rate (Junior) **ALL** members of the hiring organisation/club must be under the age of 17.

## INSURANCE

Third Party / Public Liability Insurance cover to a **minimum value of £5 million**, is required for the regular hire of **any** outdoor sports facility. **A copy of the insurance certificate must accompany this application form.**

*Please see "Conditions of Hire", Sections 5 and 13 for further details.*

## DECLARATIONS AND SIGNATURE

I/we Mr/Miss/Ms/Mrs (full names) \_\_\_\_\_

Hereby apply on behalf of \_\_\_\_\_  
for the hire of the facilities mentioned above.

I/we agree to pay all charges properly applicable as laid down in Mid Sussex District Council's schedule of charges, and to use the facilities in a proper and reasonable manner.

I/we have received, read, understood and agree to abide by Mid Sussex District Council's standard "Conditions of Hire" (see enclosed).

I/we confirm that I am / we are authorised to act on behalf of the above.

<b>Signed</b>	_____	<b>Office Held</b>	_____
<b>Signed</b>	_____	<b>Office Held</b>	_____
<b>Date</b>	_____		

### IMPORTANT:

**By signing this application form you are agreeing to the terms of the enclosed "Conditions of Hire".**

**Please contact us to check pitch availability before submitting this form**

PLEASE RETURN THIS FORM TO:

Facilities Management  
Corporate Estates & Facilities  
Mid Sussex District Council  
Oaklands  
Oaklands Road  
Haywards Heath  
West Sussex  
RH16 1SS

Tel: 01444 477379  
Fax: 01444 477464  
Email: [bookings@midsussex.gov.uk](mailto:bookings@midsussex.gov.uk)  
Web: [www.midsussex.gov.uk](http://www.midsussex.gov.uk)

